



AGENDA

SESSION 21

THE COUNCIL OF

THE CORPORATION OF THE CITY OF MISSISSAUGA
(www.mississauga.ca)

WEDNESDAY, December 12, 2012 – 9:00 A.M.

COUNCIL CHAMBER
300 CITY CENTRE DRIVE
MISSISSAUGA, ONTARIO L5B 3C1

Contact: Carmela Radice, Legislative Coordinator, Office of the City Clerk
Telephone: 905-615-3200, ext. 5426; carmela.radice@mississauga.ca

Note: Council will recess for lunch between 12 noon and 1:00 p.m.

1. CALL TO ORDER

2. DISCLOSURES OF DIRECT OR INDIRECT PECUNIARY INTEREST

3. MINUTES OF PREVIOUS COUNCIL MEETINGS

- (a) November 28, 2012

4. APPROVAL OF AGENDA

5. PRESENTATIONS

- (a) 2012 Safe and Sustainable Snowfighting Award

Joe Pitushka, Director, Engineering and Works will provide an overview of the 2012 Safe and Sustainable Snowfighting Award from the Salt Institute and Mayor McCallion will present the award.

- (b) Newcomer Champion Award

Howie Dayton, Director of Recreation will provide an overview of the Newcomer Champion Award and Mayor McCallion will present the award.

6. DEPUTATIONS

- (a) 175th Anniversary of the Rebellion of 1837

Jayne Gaspar, Executive Director, Heritage Mississauga will make two announcements on the Mississauga's Heritage Guide and the launch of the iPhone app on the War of 1812. Matthew Wilkinson, Historian, Heritage Mississauga will speak to the 175th anniversary of the Rebellion of 1837 and Mississauga's connection to this anniversary.

- (b) Mississauga Cycling Advisory Committee (MCAC)

Jeff Wachman, Dorothy Tomiuk, Donnie Morris, Don Stephens, Darrin Walter of the Mississauga Cycling Advisory Committee will speak to their annual report.

- (c) MIRANET

Representatives from MIRANET will speak to the Stormwater Financing Study (Phase I) and 2013 City Budget.

(d) Building Up Our Neighbourhoods

Catherine Soplet will provide an update on Building Up Our Neighbourhoods.

7. **PUBLIC QUESTION PERIOD – 15 Minute Limit**

(In accordance with Section 36 of the City of Mississauga Procedure By-law 0412-2003, as amended, Council may grant permission to a person who is present at Council and wishes to address Council on a matter on the Agenda. Persons addressing Council with a question should limit preamble to a maximum of two statements sufficient to establish the context for the question. Leave must be granted by Council to deal with any matter not on the Agenda.)

8. **CORPORATE REPORTS**

R-1 Report dated November 26, 2012 from the Commissioner of Corporate Services and Treasurer re: **Procurement of Electricity and Natural Gas 2011 – 2012.**

Recommendation

That the Corporate Report dated November 26, 2012 on Procurement of Electricity and Natural Gas 2011 - 2012 from the Commissioner of Corporate Services and Treasurer be received for information.

Motion

R-2 Report dated November 28, 2012 from the Commissioner of Transportation and Works re: **Municipal Infrastructure Investment Initiative Capital Program Expression of Interest (Ward 1).**

Recommendation

1. That the Commissioner of Transportation and Works be authorized to submit an Expression of Interest for the Rehabilitation of the QEW Pedestrian Overpass at Ogden Avenue in accordance with the terms and conditions of the Province of Ontario's Municipal Infrastructure Investment Initiative, Capital Program.

2. That Council certifies that the information provided in Appendix 2, Municipal Infrastructure Investment Initiative, Capital Program is factually accurate and that the City is committed to developing a comprehensive asset management plan that includes all of the information and analysis described in the *Building Together: Guide for Municipal Asset Management* by December 31, 2013 and that the Commissioner of Transportation and Works be authorized to sign the declaration to that effect on Council's behalf.
3. That Transportation and Works staff, in conjunction with Corporate Services finance staff, be directed to prepare a comprehensive asset management plan for roads, bridges and stormwater in accordance with the *Building Together: Guide for Municipal Asset Management* document and that this plan be completed by December 31, 2013 to meet the requirements for funding from the Province of Ontario.

Motion

- R-3 Report dated December 3, 2012 from the Commissioner of Community Services re: **Preferred Supplier and Advertising Agreement for Draft and Packaged Beer Products.**

Recommendation

That a bylaw be enacted to authorize the Commissioner of Community Services and the City Clerk to execute a Preferred Supplier and Advertising Agreement between the City of Mississauga and Labatt Brewing Company Ltd (Labatt), in a form satisfactory to the City Solicitor, commencing January 1, 2013 with an expiry date of December 31, 2017.

Motion

- R-4 Report dated December 4, 2012, from the Commissioner of Corporate Services and Treasurer re: **Designation of the Malton Business Improvement Area.**

Recommendation

That a by-law be enacted to designate the Malton Business Improvement Area as outlined in Appendix 4, attached to the Corporate Report dated December 4, 2012, from the Commissioner of Corporate Services and Treasurer.

Motion

9. COMMITTEE REPORTS

- (a) Audit Committee Report 4-2012 dated November 19, 2012.

Motion

- (b) Budget Committee Report 6-2012 dated November 26, 27, 2012 and December 3, 4, 5, 2012.

Note: This report was not available for issuance with the agenda and will be distributed prior to the meeting.

Motion

- (c) Planning and Development Committee Report 17-2012 dated December 3, 2012.

Motion

- (d) General Committee Report 20-2012 dated December 5, 2012.

Motion

- (e) Public Meeting extracts from the Planning & Development Committee meeting dated December 3, 2012:
 - (i) Information Report - Official Plan Amendment and Rezoning Applications - To permit a 140 unit, 22 storey condominium apartment building with 180 m² (1,937 sq. ft.) of commercial uses at street level and surface parking to serve the abutting funeral home to the south 6, 8 and 10 Ann Street, southwest corner of Ann Street and High Street East. Owner: Scott and Deanna Insley and Home Alone Property Management Services Limited
Applicant: F.S. 6810 Limited Partnership (FRAM Building Group), **Bill 51**, Ward 1
File: OZ 11/ 014 W1

To be received

10. UNFINISHED BUSINESS

UB-1 Council Code of Conduct

Motion

11. PETITIONS

12. CORRESPONDENCE

- (a) Information Items: I-1-I-9
- (b) Direction Item

13. MOTIONS

- (a) To approve recommendations from the following Committee Reports:
 - (i) Recommendations AC-0017-2012 to AC-0022-2012 inclusive contained in the Audit Committee Report 4-2012 dated November 19, 2012.
 - (ii) Recommendations in the Budget Committee Report 6-2012 dated November 26, 27 2012 and December 3, 4, 5, 2012.

Note: This report was not available for issuance with the agenda and will be distributed prior to the meeting.

- (iii) Recommendations PDC-0071-2012 to PDC-0076-2012 inclusive contained in the Planning and Development Committee Report 17-2012 dated December 3, 2012.
- (iv) Recommendations GC-0843-2012 to GC-0919-2012 inclusive contained in the General Committee Report 20-2012 dated December 5, 2012.
- (b) To close to the public a portion of the Council meeting to be held on December 12, 2012, to deal with various matters. (See Item 18 Closed Session).
- (c) To receive the Corporate Report dated November 26, 2012 on Procurement of Electricity and Natural Gas 2011 - 2012 from the Commissioner of Corporate Services and Treasurer.

Corporate Report R-1

- (d) To authorize to submit an Expression of Interest for the Rehabilitation of the QEW Pedestrian Overpass at Ogden Avenue in accordance with the terms and conditions of the Province of Ontario's Municipal Infrastructure Investment Initiative, Capital Program and that Council certifies that the information provided in Appendix 2 and that the Commissioner of Transportation and Works be authorized to sign the declaration to that effect on Council's behalf and that Transportation and Works staff, in conjunction with Corporate Services finance staff, be directed to prepare a comprehensive asset management plan.

Corporate Report R-2

- (e) To authorize the Commissioner of Community Services and the City Clerk to execute a Preferred Supplier and Advertising Agreement between the City of Mississauga and Labatt Brewing Company Ltd (Labatt), in a form satisfactory to the City Solicitor, commencing January 1, 2013 with an expiry date of December 31, 2017.

Corporate Report R-3

- (f) To enact a by-law to designate the Malton Business Improvement Area as outlined in Appendix 4 that is attached to the Corporate Report dated December 4, 2012, from the Commissioner of Corporate Services and Treasurer.

Corporate Report R-4

- (g) To authorize the City Solicitor or her designate to continue with the appeal of the decision of the Committee of Adjustment under file number "A"442/12, filed pursuant to section 81 of the City's Procedural By-law Number 0421-2003, and to attend before the Ontario Municipal Board along with any necessary staff and/or consultants to represent the City of Mississauga. (Housekeeping)
- (h) To appoint Councillors Katie Mahoney, Bonnie Crombie and members Morris Beckford (Ward 9), Darrel Carvalho (Ward 3), Raj Chopra (Ward 6), Harry R. Hastilow (Ward 8), Brad Hutchinson (Ward 2), Antonio Maraschiello (Ward 3) and Mary McPherson (Ward10) to the Mississauga Public Library Board. (Housekeeping)
- (i) To address the use of communications devices by Members of Council at Council and Committee meetings.

GC-0863-2012/December 5, 2012

- (j) That the Council of the City of Mississauga supports the construction and operation of Rooftop Solar Projects anywhere in the City of Mississauga including but not limited to Rooftop Solar Projects on City-owned buildings and the sole purpose of this Resolution is to enable participants in the Feed-in Tariff (FIT) Program to receive priority points and that Resolutions 0170-2012 and 0219-2012 be repealed and that Council supports shall lapse twelve months after its adoption.

GC-0848-2012/December 5, 2012

- (k) To receive the public feedback and adopt the Council Code of Conduct dated November 12, 2012.

Unfinished Business UB-1

14. BY-LAWS

- B-1 A by-law to establish certain lands as part of the municipal highway system for Registered Plan M-244 in the vicinity of Mississauga Road and Highway 403 (Ward 8).
- B-2 A by-law to establish certain lands as part of the municipal highway system for Registered Plan 431 in the vicinity of Lorne Park Road and Lakeshore Road West (Ward 2).

- B-3 A by-law to charge Fees for Certain Services provided by Fire & Emergency Services.

BC-0035-2012/October 17, 2012

- B-4 A by-law to establish and require payment of Rental Rates for Meeting Rooms.

BC-0032-2012/October 17, 2012

- B-5 A by-law to authorize that the current Transportation and Works Fees and Charges By-law No. 301-11 be repealed and replaced.

BC-0042-2012/ November 26, 27, 2012 and December 3, 4, 5, 2012

- B-6 A by-law to authorize that the current Road Occupancy, Lot Grading and Municipal Services Protection Deposit By-law No. 300-11 be repealed and replaced.

BC-0043-2012/ November 26, 27, 2012 and December 3, 4, 5, 2012

- B-7 A by-law to establish and require payment of Rental Rates for Sports Fields.

BC-0046-2012/ November 26, 27, 2012 and December 3, 4, 5, 2012

- B-8 A by-law to establish fees for the purpose of applications under the Planning Act, R.S.O. 1990, c.P.13.

BC-0055-2012/November 26, 27, 2012 and December 3, 4, 5, 2012

- B-9 A by-law to prohibit and regulate and protect the destruction or injuring of trees.

GC-0797-2012/November 21, 2012

- B-10 A by-law to authorize the execution of an Advertising Agreement between the City of Mississauga and Labatt Breweries of Canada.

Corporate Report R-3

- B-11 A by-law to authorize the execution of a Development Agreement, Park Development Agreement and other related documents between National Homes (Creditview) Inc., The Corporation of the City of Mississauga, and The Regional Municipality of Peel east side of Creditview Road south of Britannia Road West (T-M1 1004 W6) Owner and Applicant: Mark Pavkopvic, National Homes (Creditview) Inc. (Ward 6).

Resolution 0153-2012/June 20, 2012

- B-12 A by-law to amend By-law Number 0225-2007, being a City of Mississauga Zoning By-law, as amended for zoning of the property outlined in Schedule "A" from "E2-24" to "E2-122" which permits a rang of employment uses Owner: OPB Realty Inc. Applicant: JKO Planning Services Ltd. (Ward 9).

PDC-0033-2012/May 23, 2012

- B-13 A by-law to authorize the execution of a Development Agreement between OBP Realty Inc. and The Corporation of the City of Mississauga north side of Argentia Road, east of Winston Churchill Boulevard (OZ 12/001 W9) Owner: OPB Realty Inc. Applicant: JKO Planning Services Ltd. (Ward 9).

PDC-0033-2012/May 23, 2012

- B-14 A by-law to designate an area along Airport Road between Thamesgate Drive and Derry Road and along Goreway Drive, between Morningstar Drive and Derry Road as a Business Improvement Area (Ward 5).

Corporate Report R-4

- B-15 A by-law to amend By-law No. 555-2000, as amended, being the Traffic By-law adding schedule 1 three hour parking limit exemption Novo Star Drive and adding Schedule 21 prohibited pedestrian crossing Royal Windsor Drive (Ward 2 and 11).

GC-0854-2012 and GC-0855-2012/December 5, 2012

- B-16 A by-law to appoint member to the Board of Management of the Clarkson Business Improvement Area and to amend By-law 0004-2011 (Ward 2).

Information Item I-9

- B-17 A by-law to regulate and control light nuisances on private property.

GC-0850-2012/December 5, 2012

- B-18 A by-law to provide for an exemption to By-law No. 0098-2004, as amended, being the City's Animal and Control By-law (Ward 6).

GC-0851-2012/December 5, 2012

- B-19 A by-law to transfer funds from the General Revenue Fund (Account 28811) to the Capital Reserve Fund (Account 33121).

Budget Committee Meeting December 12, 2012

- B-20 A by-law to establish a Reserve Fund for revenues received from a special tax rate levy for the Emerald Ash Borer Program and to amend By-law 0298-2000, Reserves and Reserves Funds By-law.

Budget Committee Meeting December 12, 2012

- B-21 A by-law to authorize the issuance and sale of debentures up to a maximum principal amount of \$34,449,300 for the purposes of the City of Mississauga and to apply The Regional Municipality of Peel for the issuance of debentures for such purposes.

Budget Committee Meeting December 12, 2012

- B-22 A by-law to transfer funds from various Reserve Funds for certain capital projects approved in the 2013 Capital Budget.

Budget Committee Meeting December 12, 2012

- B-23 A by-law to transfer funds from the General Revenue Fund (Account 28711) to the Workers' Compensation Reserve Fund (Account 37121).

Budget Committee Meeting December 12, 2012

- B-24 A by-law to transfer funds from the Community Facility Redevelopment Reserve Fund (Account 35575) to the Main Fleet Vehicle and Equipment Replacement Reserve Fund (Account 35111).

Budget Committee Meeting December 12, 2012

- B-25 A by-law to transfer funds from the Community Facility Redevelopment Reserve Fund (Account 35575) to the Roadway Infrastructure Maintenance Reserve Fund (Account 33131).

Budget Committee Meeting December 12, 2012

- B-26 A by-law to transfer funds from the Capital Reserve Fund (Account 33121) to the Fire Vehicle and Equipment Replacement Reserve Fund (Account 35141).

Budget Committee Meeting December 12, 2012

- B-27 A by-law to transfer funds from the Capital Reserve Fund from the Capital Reserve Fund (Account 33121) to the Facilities Repairs and Renovations Reserve Fund (Account 35381).

Budget Committee Meeting December 12, 2012

- B-28 A by-law to transfer funds from the General Revenue Fund (Account 28986) to the Emerald Ash Borer Reserve Fund (Account 35586).

Budget Committee Meeting December 12, 2012

- B-29 A by-law to transfer funds from the General Revenue Fund (Account 28583) to the Insurance Reserve Fund (Account 34161).

Budget Committee Meeting December 12, 2012

15. **OTHER BUSINESS**

16. **INQUIRIES**

17. **NOTICE OF MOTION**

18. **CLOSED SESSION**

- (a) Pursuant to the *Municipal Act*, Section 239 (2)
- (i) Litigation or potential, including matters before administrative tribunals, affecting the municipality or local board re: **(1) "A"385/12 – Kamo Realty Corp. – 4296 Village Centre Court – Ward 4; (2) "B"062/12 – "B"064/12 – Pinder Real Estate Developers Inc. – 2250 Doulton Drive – Ward 8.**
 - (ii) A proposed or pending acquisition or disposition of land by the municipality or local board re: **Sheridan College Hazel McCallion Campus Phase II Update (Ward 4).**
 - (iii) Personal matter about an identifiable individual, including municipal or local board employee re: **Verbal Update – Mississauga Celebration Square Events Committee.**

19. CONFIRMATORY BY-LAW

A by-law to confirm the proceedings of the Council of The Corporation of the City of Mississauga at its meeting held on December 12, 2012.

20. ADJOURNMENT

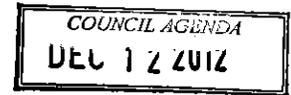


Corporate Report

Clerk's Files

Originator's
Files

R-1



DATE: November 26, 2012

TO: Mayor and Members of Council
Meeting Date: December 12, 2012

FROM: Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

SUBJECT: **Procurement of Electricity and Natural Gas 2011 - 2012**

RECOMMENDATION: That the Corporate Report dated November 26, 2012 on Procurement of Electricity and Natural Gas 2011 - 2012 from the Commissioner of Corporate Services and Treasurer be received for information.

**REPORT
HIGHLIGHTS:**

Electricity

- The City used the average spot market rather than forward contracting of electricity purchases in 2011.
- In 2012, the City entered into a Rate Cap Option contract covering June 1 through to December 31, 2012 for a portion of its medium size accounts. The large interval metered accounts and streetlights remained on the spot market rate.
- Ontario electricity prices are expected to continue to increase by 8% per year over the next several years due to a number of influences including the Green Energy Act and major provincial infrastructure projects.
- For 2013, the current strategy of buying electricity primarily on the spot market is expected to continue. However, use of forward fixed price contracts and Rate Cap Options that include the Global Adjustment will be utilized as well where they offer additional value to the City.

Natural Gas

- For 2011, the City purchased approximately 42% of its natural gas requirement at an average fixed forward price of \$6.385/GJ. The remaining natural gas for 2011 was purchased at the average daily open market price of \$2.69/GJ. The shift to spot purchasing resulted in a saving of \$127,000 as compared to purchasing the full requirement with a forward fixed price contract.
- For 2012 the City has been purchasing natural gas on the daily spot market as a result of the low prices for natural gas.
- For 2013, natural gas prices are trending upwards. To take advantage of current low prices and protect the City against possible price increases, natural gas will be purchased using a combination of fixed price contracts and spot purchases in an effort to minimize cost to the City.

BACKGROUND:

Council approved GC recommendation # GC-0587- 2010 on September 15, 2010 which authorised purchase of the City's electricity accounts for 2010- 2011, other than the 85 smallest accounts that are on the Regulated Price Plan, on the daily average spot market price without buying any hedge in order to minimize the cost of electricity.

The same strategy of buying on the daily average spot market price was also extended to procurement of natural gas as approved in the 2011-2014 Business Plan.

PRESENT STATUS:**Electricity**

In 2011, the average spot market price for electricity increased by 9% over 2010.

The City decided to forego the forward electricity hedge in 2011 and instead utilized the average spot market for procurement of electricity. The City realized a saving of \$39,000 as compared to locking into the fixed forward market price at the time of procurement. The total cost of electricity in 2011 was \$7,636,000 including power used for streetlights.

Natural Gas

The City purchased approximately 42% of its natural gas requirement in 2011 at an average fixed forward price of \$6.385/GJ. based on previously established contracts.

The remaining 58% of natural gas for 2011 was purchased at the daily open market price. The average price paid for the portion of gas bought on the daily open market was \$2.69/GJ. The total cost of gas was \$1,574,500 in 2011

Buying natural gas on the open market price for a major portion of 2011 requirement resulted in a saving of \$127,000 as compared to purchasing the full requirement with a forward fixed price contract.

COMMENTS:**Electricity**

Ontario electricity prices are expected to continue to increase over the next several years due to a number of influences including the Green Energy Act and major provincial infrastructure projects.

Consumers have to pay an additional Global Adjustment charge that the Province charges on top of the cost of electricity. The Global Adjustment charge includes the recovery of premium that the Province pays towards green power generation projects. The Global Adjustment charge also includes compensation to Ontario Power Generation when market prices fall below an agreed base price. When the spot market price falls the Global Adjustment cost rises in proportion and vice versa. The total cost of electricity is rising at 8% year over year. With the Province approving increased number of wind and solar power generation projects, the Global Adjustment charge is expected to continue to rise for the next few years.

Smart meters were introduced in mid 2012 for the City's medium size accounts which account for approximately 9% of the City's electricity consumption. These accounts are subject to Time of Use (TOU) rates where peak period rates are 80% higher than off peak rates. Since the City's operation is mostly during peak periods, TOU rates would have a large impact on electricity cost of these accounts. The City signed up with a retailer to provide pass through spot market rates at a fee of \$11,500/year to avoid being billed on regulated Time of Use Rates

which would apply if the electricity was purchased directly from Enersource.

Until April 2012, Ontario electricity suppliers did not offer any product that would hedge the Global Adjustment. The Global Adjustment has increased due to increased green energy and infrastructure projects while the spot market price of electricity has trended lower due to reduced demand and lower economic activity. Global Adjustment now comprises almost half the price of electricity while the other half comes from the spot market price. Forward contracts that hedge spot price alone are no longer attractive to consumers. In response to the increasing risk of Global Adjustment, suppliers have begun offering products that will hedge both the Global Adjustment and spot market costs. Thus, consumers can now manage both components of electricity cost.

In 2012, the City has entered into a Rate Cap Option contract from June 1 through to December 31 for its medium size accounts that require a contract with a Retailer to avoid TOU rates. This contract is for approximately 9% of City's electricity requirement and is being used to avoid significant increases in the overall commodity price by capping the rate at \$80.00 per MWh while still retaining benefit to the downside should the market prices be lower. The additional premium for the Rate Cap Option is \$8,000/yr. or \$4,700 for 7 months.

Small Non-Interval Accounts remain on the lower tier of the Regulated Price Plan. All other accounts including the large interval metered accounts and streetlights remain on the spot market rate.

The current strategy of buying electricity largely on the spot market is expected to continue in 2013. Availability of hedging with forward fixed price contracts and Rate Cap Options that include the Global Adjustment will be utilized as well where they offer additional value to the City.

Natural Gas

The City has been purchasing its total requirement of natural gas on the daily spot market since November 2011 and has benefited from the low market price.

A large factor in the low prices for natural gas in 2012 was the drilling of shale gas. Technology advances in drilling have allowed the extracting of gas from shale rock to be economically feasible. As a result there has been an increase in production of natural gas and storage levels of natural gas have increased to a record level. Coupled with milder than normal weather, prices remained much lower than expected throughout 2012.

The following factors are expected to affect natural gas rates in 2013:

- Decrease in the drilling of new natural gas wells week over week while oil drilling remains at an all time high.
- Increase in use of natural gas for power generation.
- An upward trend in prices that began in early May 2012

Expert opinions indicate that natural gas prices were at their lowest levels in Spring 2012 owing to increased production, high storage levels, mild weather and no hurricanes. With increase in gas usage due to new gas powered electrical generating stations and reduced drilling of new gas wells (i.e. less gas supply), prices are expected to increase over the next year or two.

With the forecast upward trend in gas prices, 25% to 50% of the City's gas requirement for the 12 months from November 2012 to October 2013 will be purchased on a fixed price contract, in order to take advantage of current low prices. The plan is to buy 25% of the gas requirement for the November 2012 to October 2013 upcoming gas year on a fixed price contract in November 2012 and to hedge another 25% in April 2013 based on the direction of the market. Prices generally go down in spring as the winter heating season comes to an end.

FINANCIAL IMPACT: Cost savings realised for electricity and gas under this Utility Procurement Strategy are estimated at \$166,000 in 2011 and \$70,000 in 2012 compared to the previous strategy of buying energy exclusively in the forward market.

CONCLUSION:

This report provides an overview of the electricity and natural gas procurement strategy used in 2012 and resulting savings along with the approach to be followed in 2013.



Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

*Prepared By: Rajan Balchandani, P.Eng., Manager, Energy
Management*



Corporate Report

Clerk's Files

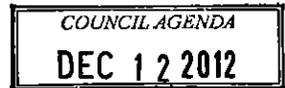
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MG.01.REP

R-2

DATE: November 28, 2012

TO: Mayor and Members of Council
Meeting Date: December 12, 2012



FROM: Martin Powell, P. Eng.
Commissioner of Transportation and Works

SUBJECT: **Municipal Infrastructure Investment Initiative
Capital Program Expression of Interest (Ward 1)**

- RECOMMENDATION:**
1. That the Commissioner of Transportation and Works be authorized to submit an Expression of Interest for the Rehabilitation of the QEW Pedestrian Overpass at Ogden Avenue in accordance with the terms and conditions of the Province of Ontario's Municipal Infrastructure Investment Initiative, Capital Program.
 2. That Council certifies that the information provided in Appendix 2, Municipal Infrastructure Investment Initiative, Capital Program is factually accurate and that the City is committed to developing a comprehensive asset management plan that includes all of the information and analysis described in the Building Together: Guide for Municipal Asset Management by December 31, 2013 and that the Commissioner of Transportation and Works be authorized to sign the declaration to that effect on Council's behalf.
 3. That Transportation and Works staff, in conjunction with Corporate Services finance staff, be directed to prepare a comprehensive asset management plan for roads, bridges and stormwater in accordance with the *Building Together: Guide for Municipal Asset Management* document and that this plan be

completed by December 31, 2013 to meet the requirements for funding from the Province of Ontario.

**REPORT
HIGHLIGHTS:**

- On November 15, 2012 the Government of Ontario provided details of the new Municipal Infrastructure Investment Initiative (MIII), Capital Program, making \$51 million available across Ontario or a maximum of \$2 million per municipality for critical road, bridge, water or wastewater infrastructure renewal and replacement projects that may otherwise not be funded.
- To be eligible for the funding, a submission must include: the preparation of an Expression of Interest (EOI) identifying the project urgency, a commitment towards completion of a comprehensive asset management plan for roads, bridges and stormwater by the end of 2013, and a commitment that the project will be completed by December 31, 2014.
- The EOI is to be submitted along with a Council endorsement in the form of a declaration or resolution by 5 p.m. EST on January 9, 2013.
- City staff has reviewed the MIII Capital Program requirements and recommends that the City submit an EOI for the QEW Pedestrian Bridge Rehabilitation project at Ogden Avenue in the amount of \$2 million.

BACKGROUND:

On November 15, 2012 the Government of Ontario provided details of the new Municipal Infrastructure Investment Initiative (MIII), Capital Program, as part of the Municipal Infrastructure Strategy. Through the MII Capital Program, up to \$51 million will be made available across Ontario to address necessary road, bridge, water and wastewater projects identified as top priorities through comprehensive asset management plans. Funding is targeted towards municipalities and Local Services Boards that are unable to pay for proposed projects without provincial assistance.

The share of provincial funding that may be requested is flexible up to 90% of the total project costs or \$2 million, whichever is lower. Municipalities are asked to submit only one request and only the amount of provincial funding that is needed to move forward with the project, and provide a rationale for the amount of funding requested.

The MIII Capital Program includes both a pre-screening and an application process. To begin, applicants must submit an Expression of Interest form (EOI) for pre-screening. Completed EOI forms must be submitted by 5 p.m. EST on January 9, 2013. Applicants that pass the pre-screening process will be given the opportunity to submit a detailed application.

The objectives of the MIII Capital Program are to:

- Further strengthen municipal asset management practices
- Support the most critical road, bridge, water and wastewater projects
- Provide funding to municipalities that are unable to undertake projects without provincial support.

COMMENTS:

A summary of the MIII Capital Program submission/assessment requirements is as follows:

- The program is intended to fund critical capital maintenance, rehabilitation, renewal and replacement projects for roads, bridges, water and wastewater
- The City must provide evidence that it has a comprehensive asset management plan in place or is committed to developing one
- The City must submit a declaration or resolution along with the EOI certifying that the information provided is factually accurate and that the City intends to complete or has completed a comprehensive asset management plan that includes all of the information and analysis described in the *Building Together: Guide for Municipal Asset Management Plans* by December 31, 2013
- The proposed project must be completed by December 31, 2014

After reviewing the MIII Capital Program criteria and the City's list of capital projects for roads, bridges and stormwater, staff feel that the QEW Pedestrian Overpass Rehabilitation Project best fits the criteria and is the City's best opportunity to submit a successful application.

Further, staff has reviewed the *Building Together: Guide for Municipal Asset Management Plans* and feels that the City has many

components of the plan already in place and can meet the deadline.

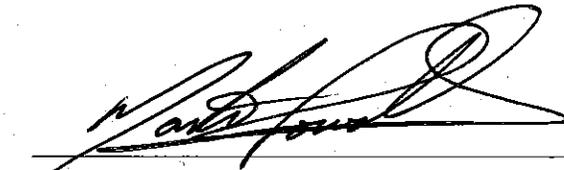
FINANCIAL IMPACT: The City's 2013-2016 Business Plan and 2013 Budget includes \$2.9 million for the QEW Pedestrian Overpass Rehabilitation project. If the City's application is successful, the \$2 million will be utilized to address a portion of the funding shortfall for other transportation infrastructure needs.

CONCLUSION: The MIII Capital Program offers an opportunity for the City to secure grant funding for one critical capital project. It is also a catalyst for the preparation of a comprehensive asset management plan to guide infrastructure investment decision making for the City's road, bridge and stormwater infrastructure. This is something that will be required for all future infrastructure related provincial grant programs.

Based on the information and recommendations provided in this report, staff has prepared an EOI submission for the listed project for submission no later than January 9, 2013 at 5:00 p.m.

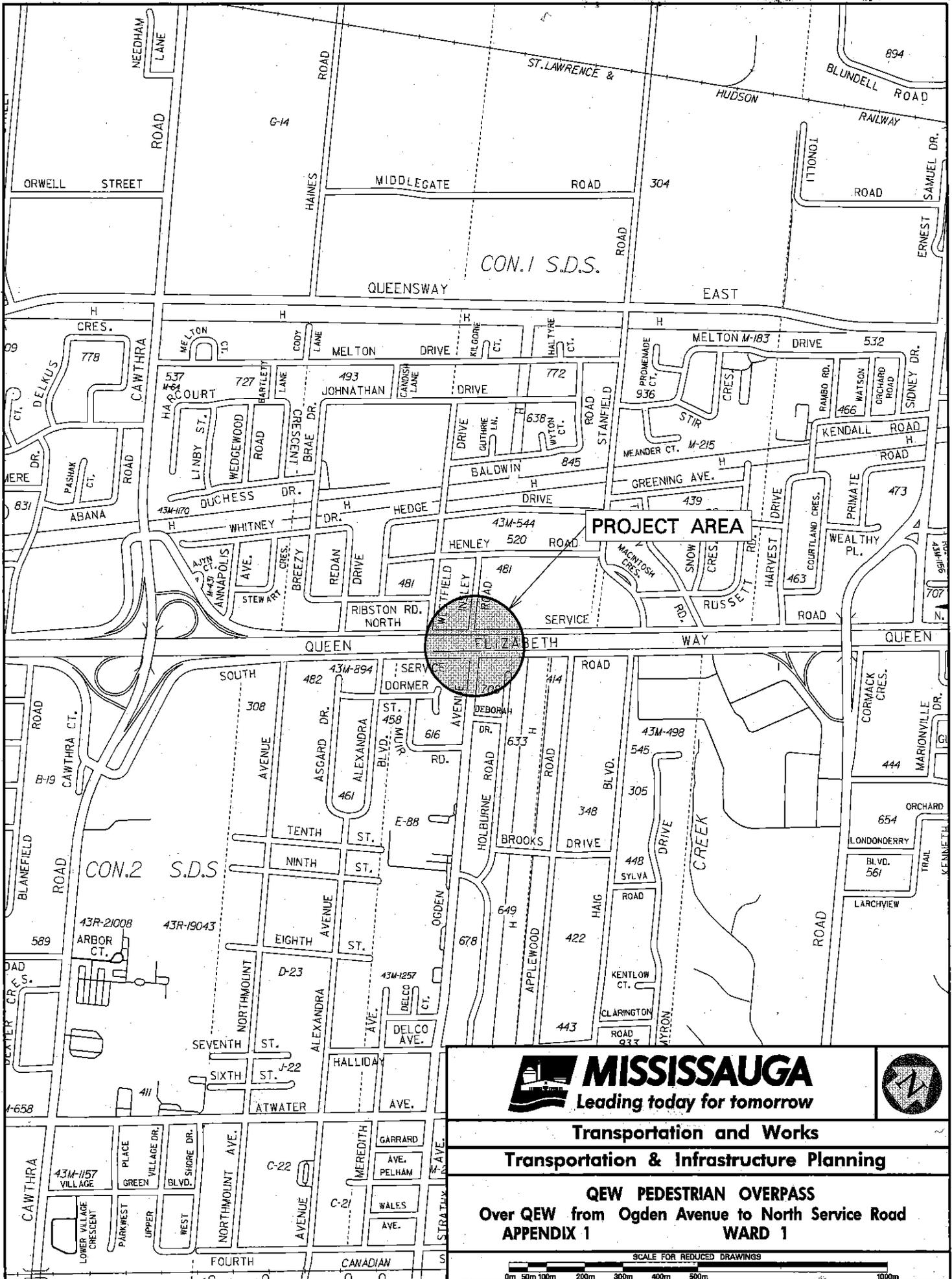
STRATEGIC PLAN: The MIII Capital Program advances the City's Strategic Goal to Build and Maintain Infrastructure under the Completing our Neighbourhoods pillar.

ATTACHMENTS: Appendix 1: Location Map of the QEW Pedestrian Overpass
Appendix 2: Municipal Infrastructure Investment Initiative
Capital Program - Expression of Interest Form,
Ontario Ministry of Infrastructure



Martin Powell, P. Eng.
Commissioner of Transportation and Works

*Prepared By: Sandro Torresan H.B.E.S, CRSS
Supervisor, Transportation Infrastructure*





MISSISSAUGA

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Transportation and Works

Transportation & Infrastructure Planning

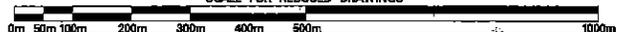
QEW PEDESTRIAN OVERPASS

Over QEW from Ogden Avenue to North Service Road

APPENDIX 1

WARD 1

SCALE FOR REDUCED DRAWINGS





Municipal Infrastructure Investment Initiative Capital Program – Expression of Interest

On August 16, 2012, the Province of Ontario launched the Municipal Infrastructure Investment Initiative (MIII) as part of the Municipal Infrastructure Strategy. Through the MIII Capital Program, up to \$51 million will be made available to address necessary road, bridge, water and wastewater projects identified as top priorities through comprehensive asset management plans. Funding will be targeted to municipalities and Local Services Boards (LSBs) that are unable to pay for proposed projects without provincial assistance.

Ontario municipalities and LSBs that own roads and/or bridges and/or water systems and/or wastewater systems are eligible. In addition, municipalities that have not done so already must submit their 2011 Financial Information Return to the Ministry of Municipal Affairs and Housing by January 9, 2013.

The MIII Capital Program includes both a pre-screening and an application process. To begin, municipalities and LSBs may submit this Expression of Interest form for pre-screening. Completed expression of interest forms must be submitted by 5 p.m. EST on January 9, 2013. Municipalities and Local Services Boards that pass the pre-screening process will be given the opportunity to submit a detailed application.

For more information, see the **Municipal Infrastructure Investment Initiative Capital Program manual** and **Building Together: Guide for Municipal Asset Management Plans**.

If submitting this form by email, please save the completed form to your desktop and send as an attachment to miii@ontario.ca

If submitting by mail please print the completed form and send to:

Municipal Infrastructure Investment Initiative Secretariat
c/o Rural Programs Branch
Ontario Ministry of Agriculture, Food and Rural Affairs
1 Stone Road West, 4th Floor
Guelph ON N1G 4Y2

<http://www.ontario.ca/municipalinfrastructure>

Please fill in all fields on this form that apply to your municipality or LSB.

Section 1 – Municipality/LSB Contact Information

Municipality/LSB Name*

City of Mississauga

Authorized Contact

Last Name Torresan		First Name Alessandro	Middle Initial P
Position Supervisor, Trans. Infrast.	Telephone Number 905 615-3200	Email Address alessandro.torresan@mississauga.ca	

*Note if this is a joint project, please include all municipalities and LSBs that are part of the project, but only the contact information for the lead municipality/LSB.

Mailing Address

Unit Number	Street Number 300	Street Name City Centre Drive	PO Box
City/Town Mississauga	Province Ontario		Postal Code L5B 3C1

Section 2 – Project Information

Project Name

QEW Pedestrian Overpass Rehabilitation - from Ogden Avenue to North Service Road over the QEW

Project Type (road, bridge, water or wastewater)

Bridge Rehabilitation

Project Financial Information

Total Project Cost \$2,900,000.00	Amount of Provincial Funding Request \$2,000,000.00
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Section 2 – Project Information (Cont'd)

List the sources of financing for the project other than the provincial funding requested.

Funding Source	Amount
City of Mississauga	\$900,000.00

Project Location			
Unit Number	Street Number	Street Name Ogden Avenue	PO Box
City/Town		Province	Postal Code
Mississauga		Ontario	
Latitude		Longitude	
4827318		17614875	

Section 3 – Asset Management Planning

Please describe your municipality's or LSB's progress to date toward completing a comprehensive asset management plan according to the key elements outlined in **Building Together: Guide for Municipal Asset Management Plans**. Where possible, please provide supporting documentation.

State of local infrastructure

The City of Mississauga has been working towards a comprehensive asset management plan for all of its major infrastructure assets and has most of the components of the plan already in place. The City's Roads, Storm Drainage and Watercourses service area manages and maintains 223 bridge/culvert structures, over 5210 lane kilometers of roads, and over 2000 kilometers of storm sewer pipes, watercourses and storm water management ponds. The City has been providing Tangible Capital Asset reporting since 2009. The 2011 net closing book value for its linear transportation assets was \$3.3 billion. The future replacement cost of these assets is estimated at close to \$8 billion. The City manages a robust inventory for road and bridge assets and undertakes condition surveys for all major assets at regular intervals in order to determine needs, and to forecast capital maintenance, rehabilitation and replacement activities. The capital needs are prioritized and presented to Budget Committee annually as part of the annual budget and business planning process. Projects are not only prioritized at the departmental program level but they are also prioritized corporately, utilizing a corporate prioritization model. All projects are categorized into one of five categories and then prioritized within each category. The five categories are: Mandatory, Critical, Efficiency/Cost Savings, State Of Good Repair/Lifecycle and Improve. Mandatory, Critical and State Of Good Repair projects are at the top of the capital prioritization model list to ensure that risk is identified and managed throughout the process. This new model was introduced in 2012 for the 2013-2022 capital plan as a result of the City's infrastructure funding deficit.

The City's bridge and culvert program can be found in the 2013-2016 Business Plan and Budget. Bridges and culverts are managed utilizing a comprehensive management system that includes a full digital and photo inventory. The program allows the City to prioritize and prepare annual and multi-year capital programs and includes a valuation for each bridge and culvert asset for public sector accounting purposes. A condition survey for all bridges and culverts is completed every two years (2011, 2009, 2007, 2005) done in accordance with provincial and industry standards for safety and accessibility.

For the QEW Pedestrian Overpass, a detailed condition assessment was completed, along with emergency/critical repairs in the amount of \$80,000 on the superstructure and railing system in 2011 and 2012 and an annual monitoring program has been scheduled for this structure until it has been fully rehabilitated. The structure was placed in the City's capital plan for rehabilitation/replacement in 2013. The structure provides a critical link for residents, schools and shopping in the area.

Expected levels of service

The Roads, Storm Drainage and Watercourses portion of the City Business Plan and Budget defines the service levels for all major asset classes, including roads, bridges and stormwater. System/network needs are identified through routine condition surveys and inspections and are based on industry standards and best practices.

R-2(g)

Maintaining the City's bridges and culverts in a state of good repair is this service area's highest priority. At a network level, an average bridge condition rating of 80 is the target set for bridges and culverts in Mississauga. When urgent repairs are identified during the biennial inspection, they are forwarded to the City's maintenance contract unit for immediate action.

Asset management strategy

Maintaining infrastructure in a state of good repair is identified as a top priority in the Business Plan. Staff provide recommendations to Council as to where and when to spend money on infrastructure maintenance in order to maximize asset lifecycle and minimize the funding required to do so. This is accomplished by applying sound asset management practices: inventorying what the City owns, conducting regular inspections, prioritizing work needs, preparing appropriate ten year capital budgets and programs to address needs, and monitoring and reporting on projected asset conditions.

The Roads, Storm Drainage and Watercourses portion of the City's Business Plan defines its core services, service delivery model, current service levels and how staff plan to maintain the City's critical infrastructure. Priorities, goals and objectives for the plan are set and resources are defined and secured in the plan as well. The City coordinates and deploys a variety of operational, preventative maintenance and renewal activities to maintain assets in a state of good repair.

As defined in the City's Business Plan and Budget document, the primary objective of the strategy for bridges is to minimize public risk by monitoring all structures every two years with qualified engineers and executing timely maintenance, rehabilitation/renewal and replacement activities. When a structure is identified to have significant issues, a detailed condition survey is performed to determine its criticality, projected costs and define the scope of work.

Financing strategy

The City of Mississauga is committed to providing quality services and infrastructure, while continuing to build a City for the future in a fiscally responsible manner. Although Mississauga has been debt free for many years, repairing and rehabilitating aging infrastructure requires a combination of tax increases and debt finance. According to recent financial projections, the City requires an annual injection of \$83 million, or 2% for the next 25 years, to close its infrastructure funding gap, based on historical costs.

The 2013 Budget includes a recommended two percent capital infrastructure and debt repayment levy in each of the next four years. This two percent levy is forecasted to be required for the next ten years with one percent on average going to the capital reserve and one percent to debt repayments. Currently, the City is also exploring the feasibility of financing stormwater operations and maintenance and capital projects through a stormwater rate.

The City's bridge/culvert asset management program is integrated with the City's business plan and budget cycle. The City's business plan and budget identifies the need for long term sustainable funding for critical infrastructure projects. The City's 10 Year Capital Budget forecasts that the total capital requirements for bridge rehabilitation/renewal is \$60 million; \$15 million more than what was projected in the previous plan. Without financial assistance, the City will utilize a variety of financial tools including raising funds through an infrastructure levy, federal gas-tax and debt financing in order to address long-term capital asset replacement needs.

Please explain in detail your community's workplan for completing a comprehensive asset management plan according to the key elements outlined in **Building Together: Guide for Municipal Asset Management Plans**.

State of local infrastructure

The City presently meets the requirements of this portion of the Guide for Municipal Asset Management Plans for roads and bridges. Some work is necessary to complete more comprehensive inventories and assessments for storm drainage assets like storm sewers. This is presently on the work plan following the approval of the stormwater financing study.

Expected levels of service

The City presently meets the requirements of this portion of the Guide for Municipal Asset Management Plans for

roads and bridges. Service levels, performance measures and targets are documented in the 2013-2016 Business Plan as well as standard operating procedures and policies. Some work is necessary to complete more comprehensive documentation for storm drainage assets like storm sewers. This is presently on the work plan following the approval of the stormwater financing study.

Asset management strategy

The City presently meets most of the requirements of this portion of the Guide for Municipal Asset Management Plans for roads, bridges and storm drainage. The City has plans in place to manage maintenance, renewal/rehabilitation, replacement, disposal and expansion activities as well as policies affecting procurement methods and specific risk mitigation measures on high risk asset classes like the Cooksville Creek.

In addition, the City has a number of strategies and master plans in place to guide infrastructure investment towards alternative modes of transportation and to mitigate the burden of infrastructure projects on the environment. The City's Strategic Plan "Our Future Mississauga," Official Plan and the Cycling Master Plan define the City as a transit oriented, multi-modal city of the future. The bus rapid transit (BRT) corridor is scheduled to go into operations later next year. The Green Fleet Plan was implemented to reduce the City's carbon footprint with respect to City vehicles. The Living Green Master Plan outlines the path to achieve environmental sustainability through forty-nine planned initiatives.

Financing strategy

The City meets most of the requirements of this portion of the Guide for Municipal Asset Management Plans for roads, bridges and stormwater.

Section 4 – Problem Description

The problem description should clearly describe the public health and/or safety problem arising from the current situation and the impact of the problem on the municipality or LSB (e.g., number of people affected).

The QEW pedestrian overpass was built in 1959 (53 years old). It provides a connection for local residents over the Queen Elizabeth Highway to schools, shopping and recreation opportunities. It underwent major rehabilitation in 1997 and in 2006 it was discovered that this structure was of similar design to the Laval bridge that collapsed in 2006 and a retrofit solution was installed in 2007. In 2011, as part of the City's biennial visual inspection program, cracks were observed in the girders of the the superstructure and crews were called in to remove all loose concrete. While removing the loose concrete, it was discovered that the problem was worse then expected and an engineering firm was hired on an emergency basis to oversee the concrete removal and undertake a detailed condition survey and structural assessment of the girders and superstructure. Following the detailed review, the engineering firm recommended a number of measures and actions including the ultimate replacement of the superstructure. To date, all remedial measures recommended have been addressed with the exception of the replacement/rehabilitation.

Section 5 – Project Description

The project description should outline the scope of the project.

Upon initial discussions with the City, MRC (structural engineering firm) has confirmed that the most economical and expeditious rehabilitation option, at this time, is to maintain the existing substructure (piers and abutments), remove the entire superstructure (girders and deck), and replace the latter with a prefabricated steel deck truss. This type of truss structure is typical of trail bridges in parks and residential settings.

Section 6 – Project Rationale

Please describe how the project would reduce or eliminate the public health and/or safety problem.

The bridge's superstructure has reached a critical point in its lifecycle. One of the girders has deteriorated to the point where it poses significant risk to both pedestrian and vehicular traffic below. The traffic below the structure is part of Ontario's 400 series highway system, with volumes in excess of two hundred thousand vehicles per day. Following the recommendations of the structural engineering firm, interim measures have been put into place to minimize risk to public safety; however, the recommendations provided also urge the City to move expeditiously with replacement of the superstructure. Replacement of the superstructure will ensure that the structure meets current Canadian Highway

R-2(c)

and Bridge Design Code and related safety and accessibility standards as well as meets the current needs of the community.

Section 7 – Project Readiness

Describe your workplan to complete the project by Dec. 31, 2014, including obtaining any necessary approvals (e.g., Environmental Assessment).

Project Activities:

- Request for Pre-Qualifications and Expression of Interest for Environmental Assessment, Design, Condition Survey follow up and contract administration (Now to Spring 2013)
- Follow up condition survey (March 2013)
- Completion of Environmental Assessment, detailed design and tender documents (Fall 2013)
- Follow up condition survey (March 2014) or as deemed necessary by the engineering firm hired.
- Tender for Construction (Late 2013- Spring 2014)
- Removal and Construction (Summer to Fall 2014)

Section 8 – Alternative Options Considered

Please describe other options considered to address the problem.

1. Continue to monitor and repair the existing structure as required --- increasing the inspection frequency as required.
2. Close/remove the bridge from the community and provide an alternate route.

Section 9 – Funding Need

Explain why your municipality or LSB requires the amount of provincial funding requested above and why it cannot implement the project on its own.

Prior to this past year, the QEW Pedestrian Overpass was not on the City's 10 year bridge program. Following the 2011 condition survey, and the subsequent detailed assessments, this structure was placed on the program and the other structures previously scheduled were re-prioritized and moved further down the schedule. The end result is that the rehabilitation of up to six structures had to be deferred to future years.

It should be noted that along with responsible asset management comes responsible prioritization of state of good repair projects. Although this project is proposed for funding in 2013 by the City, the diversion of the \$2.9 million cost to an unexpected project means that other infrastructure capital maintenance costs must be deferred.

Section 10 – Declaration

Each Expression of Interest must be accompanied by a declaration. For municipalities, the declaration can be made by a resolution or letter from municipal council. For LSBs, the declaration must be made by resolution from the LSB board.

I certify that:

- the information in the Expression of Interest is factually accurate; and
- the municipality or LSB has a comprehensive asset management plan that includes all of the information and analysis described in **Building Together: Guide for Municipal Asset Management Plans** in place; or
- the municipality or LSB is committed to developing a comprehensive asset management plan that includes all of the information and analysis described in **Building Together: Guide for Municipal Asset Management Plans** by December 31, 2013.

I have the authority to bind the municipality/LSB.

Full Name (Last name, first name)	Position	Date (yyyy/mm/dd)
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If submitting an electronic copy of the resolution or by-law, please attach this document to the email submitted.

Section 11 – Submission

P-2(j)

Expressions of Interest must be received by 5 p.m. EST on January 9, 2013.

Questions? Call 1 888 588-4111 or send an email to miii@ontario.ca.

Mailing address:

Municipal Infrastructure Investment Initiative Secretariat
c/o Rural Programs Branch
Ontario Ministry of Agriculture, Food and Rural Affairs
1 Stone Rd West, 4th Floor
Guelph ON N1G 4Y2

Section 12 – Documents Submitted With This Expression of Interest

Please outline any files or documents (e.g., asset management plan) you will be submitting along with this Expression of Interest.

If you are submitting this form by email, write a description of the file's contents to the left and indicate the file name or hyperlink to the right.

Attach all documents to the same email as this form.

If you are submitting this form by mail, simply write a description of each document you are submitting along with this Expression of Interest, in the left-hand column.

Description of File or Document Attached	File Name or Hyperlink



Corporate Report

Clerk's Files

Originator's Files

DATE: December 3, 2012

TO: Mayor and Members of Council
Meeting Date: December 12, 2012

FROM: Paul A. Mitcham, P.Eng., MBA
Commissioner Community Services

<p>COUNCIL AGENDA DEC 12 2012</p>

SUBJECT: **Preferred Supplier and Advertising Agreement for Draft and Packaged Beer Products**

RECOMMENDATION: That a bylaw be enacted to authorize the Commissioner of Community Services and the City Clerk to execute a Preferred Supplier and Advertising Agreement between the City of Mississauga and Labatt Breweries of Canada (Labatt), in a form satisfactory to the City Solicitor, commencing January 1, 2013 with an expiry date of December 31, 2017.

- | |
|---|
| <p>REPORT HIGHLIGHTS:</p> <ul style="list-style-type: none"> • Two (2) proposals were received in response to an open and competitive request for proposal process. The recommended preferred supplier was selected in a manner consistent with current procurement practices. • The preferred supplier agrees to purchase advertising that promotes responsible consumption messages to beverage consumers. • The duration of the agreement is five (5) years, with an option to renew for a further five (5) years. |
|---|

BACKGROUND:

In 2005, Council authorized Bylaw 0043-200, which established a Sponsorship Agreement between the City of Mississauga and Molson-Coors Canada and granted preferred supplier status for draft and packaged beer products sold within the City's licensed facilities.

An interim Sponsorship Agreement between the City of Mississauga and Molson-Coors Canada was executed under bylaw 0166-2012 for the period July 4, 2012 to December 31, 2012.

COMMENTS:**Changes to Regulations**

In August 2011, the Alcohol and Gaming Commission of Ontario (AGCO) announced new regulations concerning the marketing of beer and other alcoholic products. Of significance is a regulation that now prohibits a beer supplier from offering an annual cash rebate based on volume of sales. Arrangements of this nature were common in the industry and formed the basis of the City's previous Preferred Supplier and Sponsorship agreements.

Under the new AGCO regulations, beer manufacturers are allowed to purchase advertising in the form of socially responsible consumption messaging and can also provide financial support to offset costs for product branding, environmental and recycling initiatives and special events.

These and other AGCO regulation changes were considered in the preparation of a Request for Proposals.

Request for Proposal (RFP)

Staff issued an RFP for the selection of a long-term "preferred supplier" to provide a selection of draft and packaged beer products to be sold from licenced City premises. The RFP process was conducted in a form satisfactory to Materiel Management and Legal Services.

The RFP was released on November 13, 2012. The deadline for proposal submissions was November 28, 2012. The RFP called for, among other items:

- One, five (5) year term and an option for a five (5) year extension,

- Disclosure of market share, in the Golden Horseshoe region, of the proponent’s top three products by published documentation;
- A review of the variety of the proponent’s signature brands supplied to the local market;
- Purchase of on-site advertising to promote responsible consumption of beer products and a minimal amount of corporate branding, as governed by AGCO regulations;
- Provision of environmental and recycling initiatives/events to be hosted and/or executed within the City; and
- Acceptance of the City’s corporate policy on Placing Advertisement with the City.

Two proposals were received. After consideration and evaluation of both the breadth and quality of products and the financial commitment of all eligible applicants, the Proposal Evaluation Team recommends that the City of Mississauga award the Preferred Supplier and Advertising Rights to Labatt.

The City will continue to sell “off brands” at all licensed locations operated by the City, including the Old Credit Brewery Company’s products.

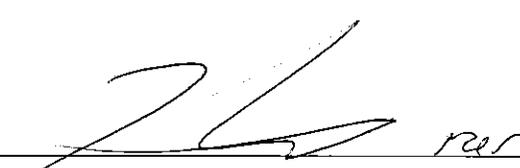
FINANCIAL IMPACT:

Subject to final negotiation and execution of the Preferred Supplier and Advertising Agreement, the expected social responsibility advertising revenue from Labatt is \$41,000 per year for a total of \$205,000 over five years (2013-2017). Labatt has agreed to purchase 10 unsold rink boards, lounge signs, banner locations and backlit signs. Labatt also agrees to pay the direct cost of developing and mounting the signs.

Labatt also committed to offering additional value of \$30,000 for each year of the 5-year agreement for mutually beneficial customized on-site environmental and recycling initiatives, brand programs and special events – to be determined on an annual basis.

CONCLUSION:

Having followed accepted Materiel Management procedures, recommendation of a Preferred Supplier and Advertising Agreement with Labatt provides the City with access to nationally recognised brands and advertising revenue income for a five (5) year period, with an option for additional five (5) years.



Paul A. Mitcham, P.Eng., MBA
Commissioner Community Services

*Prepared By: Michael Campbell, Manager, Sponsorship &
Corporate Development, Recreation*



Corporate Report

Clerk's Files

Originator's
Files

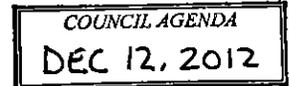
R-4

DATE: December 4, 2012

TO: Mayor and Members of Council
Meeting Date: December 12, 2012

FROM: Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

SUBJECT: **Designation of a Malton Business Improvement Area (BIA)
(Ward 5)**



RECOMMENDATION: That a by-law be enacted to designate the Malton Business Improvement Area as outlined in Appendix 4, attached to the Corporate Report dated December 4, 2012 from the Commissioner of Corporate Services and Treasurer.

BACKGROUND: On September 26, 2012, City Council adopted recommendation PDC-0056-2012 to endorse the intention to enact a by-law to establish the boundaries of the Malton BIA. A copy of the associated corporate report is attached as Appendix 2. In accordance with the *Municipal Act, 2001* ("the Act"), notice of intention to pass a by-law for the Malton BIA was sent to all landowners within the proposed boundary area (Appendix 3).

COMMENTS: Upon completion of the objection period of 60 days, three (3) objections were received by the City Clerk. These objections were received from tenants and owners of properties within the proposed Malton BIA boundary who are responsible for their portion of the property taxes. These properties represent less than 3.0 % of the tax base within the BIA area. Given that more than 2/3 of persons entitled

to receive notice representing more than 2/3 of the property taxes levied in the proposed Malton BIA did not object, there is positive support for the establishment of a Malton BIA.

A by-law establishing the Malton BIA is attached as Appendix 4. Once the BIA is established, the Executive must be appointed, who will then prepare a budget for the BIA, subject to Council's approval.

FINANCIAL IMPACT: There is no financial impact to the City.

CONCLUSION: In accordance with the *Municipal Act, 2001* the City Clerk deems that it is valid for City Council to enact a by-law to designate the Malton BIA within the proposed boundary.

ATTACHMENTS:

- Appendix 1: Proposed Malton Business Improved Area Boundary Notice of Intention to Designate the Malton BIA
- Appendix 2: August 28, 2012 Planning and Development Committee Corporate Report titled "Establishment of a Malton Business Improvement Area (BIA)"
- Appendix 3: Notice of Intention to Designate the Malton BIA
- Appendix 4: Draft by-law to designate the Malton BIA



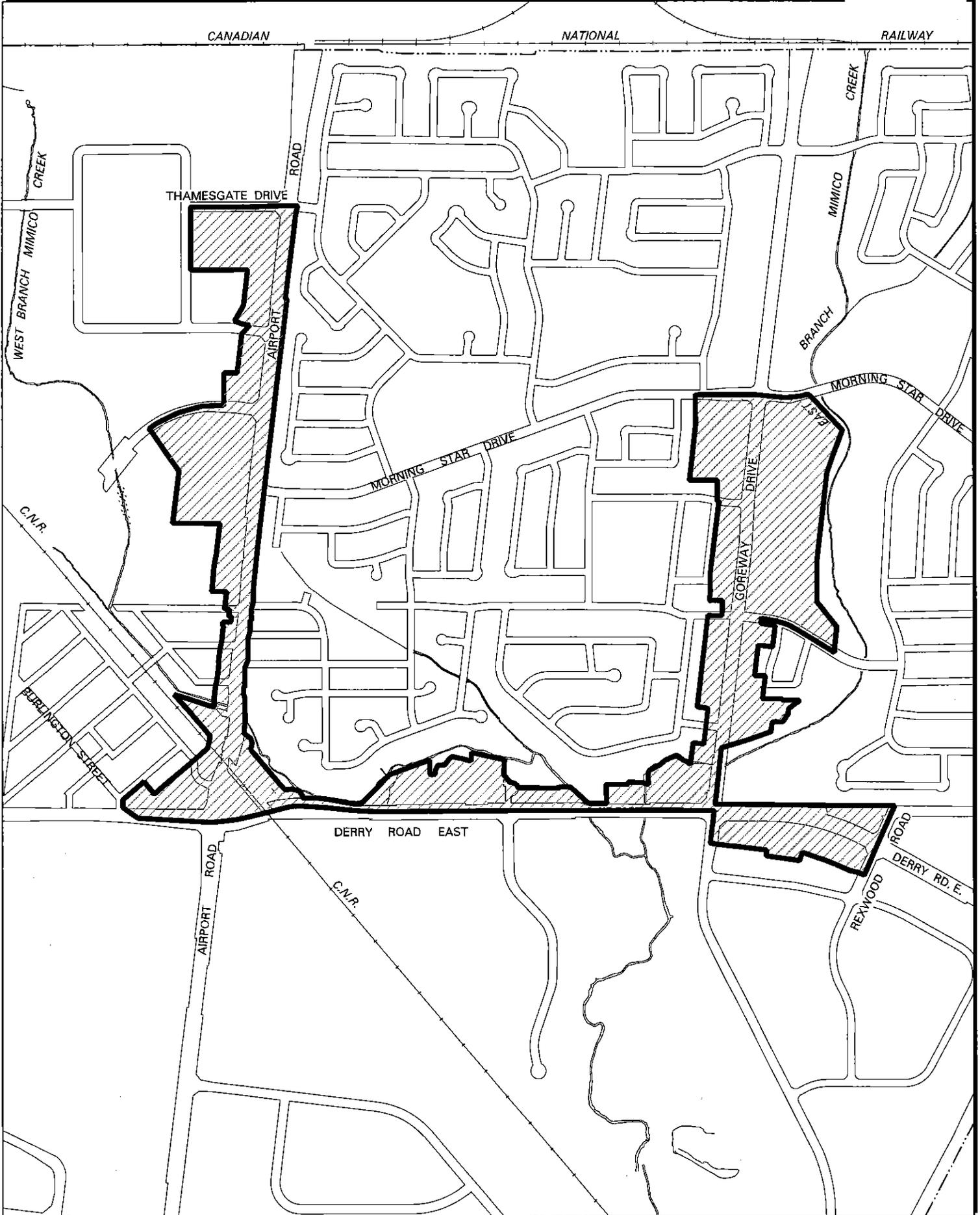
Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

Prepared By: Sacha Smith, Team Leader, Legislative Coordinator

R-400

PROPOSED MALTON BUSINESS IMPROVEMENT AREA BOUNDARY

Appendix 1



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Corporate Report

Clerk's Files

Originator's Files

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(Malton)

PLANNING & DEVELOPMENT COMMITTEE

SEP 17 2012

DATE: August 28, 2012

TO: Chair and Members of Planning and Development Committee
Meeting Date: September 17, 2012

FROM: Edward R. Sajecki
Commissioner of Planning and Building

SUBJECT: **Establishment of a Malton Business Improvement Area (BIA)
WARD 5**

- RECOMMENDATION:**
1. That the report titled "Establishment of a Malton Business Improvement Area (BIA)" dated August 28, 2012 from the Commissioner of Planning and Building, be received.
 2. That the City Clerk give notice to all commercial and industrial property owners defined under the *Municipal Act, 2001*, within the proposed BIA boundary, of City Council's intention to enact a by-law to establish the boundaries of the Malton BIA as shown on Appendix 4.

REPORT HIGHLIGHTS:

- A letter dated June 19, 2012 was submitted to City Council by the Malton BIA Steering Committee stating their interest in starting up a BIA and requesting that a report be prepared to begin the necessary work to establish a BIA.
- The boundary proposed by the Malton BIA Committee is generally acceptable, with the exception of three properties. Appendix 4 shows the staff recommended boundary for the Malton BIA.

2-4(d)

- The next step is for the Office of the City Clerk to notify owners in all prescribed business property classes, as defined under the *Municipal Act, 2001*, within the proposed BIA boundary.

BACKGROUND:

On February 7, 2012, April 12, 2012, and June 19, 2012, Ward 5 Councillor Bonnie Crombie hosted meetings with local businesses to discuss the benefits of a Business Improvement Area ("BIA") and to begin the process of forming a BIA in Malton.

At the last meeting, a Steering Committee was formed and in a letter, dated June 19, 2012 (see Appendix 1) the Malton BIA Steering Committee outlined their interest in establishing a BIA in Malton. They requested that the boundaries of the Malton BIA include businesses along Airport Road, Derry Road, and Goreway Drive, as shown on Appendix 2.

On June 20, 2012, City Council considered the letter dated June 19, 2012 from the Malton BIA Steering Committee, and adopted Resolution 0157-2012 as follows:

- "1. That the letter dated June 19, 2012, from the Malton Business Improvement Association (BIA) Steering Committee regarding a proposed BIA in Malton, be received for information; and
2. That the letter dated June 19, 2012, from the Malton Business Improvement Association (BIA) Steering Committee regarding a proposed BIA in Malton be referred to the Planning and Building Department to report back to Planning and Development Committee."

On July 23, 2012, additional information was submitted on behalf of the Malton BIA Steering Committee outlining the short-term and long-term goals, and objectives of the Malton BIA (see Appendix 3).

Legislative Requirements

All policies, by-laws or constitutional provisions established by the City and the BIA must be consistent with legislative requirements outlined in the *Municipal Act, 2001* ("the Act") s. 204 to 215 and 216.

The Act provides that the City may designate an area as an improvement area and may establish a board of management. The board of management is a local board of the municipality for all purposes and is subject to various regulatory responsibilities and obligations.

In accordance with the Act, the City must pass a by-law to designate a BIA, and before such a by-law can be passed, notice of City Council's intention to pass a by-law must be sent to every person who, on the last returned assessment roll, is assessed for rateable property that is in a prescribed business property class which is located in the proposed improvement area. It is the responsibility of the property owners to provide a copy of the notice to their tenants. If written objections to the by-law are received within 60 days, signed by at least one-third of the persons entitled to a notice and representing at least one-third of the taxes levied for purposes of the general local municipality levy on rateable property in all prescribed business property classes in the proposed BIA, then the Act prohibits enactment of the by-law.

COMMENTS:**BIA Boundary as Proposed by the Steering Committee**

The proposed BIA area consists of commercial and general industrial uses as shown on Appendix 2. Commercial uses are predominantly located on the west side of Airport Road, on the north side of Derry Road East (between the area west of Airport Road and Goreway Drive), on the south side of Derry Road East (between Goreway Drive and Rexwood Road), and on the east side of Goreway Drive.

The proposed boundary captures larger commercial sites such as the mixed use plazas along Airport Road and Goreway Drive, and the Westwood Mall. A few general industrial sites have been included in the boundary and are located in pockets along Airport Road and along Derry Road East.

BIA Boundary as Recommended by City Staff

The proposed BIA boundary was reviewed to determine its merits based on the inclusion of commercial locations, potential for commercial conversions or redevelopment, and provision for a contiguous BIA boundary.

City staff generally agree with the boundary proposed by the Malton BIA Steering Committee for the following reasons:

- along Airport Road, a majority of commercial sites such as the Punjab Centre and plazas are located on the west side. The buildings located between Thamesgate Drive and Derry Road East are visible from the street and have building entrances which front onto the corridor;
- along Derry Road East, most of the sites are largely commercial. Derry Road East serves as an important connection between Airport Road and Goreway Drive, forming a continuous link for the BIA; and
- along Goreway Drive, there are sites with various retail uses, such as the Westwood Mall and multi-tenant plazas located on the east side of Goreway Drive. Goreway Drive has the potential to create a more pedestrian-friendly environment. Properties on the west side of Goreway Drive have been included to provide for a continuous east-west side of the BIA boundary. Although the west side of the corridor is largely residential with few commercial sites, there is the potential that this area may redevelop for commercial uses in the future.

It is recommended that the property located at the northeast corner of Goreway Drive and Derry Road East not be included in the BIA boundary. This site is designated "Residential High Density" in Mississauga Official Plan (2011), with no commercial uses, and it is occupied by three 10-storey residential condominium buildings, consisting of over 350 residential units.

The two properties located on the north side of the Canadian National Railway, west of Airport Road are suggested for inclusion in the BIA boundary given that the properties have access from Airport Road and are designated "Mixed Use" in Mississauga Official Plan (2011).

Appendix 4 presents the staff recommended boundary for the Malton BIA.

Mississauga is committed to assisting the Malton community in establishing a BIA. The City recognizes the many benefits of business improvement areas and has provided staff support to existing BIAs from various City divisions including Policy Planning, Financial Services, Office of the City Clerk, and Legal Services. Support for a BIA is also provided by other organizations such as the Ontario Business Improvement Area Association (OBIAA).

STRATEGIC PLAN:

The establishment of a Malton BIA aligns with the following goals and actions of the City's Strategic Plan:

CONNECT: Completing our Neighbourhoods

- Develop Walkable, Connected Neighbourhoods
- Built Vibrant Communities
- Nurture "Villages"

PROSPER: Cultivating Creative and Innovative Businesses

- Meet Employment Needs

FINANCIAL IMPACT: Not applicable.

CONCLUSION:

City staff are in general agreement with the proposed Malton BIA boundary, as outlined by the Malton BIA Steering Committee, with the exception of two revisions. The boundary recommended by staff for the Malton BIA is shown on Appendix 4.

2-4(h)

The *Municipal Act, 2001* establishes the requirements for City Council to deal with a request to establish a BIA boundary. To obtain the position of the business community within the recommended BIA, the City should initiate the statutory process required to implement the Malton BIA designation.

ATTACHMENTS:

- APPENDIX 1: Letter from the Malton Business Improvement Association Steering Committee, dated June 19, 2012
- APPENDIX 2: Proposed Malton BIA Boundary (Map)
- APPENDIX 3: Goals and Objectives of the Malton BIA
- APPENDIX 4: Recommended Malton BIA Boundary (Map)



Edward R. Sajecki

Commissioner of Planning and Building

Prepared By: Karin Phuong, Policy Planner



R-4(i)

APPENDIX 1

June 19, 2012

Councillor Bonnie Crombie
Ward 5, Mississauga
300 City Centre Drive
Mississauga, ON L5B 3C1

RE: Establishing a Business Improvement Area in Malton

Dear Councillor Crombie:

The businesses of Malton would like to thank-you for your efforts over the past few months to bring us together to inform us about Business Improvement Areas and assist us in the process of establishing a Business Improvement Area (BIA) in Malton. We believe that a Malton BIA would benefit not only our business interests, but also those of the wider Malton community.

Following the BIA Breakfast in Malton on June 19, 2012, a consensus developed among many of the businesses in the Malton area that it is in our best interest to establish a BIA in Malton. It is our hope that we can work with you and the City of Mississauga to formalize a Malton BIA and begin revitalization and beautification efforts soon.

Our proposed Malton BIA would be "U-shaped" and stretch from the intersection of Airport Road and Drew Road, south to the intersection of Airport Road and Derry Road, including the businesses in the plaza on both the northeast and northwest corners. The BIA would then continue east along Derry Road to the intersection of Derry Road and Goreway Drive, where it would continue north to finish at the intersection of Goreway Drive and Morning Star Avenue. Please see the attached map for further details.

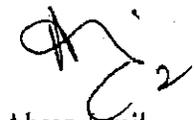
To date, we have canvassed all businesses within these boundaries and have hosted three meetings with staff from the City of Mississauga, the Ontario Ministry of Municipal Affairs and Housing, and representatives from the Ontario Business Improvement Area Association. From these meetings, we are confident that there is a great deal of support for a Malton BIA from not only local businesses, but also the local community.

Therefore, on behalf of the businesses of Malton, we request that the City of Mississauga prepare a report on creating a BIA in Malton and begin the necessary work as outlined in the *Municipal Act, 2001* to notify all local businesses. We are prepared to work with the City of Mississauga and provide whatever assistance is needed.

Thank you for considering our request.

Sincerely,
The Malton BIA Steering Committee


Sam Kohli
Greater Toronto Executive Centre
2985 Drew Road, Mississauga


Ahsan Jamil
UAE Exchange
7144 Airport Rd
Mississauga

Michelle M. Pherson

M. W. M. Pherson

Onorio Rocha
Onorio Rocha

JASWANT SINGH

J.S.

KHUSHWANT SINGH

K.S.

RANJIT SINGH DULAI

R.D.

AHSAN JAMIL A.

UAE EXCHANGE C2

7144 AIRPORT RD, MISSISSAUGA

GRANULAR INC

7464 BYBROOK DR
MISS. ON L4T-3R2

ONORIO@RMSINST.COM.
RMS INSTRUMENTS
6877-1 GORWAY DR

LEBAS OF INDIA INC.
7206 AIRPORT RD.

PERFUME KING
7207 AIRPORT RD

PETROLBUNPLUS
3171 DERRY ROAD

R-4(K)

SAM KOLLI

Greater Toronto Executive Centre

2985 Drew Rd #216

MISSISSAUGA, ON

416 309 2008

①

Handwritten signature

MAYO HAWRO

Four Corners Health Centre.

Michael Neshat

Handwritten signature

Airport Pharmacy

Quick Med Pharmacy

Airport Health Center

ABC Medical Clinic

NICK HENTON

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3C IMAGING Inc.

Rotary Airport / Mississauga Club

BARBARA MUSTAPHA

Handwritten signature

PLATINUM HEALTH BENEFITS SOLUTIONS

5100 ORBITOR DRIVE / MISS, ON
Suite 403

HELENE BURROWES

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BALLOON DECORATOR

7410 ROSSINGTON RD

GURPREET SODHI

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SHERWOOD DIGITAL

COPY/PRINT

ROTARY AIRPORT /

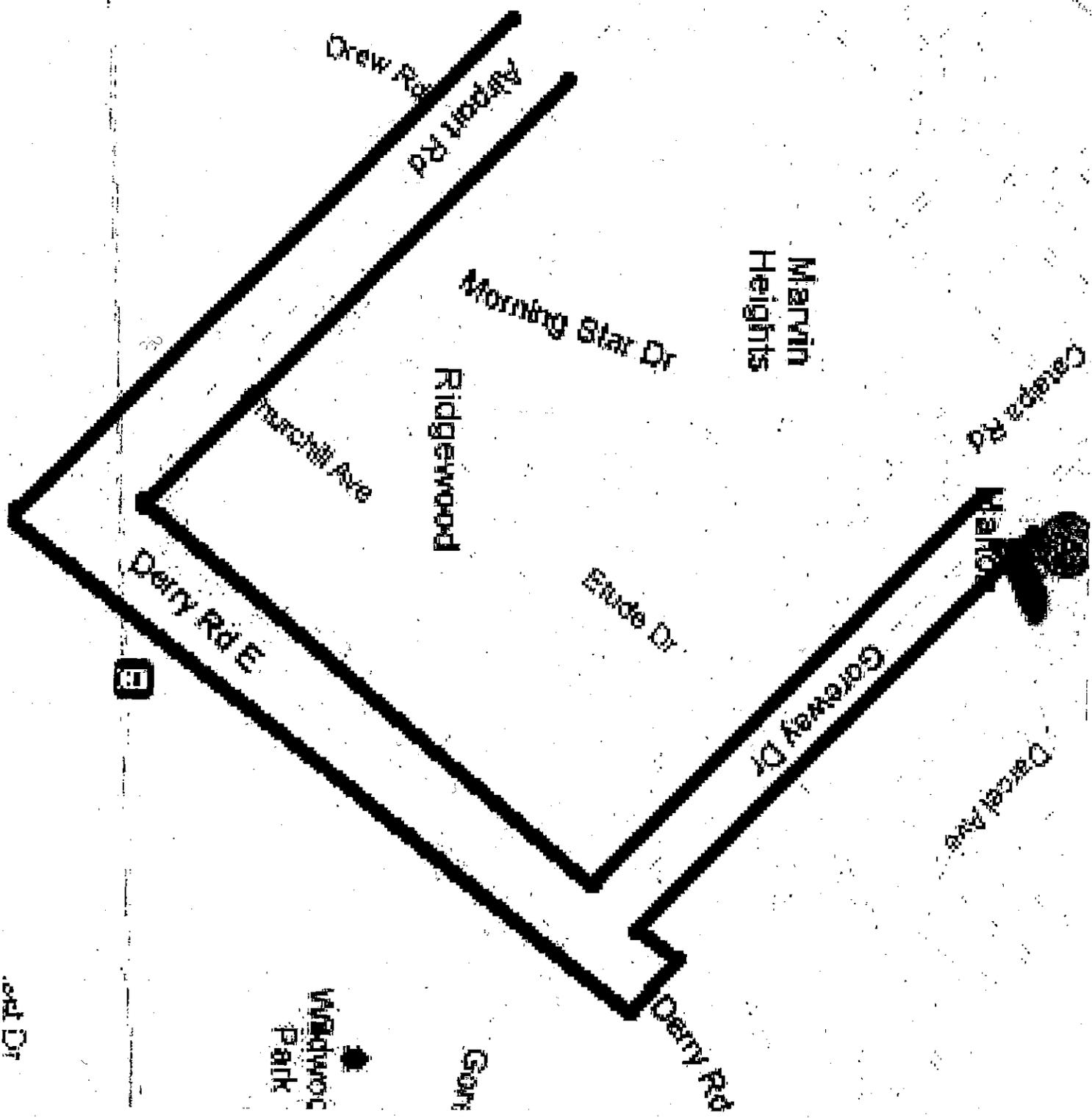
MISSISSAUGA

RAJESH K. PARBHAKAR

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CHAT HUT

7106 AIR PORT RD



R-4(m)

**APPENDIX 2:
STEERING COMMITTEE -
PROPOSED MALTON
BIA BOUNDARY**

Recommended Malton BIA Boundary

Existing Land Use Codes Legend

	Residential Standard		Open Space/Forest
	Residential Semi-Detached		Community/Culture
	Residential Row Dwelling		Place of Religious Assembly
	Residential Apartments		Public/Institutional
	Residential Other Multiple		School
	General Retail Commercial		Transportation Right-of-Way
	Automotive Service Commercial		Public or Municipal Parking
	Other Retail		Utility/Public Works
	Mixed Residential Commercial (2-3 story or more)		Highway
	Mixed Residential Commercial (less than 2 story)		Park
	Office		Recreation
	Industrial General		Other
	Industrial and Commercial Multiple		Unknown
	Industrial Heavy		



Produced by
MISSISSAUGA
Planning Study for
T202, Greenways



Project/Project: T202/202 Malton, Mississauga

Goals and Objectives of the Malton BIA (Malton BIA Steering Committee)

The goals of instituting a Malton BIA are the following:

1. Beautify and unify the business areas in the Malton Community;
2. Make Malton a business destination and promote further economic development in the area;
3. Foster a healthy, accessible and attractive business environment; and
4. Increase the capacity in the community by making connections between local business and community groups.

Subsequent short-term (one-year plan) and long-term (2-5 year plan) objectives have been affirmed by the Steering Committee as follows:

Short-Term Objectives (Year 1):

- install new entrance signs to the Malton business districts;
- develop a website informing people about the Malton business community;
- foster relationships with local community groups, including the Malton Festival; and
- develop a branding for Malton, including a logo.

Long-Term Objectives (Years 2 to 5)

- hang welcoming banners and signs along the BIA boundaries;
- install benches, flower planters and other streetscape architecture;
- promote the Malton community and its businesses to Mississauga and the wider regional community; and
- investigate ways to improve and beautify existing privately owned businesses within the BIA boundary.

R-4(6)

**APPENDIX 4:
RECOMMENDED MALTON
BIA BOUNDARY**

- Additional Properties Recommended for Inclusion in the BIA
- - - Properties Not Recommended for Inclusion in the BIA
- Recommended Malton BIA Boundary

Existing Land Use Codes Legend

	Residential Detached		Open Space/Conservation
	Residential Semi-Detached		Community/Quasi
	Residential Low Density		Place of Public Assembly
	Residential Apartment		Public/Institutional
	Residential Other Multi-Units		School
	General Retail Commercial		Transportation Right-of-Way
	Automotive Service Commercial		Public or Transfer Parking
	Other Retail		Utility/Public Works
	Major Industrial Commercial		Walkways
	Minor Industrial Commercial		Farm
	Other Industrial Commercial		Market
	Office		Other
	Industrial General		Unknown
	Industrial and Commercial Multiple		
	Industrial Heavy		



R-4(p)

Notice of Intention to Designate the Malton Business Improvement Area (BIA)

After a series of meetings with local businesses in February, April and June 2012, the Malton BIA Steering Committee expressed interest in establishing a BIA in Malton to collectively enhance, beautify and promote businesses in the area. On September 26, 2012, City Council endorsed the intention to enact a by-law to establish the boundaries of the Malton BIA (see map). The *Municipal Act, 2001, S.O 2001, Chapter 25* requires that notice of the intention to enact the by-law be served to all property owners within the proposed BIA boundary area that pay commercial property taxes. If the by-law is approved, a Malton BIA would be created and commercial property owners or their tenants would be obligated to pay a special BIA levy.

In accordance with the *Municipal Act*, notice is hereby given that the Council of the Corporation of the City of Mississauga, at its meeting on **December 12, 2012**, may adopt a by-law which would establish a Malton BIA.

1. **Duties of Landowner** (In accordance with the *Municipal Act, 2001*)

Each landowner who receives this notice is required to undertake the following within 30 days after the mailing date (**deadline November 5, 2012**):

- (a) give a copy of the notice to each tenant of the property to which the notice relates who is required to pay all or part of the taxes on the property; and
- (b) give the clerk of the municipality a list of every tenant described in clause (a) above and the share of the taxes that each tenant is required to pay.

If the property owner fails to give notice to the tenants and clerk as required under the Act, then the by-law is deemed to be invalid.

2. **Objections may be Filed** (In accordance with the *Municipal Act, 2001*)

A municipality shall not pass a BIA By-law if:

- (a) written objections are received by the clerk of the City of Mississauga within 60 days after the mailing date of the notices (**deadline December 3, 2012**); and
- (b) the objections have been signed by at least one-third of the total number of persons entitled to notice; and
- (c) the objectors are responsible for at least one-third of the taxes levied for purposes of the general local municipality levy on rateable property in all prescribed business property classes in the improvement area.

Objections must be filed with the Clerk of the City of Mississauga, Attention: Crystal Greer, 300 City Centre Drive, Mississauga, L5B 3C1 or city.clerk@mississauga.ca no later than **December 3, 2012**.

3. **Key Dates**

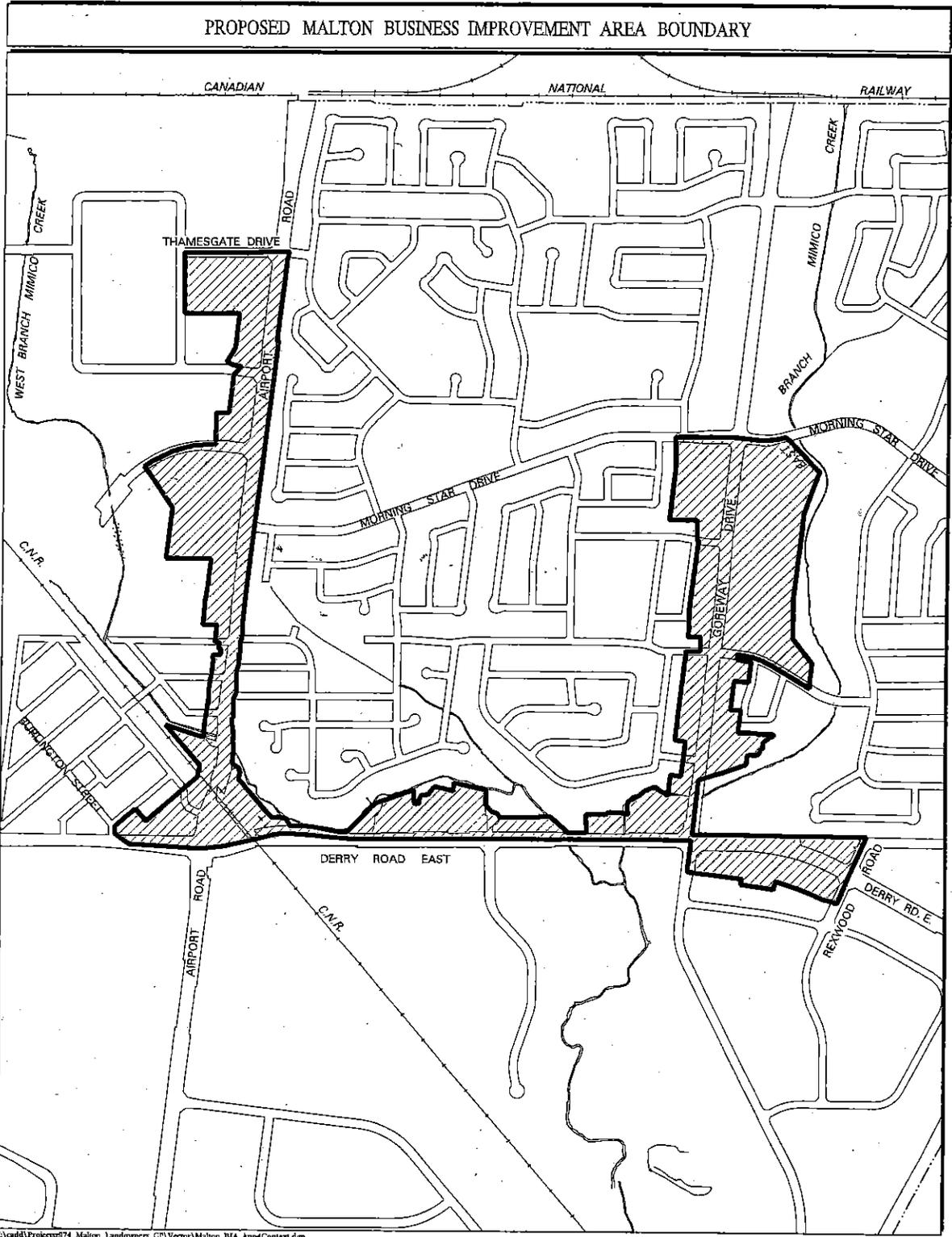
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|------------------------------------|--------------------------------------|
| (a) Notice issue date | October 5, 2012 |
| (b) Duties of Landowner | On or before November 5, 2012 |
| (c) Objections | On or before December 3, 2012 |
| (d) By-law to Designate Malton BIA | December 12, 2012 |

This message is very important. Please have it translated.

ARABIC	هذه المعلومات هامة للغاية. الرجاء ان تسمى لترجمتها.
CHINESE	這是十分重要的訊息，請把它翻譯。
FRENCH	Ces renseignements sont très importants. Veuillez les faire traduire.
ITALIAN	Queste informazioni sono molto importanti. Vi preghiamo di farvele tradurre.

R-4(a)

- POLISH** To jest bardzo ważna informacja. Proszę ją przetłumaczyć.
- PORTUGUESE** Esta informação é muito importante. Por favor, mande-a traduzir
- PUNJABI** ਇਹ ਜਾਣਕਾਰੀ ਬਹੁਤ ਮਹਿਮ ਹੈ। ਕ੍ਰਿਪਾ ਕਰਕੇ ਇਸ ਜ਼ ਅਨੁਵਾਦ ਕਰ ਲਵੋ
- SPANISH** Esta información es muy importante. Sírvase ordenar que se traduzca.
- TAGALOG** Ang impormasyon na ito ay napakahalaga. Kung maaari lamang ay ipasalin ito.
- URDU** یہ معلومات بہت اہم ہیں۔ براہ کرم ان کا اردو میں تراجم کروائیں۔
- VIETNAMESE** Thông tin này rất quan trọng. Xin quý vị vui lòng nhờ người dịch giúp.



R-4(r)

A by-law to designate an area along Airport Road, between Thamesgate Drive and Derry Road and along Goreway Drive, between Morningstar Drive and Derry Road, as a business improvement area.

WHEREAS pursuant to section 204 of the *Municipal Act, 2001*, as amended (the "Act"), a municipality may designate an area as an improvement area ("BIA") and may establish a board of management;

AND WHEREAS before a bylaw designating an area as a BIA can be enacted, a municipality must provide notice in accordance with section 210 of the Act;

AND WHEREAS on September 26, 2012, Council for The Corporation of the City of Mississauga (the "City") adopted recommendation PDC-0056-2012 permitting the City Clerk to give notice to all commercial and industrial property owners within the proposed BIA in Malton (the "Malton BIA") of Council's intention to enact a bylaw to establish the boundaries of the Malton BIA;

AND WHEREAS notice of intention to pass the by-law was sent in accordance with Section 210 of the Act and petitions objecting to its enactment have been received, but not in a sufficient quantity so as to prevent its enactment as required by Section 210 of the Act;

NOW THEREFORE the Council of The Corporation of the City of Mississauga **ENACTS** as follows:

1. **THAT** the area shown in Schedule "A" attached hereto is designated as a business improvement area pursuant to Part V of the *Municipal Act, 2001*, as amended.
2. **THAT** Schedule "A" forms an integral part of this by-law.

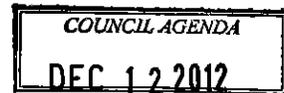
ENACTED and **PASSED** this day of , 2012.

APPROVED AS TO FORM City Solicitor MISSISSAUGA			
Date	2012		

MAYOR

CLERK

REPORT 4 – 2012



TO: MAYOR AND MEMBERS OF COUNCIL

The Audit Committee presents its fourth report of 2012 and recommends:

AC-0017-2012

That the audit committee minutes of September 24, 2012 be approved as presented.

AC-0018-2012

1. That the report dated November 1, 2012 from the Commissioner of Corporate Services & Treasurer with respect to the 2012 Audit Planning Report, be received for information.
2. That the Audit Committee approve the Audit Planning Report (Appendix 1) for the City's 2012 statutory audit.

AC-0019-2012

That the report dated November 5, 2012 from the City Manager & Chief Administrative Officer regarding the status of outstanding audit recommendations, be received for information.

AC-0020-2012

That the report dated November 6, 2012 from the Director of Internal Audit regarding Status of the Consulting Engagement on Information Security – Identity and Access Management for the Corporate Services Department, Information Technology Division, be received for information.

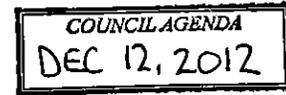
AC-0021-2012

That the report dated November 7, 2012 from the Director of Internal Audit regarding Internal Audit Quality Assurance Review, be received for information.

AC-0022-2012

That Councillor Pat Mullin be appointed to the office of Chair of the Audit Committee for the term of office to November 30, 2013.

REPORT 17 – 2012



TO: MAYOR AND MEMBERS OF COUNCIL

The Planning and Development Committee presents its seventeen report of 2012 and recommends:

PDC-0071-2012

That the report dated November 13, 2012 from the Commissioner of Planning and Building regarding Sign By-law 0054-2002, as amended, and the requested six (6) Sign Variance Applications as described in the Appendices of the report, be adopted in accordance with the following:

1. That the following Sign Variances **be granted**:

- (a) Sign Variance Application 12-01411
Ward 4
Connect Hearing
377 Burnhamthorpe Rd. E.

To permit the following:

- (i) One (1) fascia sign that is not located on the unit occupied by the business.

- (b) Sign Variance Application 12-02765
Ward 4
Target
100 City Centre Drive

To permit the following:

- (i) Four (4) fascia signs not expressly permitted by the Sign By-law.

- (c) Sign Variance Application 12-01365
Ward 5
Booster Juice
80 Courtney Park Drive East

To permit the following:

- (i) One (1) fascia sign attached to an exterior wall which is not forming part of the unit occupied by the business.
- (d) Sign Variance Application 12-02392
Ward 9
Churchill Meadows Christian Church
7755 Tenth Line West

To permit the following:

- (i) One (1) fascia sign with a sign area of 24.96 sq. m. (268.67 sq. ft.).
- (e) Sign Variance Application 12-02850
Ward 11
DuPont/Pioneer
1919 Minnesota Crt.

To permit the following:

- (i) A third (3rd) sign located between the limits of the top floor and the parapet.
- (ii) A second (2nd) ground sign on a property having only one street line.

2. That the following Sign Variances **be deferred to a future Planning and Development Committee meeting to allow for further review:**

- (a) Sign Variance Application 12-02248
Ward 5
Nanda & Associate Lawyers
2980 Drew Rd.

- (i) Two (2) fascia signs on the second storey of the building.

While a precedent has been established for second storey signage on this building, the proposed signage is not designed in similar scale or character to the other second storey signage and does not compliment the architectural features of the building.

PDC-0072-2012

That the report titled "*Proposed Amendment 2 the Growth for the Greater Golden Horseshoe, 2006*", dated November 13, 2012 from the Commissioner of Planning and Building, be received and forwarded, by the City Clerk, to the Ministry of Infrastructure the Region of Peel, the City of Brampton and the Town of Caledon.

LA.07.PRO

PDC-0073-2012

That the report titled "*Housing Choices: Second Units Implementation Strategy*" dated November 13, 2012 from the Commissioner of Planning and Building be received for information and that a statutory public meeting be scheduled and further that the financial impact section of the report be removed.

CD 06 AFF

PDC-0074-2012

1. That the Report dated November 13, 2012 from the Commissioner of Planning and Building entitled "Proposed Amendments to the City of Mississauga Telecommunication Tower/Antenna Facilities Protocol (Interim)", be received for information.
2. That the revised "City of Mississauga Telecommunication Tower/Antenna Facilities Protocol" dated November 13, 2012, attached as Appendix 7 to the Report dated November 13, 2012, from the Commissioner of Planning and Building entitled "Proposed Amendments to the City of Mississauga Telecommunication Tower/Antenna Facilities Protocol (Interim)", be adopted to replace the "City of Mississauga Telecommunication Tower/Antenna Facilities Protocol (Interim)" dated March 5, 2012.
3. That the fee of \$2,500.00 for the processing and consultation required for Telecommunication Tower/Antenna Facilities Request Forms be increased to \$5,000.00 where a public information session is required and \$4,000.00 where a public information session is not required and that the necessary amendment to the City's General Fees and Charges By-law be brought forward to Council for consideration.
4. That a fee of \$300.00 be approved for the processing and review required for issuing a Notice of Telecommunication Tower/Antenna Facility Exclusion and that the necessary amendment to the City's General Fees and Charges By-law be brought forward to Council for consideration.

-
5. That the following correspondence be received:
- a. Letter dated December 3, 2012 from Stephen J. D'Agostino
- EC.19.TEL

PDC-0075-2012

1. That the report dated November 13, 2012, from the Commissioner of Planning and Building entitled "City of Mississauga – Outdoor Lighting Review", be received for information.
 2. That the Site Plan Approval process be modified to include a more detailed review of proposed outdoor lighting on properties abutting or adjacent to residentially zoned properties and to require all proposed lighting fixtures to be shielded.
- CD.07.OUT

PDC-0076-2012

1. That the Report dated November 13, 2012, from the Commissioner of Planning and Building regarding the applications to amend the Official Plan from "Mainstreet Retail Commercial" to "Residential-High Density I-Special Site" and to change the Zoning from "C4" (Mainstreet Commercial) to "RA5-Exception" (Apartment Dwellings), to permit a 140 unit, 22 storey condominium apartment building with 180 m² (1,937 sq. ft.) of commercial uses at street level and surface parking to serve the abutting funeral home to the south under file OZ 11/014 W1, Scott and Deanna Insley and Home Alone Property Management Services Limited, 6, 8 and 10 Ann Street, southwest corner of Ann Street and High Street East, be received for information.
2. That the following correspondences be received:
 - a. Email dated December 3, 2012 from Ellen Timms, General Manager, Port Credit Business Association
 - b. Letter dated December 3, 2012 from Dr. & Mrs. A Gavin Clark, Resident
 - c. Email dated December 3, 2012 from Jeannie Rowe Marmen, Funeral Director, Skinner and Middlebrook Funeral Home
 - d. Letter dated December 3, 2012 from Deborah Anderson, Property Manager, Peel Condominium Corporation No. 275
 - e. Email dated December 3, 2012 from Margaret Soden, President, Strus and Associates Inc.
 - f. Email dated December 2, 2012 from Karen O'Neil, Resident
 - g. Email dated November 26, 2012 from Marilyn Bertrand-Lawson, Resident

OZ 11/014 W1

REPORT 20 - 2012



TO: THE MAYOR & MEMBERS OF COUNCIL

General Committee of Council presents its twentieth Report of 2012 and recommends:

GC-0843-2012

That \$96,676.37 due from the Port Credit Business Improvement Area resulting from successful assessment appeals by commercial property owners in the area be repaid by withholding \$19,335.27 each year from 2013 to 2017 from the annual Port Credit Business Improvement Area levy requisition.

(Ward 1)

GC-0844-2012

That places of religious worship be included in the exempt category with respect to the Stormwater User Fees.

GC-0845-2012

That the following deputations with respect to the Stormwater Financing Study be received:

- a) Lincoln Kan, Manager, Environmental Services
- b) Christine Zimmer, Manager, Protection and Restoration, Credit Valley
- c) Ryan J. Eickmeier, Manager Government Relations & Policy, Real Property Association of Canada
- d) Jean-Marc Rouleau, Director, Retail, Oxford Properties Group
- e) Bri-Ann Stuart, General Manager, Dixie Outlet Mall
- f) Bob Langlois, Managing Director, Operation, AEC International
- g) Steve Stevens, Property Manager, RioCan
- h) Normand Leduc, Director Property Tax, Ivanhoé Cambridge
- i) Glen Broll, Glen Schnarr & Associates Inc. on behalf of the Archdiocese of Toronto
- j) Paul Wartman, We Are What We Eat – Mississauga Permaculture
- k) Kiruthiha Kulendiren, President, Lisgar Residents Association
- l) James Craig, Resident

GC-0846-2012

1. That Council endorse in principle moving from a property tax supported program to a stormwater rate funded program, using a tiered single family unit rate structure, as described in the report dated November 23, 2012 from the Commissioner of Transportation and Works titled *Stormwater Financing Study (Phase 1) – Funding Recommendations*.

2. That staff report back to General Committee with a detailed implementation plan addressing the establishment and administration of a credit system, cost to implement and maintain the stormwater rate based program, billing mechanism and related policy and business process considerations.

GC-0847-2012

That the preferred method to administer the billing for the Stormwater User Fees is with the Region of Peel water bill.

GC-0848-2012

1. That Council pass a resolution supporting rooftop solar projects in Mississauga as outlined in the Corporate Report titled "New Revised Council Resolution in Support of Rooftop Solar Applications Under the Provincial Feed-in Tariff (FIT) Program dated November 21, 2012 from the Commissioner of Community Services.
2. That a resolution repealing Resolutions 0170-2012 and 0219-2012 be passed by Council.

GC-0849-2012

That the matter regarding the Cooksville Creek Flood Evaluation Study Update be referred to the Budget Committee to include the 2013 capital costs to design and implement the dyke.
(Wards 1, 3, 4, 5, 6 & 7)

GC-0850-2012

1. That the report to General Committee, dated November 21, 2012, from the Commissioner of Transportation and Works titled "Prohibition of Nuisance Lighting within the City of Mississauga" be received for information.
2. That a By-law (Appendix 1) to prohibit Nuisance Lighting within the City of Mississauga be enacted.
3. That Compliance and Licensing Enforcement staff enforce the Nuisance Lighting By-law on a reactive basis to complaints received in the manner set out in the Enforcement Action Plan outlined in the report dated November 21, 2012, from the Commissioner of Transportation and Works titled "Prohibition of Nuisance Lighting within the City of Mississauga".

GC-0851-2012

That a By-law (Appendix 1) to grant an exemption to the Animal Care and Control By-law 0098-2004, as amended, be enacted exempting the existing pigeon enclosure located in the rear yard at 3292 Oakglade Crescent, being a detached residential property owned by Mr. Leszek Chrusciak, from Section 22 (2) of the Animal Care and Control By-law 0098-04, as amended.
(Ward 6)

GC-0852-2012

That the Purchasing Agent be authorized to increase the upset limit of the existing Purchase Order No. 4600013458 from \$564,700.80 (excluding tax) to \$750,000 (excluding tax) to enable Rexdale Disposal Ltd., under the Hauling of Waste from City Facilities (Procurement No. FA.49.372-11) to complete the services at the various City of Mississauga facilities to the end of the existing contract on March 31, 2013.

GC-0853-2012

That a by-law be enacted to amend By-law 555-2000, as amended, to implement on-street permit parking anytime at the following locations:

- thereof on the west side of Century Avenue, from a point 315 meters (1033 feet) east of the north leg of Argentia Road, to a point 75 meters (246 feet) southerly thereof;
- on the south side of Explorer Drive, from a point 70 meters (246 feet) east of Satellite Drive, to a point 175 meters (574 feet) easterly thereof;
- on the north side of Skymark Avenue, from a point 115 meters (377 feet) east of Orbitor Drive, to a point 100 meters (328 feet) easterly thereof;
- on the east side of Commerce Boulevard, from a point 25 meters (82 feet) north of Citation Place, to a point 75 meters (246 feet) northerly.

(Ward 5 and 9)

GC-0854-2012

That a by-law be enacted to amend By-law 555-2000, as amended, to implement 15-hour parking on the south side of Novo Star Drive between Western Skies Way/Amour Terrace to a point 92 metres (301 feet) easterly thereof.

(Ward 11)

GC-0855-2012

That a by-law be enacted to amend By-law 555-2000, as amended, to implement a north/south pedestrian crossing prohibition on the east side of Royal Windsor Drive and Avonhead Road/Private Access.

(Ward 2)

GC-0856-2012

That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Agreement for City File CD.21.ROL, MCAP Financial Corporation (on behalf of Heritage Walk Phase II Limited and Bellasio Developments Limited (also known as, Rollinsford Development Corporation and Philmor Developments Limited)), (lands located north of Carding Mill Place, east of The Credit River, west of Second Line West and south of Old Derry Road, in Z-45E, known as Heritage Walk) and that the Letter of Credit in the amount of \$161,201.09 be returned to the developer.

(Ward 11)

GC-0857-2012

That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Agreement for H-OZ 002/05, Amacon Development (Huronario) Corporation, (lands located north of Central Parkway West, east of Confederation Parkway, west of Hurontario Street and south of Burnhamthorpe Road West, in Z-22, known as Kariya Drive Development) and that the Letter of Credit in the amount of \$113,399.64 be returned to the developer.

(Ward 7)

GC-0858-2012

That the City of Mississauga assume the municipal works as constructed by the developer under the terms of the Municipal Works Agreement for H-OZ 002/08, Gemini Urban Design Corp., (lands located north of Bonneymede Drive, east of Southdown Road, west of Inverhouse Drive and south of Lakeshore Road, in Z-03, known as Lushes Avenue Development) and that the Letter of Credit in the amount of \$66,861.20 be returned to the developer.

(Ward 3)

GC-0859-2012

1. That the proposed Corporate Policy and Procedure – Accessibility Policy attached as Appendix 1 to the report dated November 23, 2012 from the Commissioner of Corporate Services and Treasurer, be approved.
2. That the attached Policy for Corporate Administration, Provision of Services to Persons with Disabilities – 03-08-03, be rescinded.

GC-0860-2012

1. That the 2012 Year-End Operating Financial Forecast and Adjustments as of September 30, 2012, as outlined in the Corporate Report dated November 22, 2012 from the Commissioner of Corporate Services and Treasurer entitled “2012 Year-End Operating Financial Forecast as of September 30, 2012, 3rd Quarter,” be received.
2. That up to \$3.0 million of the year-end surplus be approved for transfer to the General Contingency Reserve (Account #305125) to increase the Reserve to approximately 1% of the City’s gross operating expenditures, and any remaining surplus above \$3.0 million be approved for transfer to the Capital Reserve Fund (Account #33121) to provide for future capital infrastructure requirements;
3. That up to \$442,300 be approved for transfer to the Operating Budget Reserve (Account #305145);
4. That the budget adjustments listed in Appendix 4 attached to the Corporate Report dated November 22, 2012 from the Commissioner of Corporate Services and Treasurer be approved; and

5. That normal year-end program transfers to and from reserves and reserve funds, based on actual 2012 performance, be authorized as required.

GC-0861-2012

1. That the updated City Standards for IT Systems as listed in Appendix 1 of the report dated November 20, 2012 from the Commissioner of Corporate Services and Treasurer, be approved.
2. That the Purchasing Agent be authorized to negotiate and execute agreements to cover 2013 annual support and maintenance for City Standard IT Systems, where the estimated cost will exceed \$100,000.
3. That the Purchasing Agent be authorized to issue blanket purchase orders to Bell Mobility, Rogers Wireless Inc. and Telus Mobility for 2013 wireless communications services in the estimated amount of \$704,500.

GC-0862-2012

1. That the report of the City Solicitor dated November 16, 2012 entitled Request for Extension of Development Charges Deferral Agreement for Building Permit 10-1690, and the Agricultural Exemption Amendment to the Mississauga Development Charges By-law 0342-2009 be received for information;
2. That Council approve an extension of time to December 31, 2014 to the Development Charges Deferral Agreement executed on September 15, 2010 between the City of Mississauga, Albert Francis Hustler and Theresa Rose Hustler, for the payment of the development charges under Building Permit 10-1690 with respect to the land located at 7564 Tenth Line West, in the City of Mississauga.

GC-0863-2012

That Council pass a resolution with respect to the use of communication devices at Council and committee meetings.

GC-0864-2012

That the Email Correspondence: Number of On-Demand Accessible Taxi Cabs in Mississauga, be received.

(AAC-0028-2012)

GC-0865-2012

1. That the deputation by Daryl Bell, Manager, Mobile Licensing Enforcement, with respect to the number of on-demand accessible taxicabs in Mississauga, be received; and
2. That the matter be referred to the Accessibility Advisory Committee's Accessible Transportation Subcommittee to conduct further research; and

3. That the Accessible Transportation Subcommittee work together with Mr. Bell to reach a best practice recommendation; and
4. That the Accessible Transportation Subcommittee work together with Ann Lehman-Allison, Public Affairs Specialist, to create a strategy to raise public awareness with respect to the process for reporting taxicab concerns; and
5. That the Accessible Transportation Subcommittee report back to the Accessibility Advisory Committee.

(AAC-0029-2012)

GC-0866-2012

That the minutes of the previous Accessibility Advisory Committee on September 10, 2012, be approved as presented.

(AAC-0030-2012)

GC-0867-2012

1. That the Draft Corporate Policy and Procedure: Accessibility, dated November 13, 2012, be received for information; and
2. That the Accessibility Advisory Committee supports the Draft Corporate Policy and Procedure: Accessibility; and
3. That staff review the ability for support persons to be admitted free of charge at Meadowvale Theatre and Mississauga Gold courses and report back to the Accessibility Advisory Committee with their findings.

(AAC-0031-2012)

GC-0868-2012

1. That the accessibility of the independent way-finding devices at the Civic Centre, in absence of the manned Information Desk, be reviewed with respect to accessibility; and
2. That this matter be reported back to the Accessibility Advisory Committee with findings so that the AAC may make a formal recommendation, if necessary.

(AAC-0032-2012)

GC-0869-2012

1. That the seating options at the C Café, Civic Centre, be reviewed for accessibility by Diana Simpson, Accessibility Coordinator and Clement Lowe, Citizen Member; and
2. That Ms. Simpson and Mr. Lowe report back to the Accessibility Advisory Committee with their findings.

(AAC-0033-2012)

GC-0870-2012

That the pending work plan items dated November 19, 2012 be received for information.

(AAC-0034-2012)

GC-0871-2012

That the Public Consultation Session Invitation on the Accessibility Plan for the Credit Valley Hospital and Trillium Health Centre be received for information.

(AAC-0035-2012)

GC-0872-2012

That the AMO Response to the Proposed Built Environment Accessibility Standard for the Design of Public Spaces be received for information.

(AAC-0036-2012)

GC-0873-2012

That the Metrolinx Accessibility Public Meeting hand-out, dated September 27, 2012 be received for information.

(AAC-0037-2012)

GC-0874-2012

That Information Items 7 – 12, with respect to the AODA File Review, Reference #: 1607509, be received for information.

(AAC-0038-2012)

GC-0875-2012

That the Accepting Applications for Accessibility Standards Council: Recruitment Begins for Committee to Review the Customer Service Standard document be received for information.

(AAC-0039-2012)

GC-0876-2012

That RSM-0012-2012 be amended to change the spelling of “Councillor Satio” to “Councillor Saito” and that the June 19, 2012 Road Safety Mississauga minutes be amended to reflect this change.

(RSM-0023-2012)

GC-0877-2012

That the Road Safety Committee (RSM) allocates an additional \$5000.00 from the 2012 RSM budget for additional copies of the Road Safety Handbook and that RSM allocates \$15 000.00 from the 2012 RSM budget to purchase speed awareness units.

(RSM-0024-2012)

GC-0878-2012

That the memorandum dated November 14, 2012 from Stephanie Smith, Legislative Coordinator with respect to the proposed 2013 Road Safety Mississauga meeting dates is received.

(RSM-0025-2012)

GC-0879-2012

That the minutes of the Museums of Mississauga Advisory Committee meeting held on September 24, 2012 be approved, as amended.

(MOMAC-0039-2012)

GC-0880-2012

That the Museums Manager's Report dated November 15, 2012 from Annemarie Hagan, Museums Manager be received.

(MOMAC-0040-2012)

GC-0881-2012

That the Capital Projects Report dated November 15, 2012 from Annemarie Hagan, Museums Manager be received.

(MOMAC-0041-2012)

GC-0882-2012

That the media advisory entitled, "City of Mississauga Media Advisory: Connecting New Citizens to Mississauga's Cultural Attractions" be received.

(MOMAC-0042-2012)

GC-0883-2012

That the letter from Michael Chan, Minister of Tourism, Culture and Sport, dated October 26, 2012 with respect to the Community Operating Grant 2012-13 be received.

(MOMAC-0043-2012)

GC-0884-2012

That the Toronto Star newspaper supplement dated October 13, 2012, entitled, "The Museum in Kitchener" be received.

(MOMAC-0044-2012)

GC-0885-2012

1. That the Collections and Storage Subcommittee meeting scheduled for Tuesday, December 4, 2012 be cancelled; and
2. That Andrew Whittemore, Manager, Culture Operations circulate the updated Project Management document to members of the Collections and Storage Subcommittee via email prior to December 4, 2012 for review.

(MOMAC-0045-2012)

GC-0886-2012

1. That the deputation from Councillor Chris Fonseca, Ward 3, and Lynn Seville, Resident, with respect to concerns regarding the removal of the Crossing Guard from Rathburn Road and Willowbank Trail be received.

2. That the Transportation and Works Department be requested to review the feasibility of installing a countdown timer at the intersection of Willowbank Trail and Rathburn Road for students attending St. Vincent de Paul Catholic School, 665 Willowbank Trail.

(TSC-0192-2012)

(Ward 3)

GC-0887-2012

That the deputation from Dan Ferguson, Resident, with respect to the no tolerance parking policy around schools be received.

(TSC-0193-2012)

GC-0888-2012

That the minutes of the Traffic Safety Council meeting held on October 24, 2012 be approved.

(TSC-0194-2012)

GC-0889-2012

That the request for a Crossing Guard at the intersection of Orano Drive and Kenmuir Avenue for students attending Janet I. McDougald Public School, 498 Hartsdale Avenue, be denied as the warrants have not been met.

(TSC-0195-2012)

(Ward 1)

GC-0890-2012

That the request for a Crossing Guard at the intersection of Northaven Drive and Hartsdale Avenue for students attending Janet I. McDougald Public School, 498 Hartsdale Avenue, be denied as the warrants have not been met and the All Way Stop provides protection for students crossing.

(TSC-0196-2012)

(Ward 1)

GC-0891-2012

That the Site Inspection Report dated November 1, 2012, with respect to the site inspection conducted to review motorist behaviour at the intersection of The Credit Woodlands and Dundas Street West, for students attending Springfield Public School, 3251 The Credit Woodlands, be received.

(TSC-0197-2012)

(Wards 6 & 7)

GC-0892-2012

1. That the Site Inspection Subcommittee of Traffic Safety Council be requested to re-inspect the intersection of Winston Churchill Boulevard and Burnhamthorpe Road in September 2013, to review pedestrian safety for students attending Erin Mills Senior Public School, 3546 South Common Court.

2. That the Transportation and Works Department be requested to review the feasibility of a slower signal timing at the intersection of Burnhamthorpe Road and Winston Churchill Boulevard, in September 2013, if students utilize the intersection.

(TSC-0198-2012)

(Ward 8)

GC-0893-2012

That the request for a Crossing Guard at the intersection of Tenth Line and Tacc Drive for students attending St. Bernard of Clairvaux Catholic School, 3345 Escada Drive and McKinnon Public School, 3270 Tacc Drive, be denied as the warrants have not been met.

(TSC-0199-2012)

(Ward 10)

GC-0894-2012

That the request for a Crossing Guard at the intersection of Tenth Line West and Escada Drive for students attending St. Bernard of Clairvaux Catholic School, 3345 Escada Drive and McKinnon Public School, 3270 Tacc Drive be denied as the warrants have not been met and the signalized intersection provides protection for crossing students.

(TSC-0200-2012)

(Ward 10)

GC-0895-2012

1. That the Dufferin Peel Catholic District School board be requested to do the following at St. Vincent de Paul Catholic School, 665 Willowbank Trail:
 - a. Review the School Zone Safety (Kiss and Ride) signage.
 - b. Repaint the School Zone Safety (Kiss and Ride) pavement markings and directional arrows in the standard format.
 - c. Install standard School Zone Safety (Kiss and Ride) directional signage at the driveway entrance.
2. That the Transportation and Works Department be requested to replace the No Parking sign at the exit driveway with a No Stopping prohibition at St. Vincent de Paul Catholic School.

(TSC-0201-2012)

(Ward 3)

GC-0896-2012

1. That the request for a Crossing Guard at Escada Drive and the driveway of St. Bernard of Clairvaux, 3345 Escada Drive, be denied as the warrants have not been met.
2. That the Transportation and Works Department be requested to do the following at St. Bernard of Clairvaux:
 - a. Review the signage along Escada Drive in the vicinity of the school.
 - b. Review the feasibility of installing No Stopping signs on the south side of Escada Drive, west of Hideway Place.
3. That once the Transportation and Works Department has reviewed the signage at St. Bernard of Clairvaux Catholic School, Parking Enforcement be requested to enforce parking infractions along Escada Drive in the vicinity of the school between 8:20 and 8:45 a.m. and 3:00 and 3:20 p.m.
4. That the Dismissal subcommittee of Traffic Safety Council conduct a Dismissal inspection at St. Bernard of Clairvaux Catholic School.
5. That the Principal of St. Bernard of Clairvaux Catholic School be requested to advise motorists dropping off students to use the School Zone Safety (Kiss and Ride) during the morning drop off period.
6. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct a site inspection to review the warrants for placing a Crossing Guard at Escada Drive and the driveway of St. Bernard of Clairvaux once the Transportation and Works Department has reviewed the signage at the school and a Dismissal Inspection has been completed.

(TSC-0202-2012)

(Ward 10)

GC-0897-2012

1. That the email dated October 25, 2012 from Nicole Torres, Resident, requesting a site inspection to review the warrants for placing a Crossing Guard at the intersection of Escada Drive and Freshwater Drive for students attending St. Bernard of Clairvaux Catholic School, 3270 Tacc Drive be received.

2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct a site inspection to review the warrants for placing a Crossing Guard at the intersection of Escada Drive and Freshwater Drive for students attending St. Bernard of Clairvaux Catholic School.

(TSC-0203-2012)

(Ward 10)

GC-0898-2012

1. That the email dated November 7, 2012, from Anne Muller, Principal, Kindree Public School, requesting a site inspection to review the warrants for placing a Crossing Guard at the intersection of Terragar Boulevard and Rosehurst Drive be received.
2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct a site inspection to review the warrants for placing a Crossing Guard at the intersection of Terragar Boulevard and Rosehurst Drive for students attending Kindree Public School, 7370 Terragar Boulevard and St. Albert of Jerusalem Catholic School, 7185 Rosehurst Drive.

(TSC-0204-2012)

(Ward 10)

GC-0899-2012

1. That the email dated November 14, 2012, from Councillor George Carlson, Ward 11, requesting a site inspection to review traffic congestion, pedestrian safety and the drop off and pick up procedures at Vista Heights Public School be received.
2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct a site inspection to review traffic congestion, pedestrian safety and the drop off procedures along Vista Boulevard in the vicinity of Vista Heights Public School, 89 Vista Boulevard.
3. That the Dismissal Subcommittee of Traffic Safety Council be requested to conduct an inspection to review dismissal procedures at Vista Heights Public School, 89 Vista Boulevard.

(TSC-0205-2012)

(Ward 11)

GC-0900-2012

1. That the email dated October 29, 2012, from Myola Alveres, Resident, requesting a site inspection to review the warrants for placing a Crossing Guard at the traffic circle at Churchill Meadows Boulevard and Rosanna Drive for students attending St. Bernard of Clairvaux Catholic School be received.

2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct a site inspection to review the warrants for placing a Crossing Guard at the traffic circle at Churchill Meadows Boulevard and Rosanna Drive for students attending St. Bernard of Clairvaux Catholic School, 3270 Tacc Drive.

(TSC-0206-2012)

(Ward 10)

GC-0901-2012

1. That the email from Councillor Sue McFadden, Ward 10, requesting a site inspection to review traffic congestion at Ruth Thompson Middle School be received.

2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to conduct a site inspection to review traffic congestion at Ruth Thompson Middle School, 5605 Freshwater Drive.

(TSC-0207-2012)

(Ward 10)

GC-0902-2012

That the School Zone Safety (Kiss and Ride) Report for the month of October 2012 be received.

(TSC-0208-2012)

GC-0903-2012

1. That the Peel District School Board be requested to do the following at Hazel McCallion Public School, 5750 River Grove Avenue:

- a. Close the gate located in the fence that runs along the front of the school.
- b. Once the gate is closed, repaint the School Zone Safety (Kiss and Ride) so that it extends to the south end of the school
- c. Direct motorists to drive to the end of the School Zone Safety (Kiss and Ride) before students exit the vehicle.

2. That the Dismissal Subcommittee of Traffic Safety Council be requested to conduct a Dismissal Inspection at Hazel McCallion Public School.

(TSC-0209-2012)

(Ward 6)

GC-0904-2012

That the Dismissal Report for the months of October and November 2012 be received.

(TSC-0210-2012)

GC-0905-2012

That the Dismissal Report, for the dismissal inspection conducted on October 22, 2012 for Sherwood Heights Private School, 3065 Glen Erin Drive, be received.

(TSC-0211-2012)

(Ward 8)

GC-0906-2012

That Parking Enforcement be requested to enforce parking infractions along Whitehorn Avenue in the vicinity of Whitehorn Public School, 5785 Whitehorn Avenue, between 3:05 p.m. and 3:25 p.m.

(TSC-0212-2012)

(Ward 6)

GC-0907-2012

That the Peel Board Maintenance Meeting Minutes from the meeting held on October 23, 2012 be received.

(TSC-0213-2012)

GC-0908-2012

That the Memorandum dated November 20, 2012 from the Legislative Coordinator advising of the 2013 Traffic Safety Council meeting dates be received.

(TSC-0214-2012)

GC-0909-2012

That the letter dated November 15, 2012, from David Raakman, Citizen Member, Ward 10, advising of his resignation from Traffic Safety Council be received.

(TSC-215-2012)

(Ward 10)

GC-0910-2012

1. That the Transportation and Works Department be requested to install No U Turn signs north of the intersection of Forest Park Drive and Trelawny Circle for students attending Our Lady of Mercy Catholic School, 3700 Trelawny Drive.
2. That the Dufferin Peel Catholic District School Board be requested to post a School Zone Safety (Kiss and Ride) identification sign at the entrance to the School Zone Safety (Kiss and Ride) at Our Lady of Mercy Catholic School.
3. That the Principal of Our Lady of Mercy Catholic School be requested to close off the entrance and exit of the staff parking lot during entry and dismissal times.

(TSC-0216-2012)

(Ward 10)

GC-0911-2012

1. That the Peel District School Board be requested to install a stop sign at the exit of the School Zone Safety (Kiss and Ride) onto John Street North at Riverside Public School, 30 John Street North.
2. That the Transportation and Works Department be requested to do the following at Riverside Public School:
 - a. Remove the stopping prohibitions on the west side of John Street North in the vicinity of Riverside Public School subject to the review of the applicable By-law.
 - b. Review the feasibility of installing corner prohibitions on John Street North.
3. That the Peel District School Board be requested to instruct the school bus to unload at the front of the school in the same location that the school bus is loaded during the dismissal period.

(TSC-0217-2012)

(Ward 1)

GC-0912-2012

That the Additional Dismissal Report for the month of November 2012 be received.

(TSC-0218-2012)

GC-0913-2012

1. That the Transportation and Work Department be requested to install No U Turn signs on both sides of Forest Park Drive for students attending Our Lady of Mount Carmel Catholic School, 3700 Trelawny Drive.
2. That the Dufferin Peel Catholic District School Board be requested to do the following at Our Lady of Mount Carmel Catholic School:
 - a. Install a Do Not Enter sign at the main parking lot exit.
 - b. Repaint the pavement markings at the school.
 - c. Install a School Zone Safety (Kiss and Ride) identification sign at the north entrance of the driveway.
3. That the Principal of Our Lady of Mount Carmel Catholic School be requested to close off the entrance and exit of the staff parking lot during entry and dismissal times.
4. That Parking Enforcement be requested to enforce parking infractions in the vicinity of Our Lady of Mount Carmel Catholic School between 2:50 p.m. and 3:10 p.m.

(TSC-0219-2012)

GC-0914-2012

That the memorandum dated November 5, 2012 from Geoff Marinoff, Transit Director, in response to Traffic Safety Council recommendation TSC-0156-2012/ GC-0711-2012 regarding the request to review the feasibility of installing bus shelters on both sides of Sladeview Crescent for students attending Loyola Secondary School be received.

(TSC-0220-2012)

(Ward 8)

GC-0915-2012

That the memorandum from Tony Stasi, Acting Manager, Parking Enforcement, dated November 1, 2012, reporting on parking enforcement in school zones for the month of October 2012 be received.

(TSC-0221-2012)

GC-0916-2012

1. That the letter dated November 15, 2012 from Rexwood Area residents in Ward 5, requesting that Traffic Safety Council address issues of safety for students walking to Holy Cross Elementary School, 3615 Morning Star Drive be received.
2. That in response to the letter dated November 15, 2012, from Rexwood Area Residents, the residents be advised that the Traffic Safety Council did not declare the area identified in the letter as being safe and that this is not within the mandate of the Traffic Safety Council.
3. That in response to the letter dated November 15, 2012, from Rexwood Area, the residents be advised that the School Board Trustees are responsible for setting the school bus eligibility distance criteria policy and that Student Transportation of Peel Region (STOPR) is responsible for implementing the policies as established by the School Board Trustees.
4. That the Stakeholder's Responsibilities Breakdown be forwarded to the Ward 5 Dufferin Peel Catholic District School Board Trustee for distribution to residents who raised concerns in the letter dated November 15, 2012, with respect to safety in the Rexwood Area.

(TSC-0222-2012)

(Ward 5)

GC-0917-2012

That the letter dated November 1, 2012, from David Brown, advising of his resignation from Traffic Safety Council be received.

(TSC-0223-2012)

GC-0918-2012

That the Walk to School Subcommittee of Traffic Safety Council be authorized to use up to one thousand and five hundred dollars (\$1,500.00) from the Traffic Safety Council 2012 Budget for the purchase of Frequent Walker Cards for the School Walking Routes Program.

(TSC-0224-2012)

GC-0919-2012

1. That by-law 0047-2012 be repealed.
2. That the transfer of park land and payment of annual occupancy fees for the delay of the dedication of the park lands required under the Parkland Dedication Agreement and the Park Development Agreements between the City and Stonebrook Properties Inc and Northampton Gardens Limited both dated April 23, 2008 (the "Park Agreements") be deferred until December 31, 2016.
3. That the Commissioner of Community Services be authorized to execute any agreement(s) required to permit the delay of the transfer and payments and such agreements to be in form and content satisfactory to the City Solicitor;
4. That staff be authorized to undertake a review for appropriate reuse of the building located at 2007 Lakeshore Road West and if necessary, enter into negotiations with Stonebrook Properties Inc. regarding the dedication of the building and land (2007 Lakeshore Road West) and report back to Council by December 2015.
5. That any necessary by-laws be enacted.
(Ward 2)

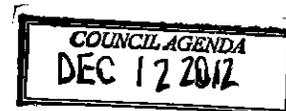
Information Report Official Plan Amendment and Rezoning Applications

To permit a 140 unit, 22 storey condominium apartment building with 180 m² (1,937 sq. ft.) of commercial uses at street level and surface parking to serve the abutting funeral home to the south 6, 8 and 10 Ann Street Southwest corner of Ann Street and High Street East

Owner: Scott and Deanna Insley and Home Alone Property Management Services Limited

Applicant: F.S. 6810 Limited Partnership (FRAM Building Group)

Bill 51



This is an extract of the Planning and Development Committee meeting held on December 3, 2012.

6. PUBLIC MEETING

That the Report dated November 13, 2012, from the Commissioner of Planning and Building regarding the applications to amend the Official Plan from "Mainstreet Retail Commercial" to "Residential-High Density I-Special Site" and to change the Zoning from "C4" (Mainstreet Commercial) to "RA5-Exception" (Apartment Dwellings), to permit a 140 unit, 22 storey condominium apartment building with 180 m² (1,937 sq. ft.) of commercial uses at street level and surface parking to serve the abutting funeral home to the south under file OZ 11/014 W1, Scott and Deanna Insley and Home Alone Property Management Services Limited, 6, 8 and 10 Ann Street, southwest corner of Ann Street and High Street East, be received for information.

Councillor Iannicca, Chair, called this public meeting to order at 8:26 p.m.

Frank Giannone, President, FRAM Building Group, addressed the Committee and outlined previous public consultation meetings with community workshops regarding the proposed development.

Kim Harrison, Senior Planner, FRAM Building Group, addressed the Committee with respect to the proposed development. She described the site location, land designation character area and spoke to the proposed zoning standards. She compared the RA5 Zone to the proposed RA5-Exception Zone and addressed the lot landscape area.

Ralph Giannone, Principal, Giannone Petricone Associates, addressed the Committee and reviewed the proposed village characteristics. He outlined the base and scale of the proposed building and compared characters of surrounding buildings. He also compared the skyline between 2006 to the future. He presented the building's streetscape from east to west along lakeshore and noted the 2 storey pedestrian podium. He advised that the building design was presented to the Urban Design Committee and they indicated support for the application.

Information Report Official Plan Amendment and Rezoning Applications
To permit a 140 unit, 22 storey condominium apartment
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uses at street level and surface parking to serve the abutting funeral home
to the south 6, 8 and 10 Ann Street Southwest corner of Ann Street
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Bill 51

- 2 -

December 3, 2012

Councillor Mullin commented that it is interesting that developers use the GO Station for intensification purposes. She referred to the Plan Designate Policy and inquired how the form and scale of the new building and is the design compatible in the surrounding area. Ralph Giannone responded by stating that they compared the scale from the existing area noting that the village is comprised of different building heights. Councillor Mullin ask about the lack of sanitary capacities in the area. Ms. Harrison responded that they are currently working with staff on this issue.

Councillor Saito asked for confirmation if the density is 295.2unites/acre. Ben Phillips, Planner confirmed that the number was correct.

Councillor Tovey asked if the Urban Design Committee provided any comments regarding the density on the proposed site. Mr. Phillips responded that they did not provide comments regarding the density, but did comment that the design was appropriate.

Mary Simpson, President, Town of Port Credit Association (TOPCA), spoke to the matter and outlined the transitional graduated heights in building, concerns regarding affordable housing and increased traffic creating gridlock. She outlined the City's Corporate Report and indicated what the proposed area would look like if development continues. She advised if exceptions are allowed to continue, it will impact the main street village character. She indicated that the Port Credit smart growth objectives do not appear on the site and stated that this is the wrong project for the site.

Hugh Mackenzie, Vice-President, Cranberry Cove Port Credit Ratepayers' Association spoke to the exquisite design of the building. He further spoke to the development challenges. He noted that: the location of the proposed development poses challenges such as, lack of parking for the adjacent funeral home, parking spaces for visitors, the building height is over the maximum 15 stories, shadowing, and that the site location is too small for the project.

Neil Bolding and Lisa Manera (sp), Resident, addressed the Committee in opposition of the application. Mr. Bolding and Ms. Manera expressed concerns related to the placement of the proposed development including the parking ramp, the increased exhaust from the underground parking, construction noise, lack of parking, shadowing, loss of enjoyment for residents in the surrounding area which may affect their investment in the property.

Information Report Official Plan Amendment and Rezoning Applications

To permit a 140 unit, 22 storey condominium apartment building with 180 m² (1,937 sq. ft.) of commercial uses at street level and surface parking to serve the abutting funeral home to the south 6, 8 and 10 Ann Street Southwest corner of Ann Street and High Street East

Owner: Scott and Deanna Insley and Home Alone Property Management Services Limited

Applicant: F.S. 6810 Limited Partnership (FRAM Building Group)

Bill 51

Mr. and Mrs. Nadeera Kadeera (sp), Resident, addressed the Committee in opposition of the application. Mr. and Mrs. Kadeera raised concerns of the proposed building being on a small lot, increased traffic in the area and losing tenants.

John MacKinnon, Chair, Credit Reserve Association, spoke to the proposed development and indicated members of the Association were involved in the stakeholders group. He further spoke to the height, transitional grade and healthy intensification. He also noted that the proposed building is being built in the wrong location. He addressed that the parking outlined in the proposed development needs to be addressed by staff and should comply with the parking by-law.

Heather Clarke and Jeannie Marmen Partner, Skinner & Middlebrook Funeral Home addressed the committee in opposition of the application. Ms. Clarke and Ms. Marmen addressed concerns related to the proposed reduction in parking spaces for the funeral home and the size of the proposed building.

Councillor Starr asked for clarification about the reduction in parking spaces at the funeral home. Ms. Marmen responded that the parking spots on Ann Street would be sold to FRAM by one of their partners and they would have to purchase 17 spots from FRAM.

Scott Kletke, President, Lakeview Rate Payers Association, indicated that the Lakeview Rate Payers Association are in support of the City's guidelines regarding the proposed development. He advised that the Association is in also in support with the comments from Town of Port Credit Association and Credit Reserve Association.

Mitchell Fasken, Resident, spoke in support of the application. Mr. Fasken outlined the history of Port Credit, addressed intensification and that the newly constructed development, have positively changed the proposed area. He indicated that this development would bring growth to the area. He also noted that the proposed plan offers great features and is a great building plan.

David McComb, Resident, addressed the committee and spoke in support of the application. He outlined that Port Credit is developing and recognized that this development is forward thinking. He outlined the growth occurring in the golden horseshoe area, spoke upon the tax base and that infrastructure is needed to support the increased growth. He noted that the proposed development provides seniors and graduating students the opportunity to remain in their community.

Information Report Official Plan Amendment and Rezoning Applications
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Owner: Scott and Deanna Insley and Home Alone Property Management Services Limited

Applicant: F.S. 6810 Limited Partnership (FRAM Building Group)

Bill 51

Councillor Tovey thanked everyone for attending the meeting and indicated density and height were his concerns on the proposed development.

Councillor Tovey moved the following motion which was voted on and carried:

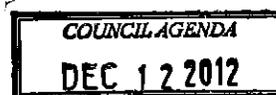
1. That the Report dated November 13, 2012, from the Commissioner of Planning and Building regarding the applications to amend the Official Plan from "Mainstreet Retail Commercial" to "Residential-High Density I-Special Site" and to change the Zoning from "C4" (Mainstreet Commercial) to "RA5-Exception" (Apartment Dwellings), to permit a 140 unit, 22 storey condominium apartment building with 180 m² (1,937 sq. ft.) of commercial uses at street level and surface parking to serve the abutting funeral home to the south under file OZ 11/014 W1, Scott and Deanna Insley and Home Alone Property Management Services Limited, 6, 8 and 10 Ann Street, southwest corner of Ann Street and High Street East, be received for information.
2. That the following correspondences be received:
 - a) Email dated December 3, 2012 from Ellen Timms, General Manager, Port Credit Business Association
 - b) Letter dated December 3, 2012 from Dr. & Mrs. A Gavin Clark, Resident
 - c) Email dated December 3, 2012 from Jeannie Rowe Marmen, Funeral Director, Skinner and Middlebrook Funeral Home
 - d) Letter dated December 3, 2012 from Deborah Anderson, Property Manager, Peel Condominium Corporation No. 275
 - e) Email dated December 3, 2012 from Margaret Soden, President, Strus and Associates Inc.
 - f) Email dated December 2, 2012 from Karen O'Neil, Resident
 - g) Email dated November 26, 2012 from Marilyn Bertrand-Lawson, Resident

File: OZ 11/ 014 W1

CARRIED – (Councillor Jim Tovey)

This public meeting closed at 9:41 p.m.

UB-1



WHEREAS Council adopted GOV-0028-2012 on November 28, 2012 which calls for the Council Code of Conduct to be amended subject to consideration of feedback to the call for public input and that the revised version of the Council Code of Conduct be considered at the December 12, 2012 Council meeting for final adoption;

NOW THEREFORE BE IT RESOLVED that the public feedback received for the Council Code of Conduct be received.

AND further that the Council Code of Conduct dated as November 12, 2012 be adopted.

Council Code of Conduct November 12, 2012

Whereas the *Municipal Act, 2001* authorizes municipalities to establish a *Code of Conduct* for Members of Council or local boards of the municipality;

And whereas the establishment of a *Code of Conduct* for Members of Council is consistent with the principles of transparent and accountable government;

And whereas the establishment of a *Code of Conduct* for Members of Council is also reflective of the City's core values of Trust, Quality and Excellence in public service;

And whereas the elected officials of the City of Mississauga have and continue to recognize their obligation to serve their constituents in a conscientious and diligent manner recognizing that as leaders of the community, they are held to a higher standard of behaviour and conduct;

And whereas ethics and integrity are at the core of public confidence in government and in the political process, and elected officials are expected to perform their duties in office and arrange their private affairs in a manner that promotes public confidence, avoids the improper use of influence of their office and conflicts of interests, both apparent and real and the need to uphold both the letter and the spirit of the law including policies adopted by Council;

And whereas a *Code of Conduct* ensures that Members of Council share a common basis and understanding for acceptable conduct extending beyond the legislative provisions governing the conduct of Members of Council as set out in the *Municipal Act, 2001*; *Municipal Conflict of Interest Act*; *Municipal Elections Act, 1996*; and the *Municipal Freedom of Information and Protection of Privacy Act*.

Now therefore the Council of the City of Mississauga adopts certain rules in the form of a *Council Code of Conduct* and a Complaint Protocol that further underscore the requirement that elected officials be independent, impartial, and duly responsible in serving their constituents.

Application

This *Code of Conduct* applies to the Mayor and all Members of Council ("Members")

Framework and Interpretation

1. The *Code of Conduct* is to be given broad, liberal interpretation in accordance with applicable legislation and the definitions set out herein. As a living document the Code of Conduct will be brought forward for review at the end of each term of Council, when relevant legislation is amended, and at other times when appropriate to ensure that it remains current and continues to be a useful guide to Members of Council.

2. Commentary and examples used in this *Code of Conduct* are illustrative and not exhaustive. From time to time additional commentary and examples may be added to this document and supplementary materials may also be produced by the Integrity Commissioner as deemed appropriate.
3. Where an elected official discloses all known facts to the Integrity Commissioner and as long as those facts remain unchanged, the Member may rely on written advice provided by the Integrity Commissioner. The Integrity Commissioner will be bound by the advice given, as long as the facts remain unchanged, in the event that he or she is asked to investigate a complaint.
4. Elected officials seeking clarification who are provided advice in a general way, cannot rely on advice given by the Integrity Commissioner to the same extent as advice given in respect of specific facts. Advice that is general in nature is subject to change when applied to specific facts that may not have been known at the time the general advice was provided.
5. Elected Officials seeking clarification of any part of this *Code* should consult with the Integrity Commissioner.
6. The *Municipal Act, 2001* is the primary piece of legislation governing municipalities however there are other statutes that govern the conduct of elected municipal officials. It is intended that the *Code of Conduct* operate together with and as a supplement to the following legislation:
 - *Municipal Act, 2001*;
 - *Municipal Conflict of Interest Act*;
 - *Municipal Elections Act, 1996*;
 - *Municipal Freedom of Information and Protection of Privacy Act*;
 - *Criminal Code of Canada*.
7. In carrying out his or her responsibilities regarding the *Code of Conduct*, the Integrity Commissioner is not limited to looking at the pecuniary interest of the Member, and for clarity the Integrity Commissioner is specifically authorized to investigate issues of conflict in a broad and comprehensive manner.

Definitions

- a. In the *Code of Conduct* the terms “child”, “parent” and “spouse” have the same meanings as in the *Municipal Conflict of Interest Act*:

“child” means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family;

UB-1(c)

“parent” means a parent who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child;

“spouse” means a person to whom the person is married or with whom the person is living in a conjugal relationship outside of marriage;

- b. “Family Member” means a spouse, common-law partner, or any other person with whom the person is living as a spouse outside of marriage;
 - child, includes step-child and grand-child;
 - siblings.
- c. “Member” means a member of the Mississauga City Council, including the Mayor.
- d. “staff” includes the City Manager and Chief Administrative Officer, Commissioners, Directors, Managers, Supervisors and all non-union and union staff whether full-time, part-time, contract, seasonal or volunteers.
- e. “Nomination Day” means the last day for filing or withdrawing a nomination as provided for by the *Municipal Elections Act, 1996*.
- f. A Member has an apparent conflict of interest (as referred to in Rule 1b) if a well informed reasonable person could properly have a reasonable perception, that the Member’s impartiality in deciding to exercise an official power or perform an official duty or function must have been affected by his or her private interest.

Rule No. 1**Key Principles that Underlie the Code of Conduct:**

- a. Members of Council shall serve and be seen to serve their constituents in a conscientious and diligent manner.**

Commentary

Members of Council recognize the public's right to reasonable access to information in relation to how decisions are made. The public's right to access however must be balanced against the requirement to protect the legitimate interests of the City and the respect for approved policies of the City.

- b. Members of Council should be committed to performing their functions with integrity and to avoiding the improper use of the influence of their office, and private conflicts of interest, both apparent and real. Members of Council shall also not extend in the discharge of their official duties, preferential treatment to Family Members, organizations or groups in which they or their Family Members have a direct or indirect pecuniary interest.**

Commentary

Members of Council have a common understanding that in carrying out their duties as a Member of Council, they will not participate in activities that grant, or appear to grant, any special consideration, treatment or advantage to a Family Member or an individual which is not available to every other individual.

Members of Council are governed by the *Municipal Conflict of Interest Act* and in the event a complaint under the Act is filed with the Court, the provisions of that statute take precedence over any authority given to the Integrity Commissioner to receive or investigate complaints regarding alleged contraventions under the *Municipal Conflict of Interest Act*. It is intended that the Integrity Commissioner be empowered to investigate and rule on all conflicts of interest, whether pecuniary or non-pecuniary until Court proceedings are started under the Act.

- c. Members of Council are expected to perform their duties in office and arrange their private affairs in a manner that promotes public confidence and will bear close public scrutiny.**

Commentary

Members of Council may seek conflict of interest advice, including a written opinion, from the Integrity Commissioner however, where members choose to seek external legal advice on conflict of interest issues, these fees will not be reimbursed by the City of Mississauga and cannot be charged to any office account.

UB-1(e)

Members of Council shall not participate in activities that grant, or appear to grant, any special consideration, treatment or advantage to an individual which is not available to every other individual member of the public. For example, Members shall remain at arm's length when City staff or Council is asked to consider a matter involving a Family Member or a person or organization with whom the Member has a real or apparent conflict of interest.

- d. Members of Council shall avoid any interest in any contract made by him/her in an official capacity and shall not contract with the City or any agency thereof for the sale and purchase of supplies, material or equipment or for the rental thereof.**
- e. Members of Council, while holding public office, shall not engage in the management of a business and shall not profit directly or indirectly from such business that does or has contracted with the City of Mississauga.**
- f. Despite subsection e., a Member of Council may hold office or directorship in an agency, board, commission or corporation where the Member has been appointed by City Council or by the Council of the Regional Municipality of Peel or by the Federal or Provincial government.**
- g. Despite subsection e., a Member of Council may hold office or directorship in a charitable, service or other not-for-profit corporation subject to the Member disclosing all material facts to the Integrity Commissioner and obtaining a written opinion from the Integrity Commissioner approving the activity, as carried out in the specified manner, which concludes that the Member does not have a conflict between his/her private interest and public duty. In circumstances where the Integrity Commissioner has given the Member a qualified opinion, the Member of Council may remedy the situation in the manner specified by the Integrity Commissioner.**

Commentary

Examples of exceptions include hospital boards, charitable boards, police services boards, community foundations, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, service clubs such as the Rotary Club, Lions Club and other not-for-profit organizations. Members should exercise caution if accepting such positions if the organization could be seeking a benefit or preferential treatment from the City at any time.

- h. Members of Council shall seek to serve the public interest by upholding both the letter of the law and the spirit of the laws and policies established by the Federal parliament, Ontario legislature, and by City Council.**

Commentary

The provisions of this *Code* are intended to be applied in concert with existing legislation and go beyond the minimum standards of behaviour set out in current federal and provincial statutes.

To ensure the *Code* remains a living document that will remain current and continue to be a beneficial guide, the *Code* shall be brought forward for review at the end of each term of Council, with any changes to be implemented at the start of the following Council session.

- i. In fulfilling their roles as elected officials, Members of Council shall respect the role of staff in the administration of the business affairs of the City and in so doing will comply with the City's *Respectful Workplace* policy.**

Commentary

Decision-making authority lies with Council, and not with an individual Member. Members of Council recognize that it is the role of the officers and employees of the City to implement Council's decisions and to establish administrative practices and procedures to carry out Council's decisions. Council is the source of all legislative authority and will make decisions on whether and to what extent to delegate this authority to others, including the Mayor, committees and to staff. Only Council as a whole has the capacity to direct staff members. Council as a whole must be able to access information in order to fulfill its decision-making duties and oversight responsibilities however, individual Members of Council must also recognize that the information they receive in their capacity as elected officials, is subject to confidentiality and disclosure rules contained in federal and provincial legislation and City policies.

Rule No. 2

Gifts and Benefits:

1. No Member shall accept a fee, advance, cash, gift, gift certificate or personal benefit that is connected directly or indirectly with the performance of his/her duties of office unless permitted by the exceptions listed below. No Member shall accept the use of property or facilities, such as a vehicle, office or vacation property at less than reasonable market value or at no cost.

For these purposes, a fee or advance paid to or a gift or benefit provided with the Member's knowledge to a Family Member or to a Member's staff that is connected directly or indirectly to the performance of the Member's duties, is deemed to be a gift to that Member.

The following are recognized as exceptions:

- a. compensation authorized by law;
- b. such gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation;
- c. a political contribution otherwise reported by law, in the case of Members running for office;
- d. services provided without compensation by persons volunteering their time;
- e. a suitable memento of a function honouring the Member;
- f. food, lodging, transportation and entertainment provided by Provincial, Regional and local governments or political subdivisions of them, by the Federal government or by a foreign government within a foreign country or by a conference, seminar or event organizer where the Member is either speaking or attending in an official capacity at an official event;
- g. food and beverages consumed at banquets, receptions or similar events, if:
 - i. attendance serves a legitimate business purpose;
 - ii. the person extending the invitation or a representative of the organization is in attendance; and
 - iii. the value is reasonable and the invitations infrequent;
- h. communication to the offices of a Member, including subscriptions to newspapers, and periodicals; and
- i. sponsorships and donations for community events organized or run by a Member or by a third party on behalf of a Member and subject to the limitations set out in the *Code of Conduct* respecting Council Member-organized community events, where all costs are incurred and where all such events occur on or before Nomination Day.

Commentary

Members should be transparent in their dealings with the public, and neither a Member of Council or the City should handle funds on behalf of any organizations. Members should remain at arm's length from the financial aspects of these events and initiatives.

- a) Members may use their office expense budget to run or support local charities and community events subject to the terms of the *Elected Officials' Expenses* policy;
 - b) Members may urge constituents, businesses and other groups to support community events put on by others in the Member's ward or elsewhere in the City;
 - c) Members may work with community groups to assist them in finding sponsors and participants to support community events put on by the community group in the Member's ward or elsewhere in the City.
 - d) Members may play an advisory or membership role in any organization that holds community events in the Member's ward; and
 - e) Members may collaborate with the City and its agencies to hold community events and may participate in the City's Festival Funding Review Committee and other events approved by City Council.
2. In the case of exceptions claimed under categories 1. b, e, f, g, h and i,
 - a) where the value of the gift or benefit exceeds \$500, or if the total value received from any one source during the course of a calendar year exceeds \$500, the Members shall within 30 days of receipt of the gift or reaching the annual limit, list the gift or benefit on a Councillor Information Statement in a form prescribed by the Integrity Commissioner, and file it with the Integrity Commissioner.
 - b) Subsection a) does not apply to the receipt of up to two tickets to a dinner or fundraising, as long as the Member is attending only one such event with the same individual or corporation within any calendar year.
 - c) For clarification, Members are authorized to receive gifts, mementos and benefits which are common to receive in the normal course of fulfilling their duties. Members are not obliged to list on a Councillor Information Statement or anywhere else, a record of their receipt, unless the total value of such gifts or benefits received from any one source in a calendar year exceeds \$500.
 3. On receiving a Councillor Information Statement, the Integrity Commissioner shall examine it to determine whether the receipt of the gift or benefit might, in the opinion of the Integrity Commissioner, create a conflict between a private interest and the public duty of the Member. In the event that the Integrity Commissioner makes that preliminary determination, he/she shall call upon the Member to justify receipt of the gift or benefit.

4. Should the Integrity Commissioner determine the receipt was inappropriate, the Integrity Commissioner may direct the Member to return the gift, reimburse the donor for the value of any gift or benefit already consumed, or the Integrity Commissioner may order the Member to forfeit the gift or remit the value of any gift or benefit already consumed to the City, or a City agency, board or commission. Any such direction ordered by the Integrity Commissioner shall be a matter of public record.
5. Beginning January 31, 2012 and quarterly thereafter, each Member shall file a Declaration with the Integrity Commissioner in a form prescribed by him, that he or she has received no gift or benefit which exceeds in value the sum of \$500 alone or in the aggregate, except as may have been disclosed in a Councillor Information Statement filed with the Integrity Commissioner and all such Declarations shall be a matter of public record.

Commentary

Gifts and benefits are often received by elected officials in the course of their duties and attendance at public functions is expected and is considered part of their role. Business-related entertainment and gift-giving can be a token of respect and admiration for the elected official, but can also be seen as an instrument of influence and manipulation. The object of this rule is to provide transparency around the receipt of incidental gifts and benefits and to establish a threshold where the total value could be perceived as potentially influencing a decision.

The practical problems that nominal gifts and benefits create require a *Code of Conduct* that provides clarity and transparency. Personal integrity and sound business practices require that relationships with developers, vendors, contractors or others doing business with the City be such that no Member of Council is perceived as showing favouritism or bias toward the giver. There will never be a perfect solution.

Each Member of Council is individually accountable to the public and is encouraged to keep a list of all gifts and benefits received from individuals, firms or associations, with estimated values, in their offices for review by the Integrity Commissioner in the event of a complaint.

Those gifts or benefits that exceed \$500 or the annual limit of \$500 for one source, need to be kept on a form prescribed by the Integrity Commissioner and filed with the Integrity Commissioner on a quarterly basis to ensure transparency.

Examples of gifts that are required to be listed on the Councillor Information Statement may include:

- i) property (i.e. a book, flowers, gift basket, painting or sculpture, furniture, wine);
- ii) membership in a club or other organization (i.e. a golf club) at a reduced rate or at no cost;
- iii) an invitation to and/or tickets to attend an event (i.e. a sports event, concert, play) at a reduced rate or no cost;
- iv) or an invitation to attend a gala or fundraising event at a reduced rate or at no cost.

Use of real estate or significant assets or facilities (i.e. a vehicle, office, vacation property) at a reduced rate or at no cost is not an acceptable gift or benefit. Having said that, it has to be recognized that Members of Council will have friends and will develop friendships with individuals who may from time to time have business relationships that will involve the City in some way. The purpose of the *Code* is not to prohibit Members from accepting all invitations to socialize at a vacation property of personal friends.

Proper caution and diligence must however be exercised when a social function occurs within close proximity to the individual having an issue before City Council or staff for approval. It is always prudent to consult with the Integrity Commissioner before accepting or attending at any such engagements.

Any doubts about the propriety of a gift should be resolved in favour of not accepting it or not keeping it. It may be helpful to consult with the Integrity Commissioner when a Member chooses to decline a gift as well as when a recipient may opt to keep a gift.

An invitation to attend a function where the invitation is directly or indirectly connected with the Member's duties of office is not considered to be a gift but is the fulfillment of an official function or duty. An invitation to attend a function with a developer or supplier, however, could be seen as allowing the giver an opportunity to influence the elected official. Such invitations should only be accepted if the invitation is within the scope of permissible gifts and benefits, meaning that Members should not consistently accept invitations from the same individual or corporation and should avoid any appearance of favouritism.

For clarification, an invitation to an event celebrating the successful completion of a development or project or the opening of a new business within the Member's ward on the other hand could serve a legitimate business purpose and be seen as part of the responsibilities of office provided the person extending the invitation or that person's representative is in attendance.

An invitation to attend a charity golf tournament or fund-raising gala, provided the Member of Council is not consistently attending such events as a guest of the same individual or corporation, is also part of the responsibilities of holding public office. Likewise, accepting invitations to professional sports events, concerts or dinners may serve a legitimate business purpose. Where a Member is uncertain in regards to whether an invitation is or is not appropriate, it may be prudent to consult with the Integrity Commissioner before attending any such event.

Regular invitations to lunch or dinner with persons who are considered friends of Members of Council is acceptable in situations where the Member pays their portion of the meal expense and treats it as a personal expense, meaning a claim is not made under the *Elected Officials' Expenses* policy. Proper caution and diligence not to discuss matters before the City for a decision must be exercised at all times. Again, when in doubt it is prudent to consult with the Integrity Commissioner.

UB-1(K)

Rule No. 3

Councillor Expenses:

There are a range of expenses that support a Member's role in community development and engagement activities within their ward. For federal and provincial elected officials, these expenses are often paid for by Riding Association funds. Municipal elected officials do not have this benefit. Subject to the *Elected Officials' Expenses* policy, this section of the Council *Code of Conduct* deals with community expense-events, will indicate allowable expenses for reimbursement and provide guidelines for Members of Council respecting community expenses related to a Member's role in community development, and reflecting which expenses are eligible for reimbursement from a Member's office expense budget.

1. Raffle tickets, table prize tickets and other gaming tickets are not eligible for reimbursement.
2. Sponsorship of teams or individuals, such as the provision of uniforms or equipment, are not eligible for reimbursement.
3. Expenses incurred by Members working during normal meal periods serve a legitimate public duty purpose, provided that the expenses incurred are reasonable and appropriate in the circumstances. Reasonable and appropriate expenses are those that are incurred for an official duty or function; are modest and represent the prudent use of public funds; and do not involve the purchase of alcoholic beverages.
4. Official duties or functions include those activities that are reasonably related to a Member's office, and must take into consideration the different interests, the diverse profiles of their wards, their different roles on committees, agencies, boards and commissions. Municipal elected officials will be expected or required to extend hospitality to external parties as part of their official duties and functions, and it is legitimate for expenses to be incurred for this purpose. It is legitimate for Members to incur hospitality expenses for meetings that include:
 - a. engaging representatives of other levels of government, international delegations or visitors, the broader public sector, business contacts and other third parties in discussions on official matters;
 - b. providing persons from national, international and charitable organizations with an understanding and appreciation of the City of Mississauga or the workings of its municipal government;
 - c. honouring persons from the City of Mississauga in recognition of exceptional public service and staff appreciation events;
 - d. recognition events for various agencies, boards and commissions of the City;

- e. ratepayers associations, minor league sports associations and other community groups.
5. Hospitality expenses may be incurred while extending hospitality in the course of travelling on a duty or function or as a Member of Council, provided the expenses are reasonable and appropriate in the circumstances.
6. As community leaders, Members may lend their support to and encourage community donations to registered charitable, not-for-profit and other community-based groups monies raised through fundraising efforts shall go directly to the groups or volunteers or chapters acting as local organizers of the group and Members of Council should not handle any funds on behalf of such organizations.

Members of Council routinely perform important work in supporting charitable causes and in so doing, there is a need for transparency respecting the Member's involvement. The following guidelines shall apply:

- a. Members of Council should not directly or indirectly manage or control any monies received relating to community or charitable organizations fundraising;
 - b. Members of Council or persons acting on behalf of a Member shall not solicit or accept support in any form from an individual, group or corporation, with any pending significant planning, conversion or demolition variance application or procurement proposal before City Council, which the Member knew or ought to have known about.
 - c. With reference to member-organized community events, Members of Council must report to the Integrity Commissioner, the names of all donors and the value of their donation that supplement the event.
 - d. Where a Member of Council sponsors and/or lends support to a community or charitable event, this *Code* recognizes that all donations are subject to the *Elected Officials' Expenses* policy.
 - e. No donation cheques should be made payable to a Member of Council or to the City of Mississauga. Members of Council may only accept donation cheques made payable to a Business Improvement Association, charity or community group and only for the purpose of passing the cheques on to such group.
 - f. Members of Council should not handle any cash on behalf of any charitable organization, not-for-profit or community group, and should always remain at arm's length from the financial aspects of these community and external events. If a Member of Council agrees to fundraise on behalf of a charity or community group, the Member should ensure that payment is received by a means that does not involve cash, including bank draft, money order, credit card or cheque made payable to the applicable group or organization.
7. Nothing included herein affects the entitlement of a Member of Council to:

UB-1(m)

- i) use the Member's office expense budget to run or support community events subject to the terms of the *Elected Officials' Expenses* policy section relating to Community Expense events;
- ii) urge constituents, businesses or other groups to support community events and advance the needs of a charitable organization put on by others in the Member's ward or elsewhere in the City;
- iii) play an advisory ex officio, honorary or membership role in any charitable or non-profit organization that holds community events in the Members' ward; and
- iv) collaborate with the City of Mississauga and its agencies, boards or commissions to hold community events.

Commentary

By virtue of the office, Members of Council will be called upon to assist various charities, service clubs and other non-profits as well as community associations, by accepting an honorary role in the organization, lending their name or support to it or assisting in fundraising. Transparency and accountability are best achieved in today's era by encouraging contributors to make donations to such organizations on-line through a website or where that is not possible through a cheque made payable directly to the organization. Cash should never be accepted.

Rule No. 4**Confidential Information:**

Confidential Information includes information in the possession of, or received in confidence by, the City of Mississauga that the City is either prohibited from disclosing, or is required to refuse to disclose, under the *Municipal Freedom of Information and Protection of Privacy Act* ("MFIPPA"), or any other legislation.

MFIPPA restricts or prohibits disclosure of information received in confidence from third parties of a corporate, commercial, scientific or technical nature, information that is personal, and information that is subject to solicitor-client privilege.

The *Municipal Act, 2001* allows information that concerns personnel, labour relations, litigation, property acquisitions and security of the property of the City or a local board, and matters authorized in other legislation including MFIPPA, to remain confidential. For the purposes of the *Code of Conduct*, "confidential information" includes this type of information.

1. As elected officials, Members of Council will receive highly sensitive and confidential information concerning residents who need their assistance. This is consistent with the nature of the Members' duties. In accordance with the City's *Elected Officials' Records* policy, Councillor constituency records are at all times under the control of the Member and are not subject to any municipal disclosure requirements.
2. The following are examples of the types of information that a Member of Council must keep confidential:
 - items under litigation, negotiation, or personnel matters;
 - information that infringes on the rights of others (e.g. sources of complaints where the identity of a complainant is given in confidence);
 - price schedules in contract tender or request for proposal submissions if so specified;
 - information deemed to be "personal information" under the *Municipal Conflict of Interest Act*; and
 - statistical data required by law not to be released (e.g. certain census or assessment data)
3. Where it is clear that a communication was not made in a confidential manner (i.e. copied to others, or made in the presence of others) or the manner of communication undermines the validity of labelling it "Confidential", such communication will not be given any higher level of confidentiality than any other communication. The words "Privilege", "Confidential" or "Private" will not be understood to preclude the appropriate sharing of the communication for the limited purpose of reviewing, responding or looking into the subject-matter of the communication.

UB-1(0)

4. Under the *Council Procedure By-law*, a matter that has been discussed at an *in-camera* (closed) meeting remains confidential, until such time as a condition renders the matter public.
 - a. No Member shall disclose the content of any such matter, or the substance of deliberations, of the *in-camera* meeting until the Council or Committee discusses the information at a meeting that is open to the public or releases the information to the public.
 - b. No Member shall disclose or release by any means to any member of the public, any confidential information acquired by virtue of their office, in either oral or written form, except where required by law or authorized by Council to do so.
 - c. No Member shall use confidential information for personal or private gain, or for the gain of relatives or any person or corporation. For example, no Member should directly or indirectly benefit, or aid others to benefit, from knowledge respecting bidding on the sale of City property or assets.
 - d. Members of Council should not access or attempt to gain access to confidential information in the custody of the City unless it is necessary for the performance of their duties and is not prohibited by Council policy.

Rule No. 5**Use of City Staff, Property, Services and Other Resources:**

1. No Member shall use for personal purposes any City staff services, property, equipment, services, supplies, websites, webboards, or other City-owned materials, other than for purposes connected with the discharge of City duties.
2. No Member shall obtain personal financial gain from the use or sale of City-developed intellectual property (for example, inventions, creative writings and drawings), computer programs, technical innovations or any other item capable of being patented. Members acknowledge and do not dispute that all such property remains exclusively that of the City of Mississauga.
3. No Member shall use information gained in the execution of his or her duties that is not available to the general public, for any purposes other than his or her official duties.

Commentary

Members, by virtue of their position, have access to a wide variety of property, equipment, services and supplies to assist them in the conduct of their City duties as public officials. While most of this property is provided within the confines of their office, much of it is transportable or may be provided for home use, given the nature of the demands placed on Members in carrying out their duties and in recognition of the fact that the City does not provide constituency offices to Members of Council. Members are held to a higher standard of behaviour and conduct and therefore should not use such property for any purpose other than for carrying out their official duties. For clarity, this Rule is intended to prohibit the use of City resources for purposes such as running a home business. It is not intended to prohibit occasional personal use, but it should be subject to practical limitations.

Careful attention should be given to the provisions of the City's *Elected Officials' Expenses* policy which identifies approvable allowable expenses. During election campaigns, the provisions of rules 6 and 7 will apply.

4. No Member shall use the services of City staff, or make requests for document or information from City staff, unless such information is required for the purpose of carrying out their duties as public officials.

UB-1(q)

Rule No. 6

Election Campaigns:

1. Members are required to follow the provisions of the *Municipal Elections Act, 1996* and Members are accountable under the provisions of that statute.

Commentary

Staff should not interpret or provide advice to Members regarding the requirements placed on candidates for municipal office.

2. No Member shall use the facilities, equipment, supplies, services or other resources of the City (including Councillor newsletters and individual websites linked through the City's website) for any election campaign or campaign-related activities.
 - a) Despite the foregoing, Members may choose to use their cell phone or other such equipment and may do so by advising the Integrity Commissioner in writing in advance and by reimbursing the City for all related expenses associated with such use.
 - b) Despite the foregoing, Members are allowed to place materials on the City's election website, <http://www2.mississauga.ca/vote2010/>, that is available and authorized for use by all candidates for municipal and school board office.
3. In a municipal election year, commencing on June 30th until the date of the election, Members may not publish Councillor newsletters or distribute them in municipal facilities. All newsletters distributed through the mail must be post-marked by no later than June 30th in an election year.
4. In a municipal election year, commencing on Nomination Day until the date of the election, no Member or other candidate for elected office, may book directly or indirectly, any facility for any purpose that might be perceived as an election campaign purpose if that facility is being used as a polling station.

Commentary

The restriction on booking facilities ensures election-related functions, or those that could appear to be election-related, will not occur at any time there is an advance or regular poll at the facility. The need to set up in advance means that election night parties cannot be held in the same facilities that polling stations are located in. Members should not authorize any event that could be perceived as the City providing them with an advantage over other candidates.

It is the personal responsibility of Members to ensure that any use of facilities or the services of municipal staff are carried out in accordance with applicable legislation. Staff are not responsible for monitoring and advising Members or any other candidates, in this regard.

5. Members shall be respectful of the role of the City Clerk in managing the municipal election process and meeting all statutory requirements in respect thereof. The Clerk must ensure all candidates are treated equally and no candidate for elected office should interfere with how the Clerk carries out these duties.

Commentary

The *Municipal Elections Act, 1996* clearly states that it is the responsibility of the City Clerk to conduct the election and take all necessary actions to ensure municipal elections meet all statutory requirements.

6. No Members shall use the services of persons for campaign related activities during hours in which those persons receive any compensation from the City.
7. The Integrity Commissioner may at any time be consulted with regard to complying with any part of Rule 6 and in particular may rule on whether any activity by staff in a Councillor's office during an election year is prohibited election work or permitted activity sufficiently unrelated to the election.

Rule No. 7

Improper Use of Influence:

1. No member shall use the influence of his or her office for any purpose other than for the exercise of his/her official duties.
2. Members shall not contact members of any tribunal regarding any matter before it, such as the Committee of Adjustment, which is charged with making independent decisions and whose members have been appointed by Council. Members may infrequently attend meetings but shall not speak to any tribunal members about an application nor make representations to any such tribunal. However, members may send a letter or E-mail addressed to the Secretary of such tribunal expressing the views of the member on behalf of the community. Members shall not make representations of any kind to other tribunals such as the OMB but may request Council to instruct the City Solicitor to appear in a case before such tribunal.

Commentary

Examples of prohibited conduct are the use of one's status as a Member of Council to improperly influence the decision of another person to the private advantage of oneself, or one's Family Member, or friends. This would include attempts to secure preferential treatment beyond activities in which Members normally engage on behalf of their constituents as part of their official duties. Also prohibited is the holding out of the prospect or promise of a future advantage through a Member's supposed influence within Council in return for present actions or inaction.

Contact with members of tribunals appointed by Council on any case might be viewed as attempts to intimidate the tribunal member. Council is usually a party to OMB hearings and individual members must accept the position of Council. Exceptions would be where the Councillor is directly impacted respecting his or her office such as a ward boundary OMB appeal or in a matter before the Election Campaign Finance Committee. If in doubt whether a member should contact members or participate in any such hearings or meetings, the Integrity Commissioner may be consulted.

3. Pursuant to corporate policy, the City Manager and Chief Administrative Officer directs City Commissioners, who in turn direct City staff. City Council and not individual Members of Council appropriately give direction to the City administration.

Rule No. 8

Business Relations:

1. No Member shall allow the prospect of his/her future employment by a person or entity to affect the performance of his/her duties to the City, detrimentally or otherwise.
2. No Member shall borrow money from any person who regularly does business with the City unless such person is an institution or company whose shares are publically traded and who is regularly in the business of lending money, such as a credit union.
3. No Member shall act as a paid agent before Council or a committee of Council or any agency, board or committee of the City.
4. No Member shall refer a third party to a person, partnership or corporation in exchange for payment or other personal benefit.

Rule No. 9

Conduct of Council at Committee Meetings and When Representing the City:

1. Members shall conduct themselves at Council and committee meetings with decorum in accordance with the provisions of the *Council Procedure By-law*.

Commentary

A Member recognizes the importance of cooperation and strives to create an atmosphere during Council and committee meetings that is conducive to solving the issues before Council, listening to various points of view and using respectful language and behaviour in relation to all of those in attendance.

2. Members shall endeavour to conduct and convey Council business and all their duties in an open and transparent manner other than for those decisions which by virtue of legislation are authorized to be dealt with in a confidential manner in closed session, and in so doing, allow the public to view the process and rationale which was used to reach decisions and the reasons for taking certain actions.

Commentary

Various statutes, the *Council Procedure By-law* and decisions by courts and quasi-judicial tribunals including the Information and Privacy Commission, establish when City Council can discuss issues in closed session. Transparency requires that Council apply these rules narrowly so as to best ensure that decisions are held in public session as often as possible. Unless prohibited by law, Members should clearly identify to the public how a decision was reached and the rationale for so doing.

3. Members shall make every effort to participate diligently in the activities of the committees, agencies, boards, commissions and advisory committees to which they are appointed by the City or by virtue of being an elected official.

Commentary

Individual Members are appointed to committees, agencies, boards and commissions based on their various backgrounds and their ability to contribute to matters before them, bringing their expertise and experience.

4. Given that Council and committee meetings are scheduled far in advance to accommodate the many activities of elected office of a Member, to participate diligently means that a Member shall not be absent from Council or committee meetings, or from those of agencies, boards and commissions to which they are appointed by virtue of their status as a Member, without reasonable justification (for example, illness of the Member, family circumstance, Regional business) for more than three consecutive scheduled meetings or on a regular basis.

Rule No. 10**Media Communications:**

1. Members of Council will accurately communicate the decisions of Mississauga City Council, even if they disagree with the majority decision of Council, and by so doing affirm the respect for and integrity in the decision-making processes of Council.
2. Members of Council will keep confidential information confidential, until such time as the matter can properly be made public.

Commentary

A Member may state that he/she did not support a decision, or voted against the decision. A Member should refrain from making disparaging comments about other Members of Council or about Council's processes and decisions.

When communicating with the media, a Member should at all times refrain from speculating or reflecting upon the motives of other Members in respect of their actions as a Member of Council.

While openness in government is critical, governments also must respect confidentiality when a matter must remain, at least for a period of time, confidential. Breaches of confidentiality by Members erodes public confidence.

UB-1(W)

Rule No. 11

Respect for the City and its By-laws and Policies:

1. Members shall encourage public respect for the City and its by-laws.

Commentary

A Councillor must not encourage disobedience of a City by-law in responding to a member of the public, as this undermines confidence in the City and in the Rule of Law.

2. Members shall conduct themselves with appropriate decorum at all times.

Commentary

As leaders in the community, Members are held to a higher standard of behaviour and conduct, and accordingly their behaviour should be exemplary.

Rule No. 12**Respectful Workplace Policy:**

1. Members are governed by the City's *Respectful Workplace* policy. All Members have a duty to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation and to ensure that their work environment is free from discrimination and harassment.
2. Upon receipt of a complaint that relates to the City's *Respectful Workplace* policy and involves a Member, the Integrity Commissioner shall forward the information subject to the complaint to Human Resources who will refer it for an independent investigation.

Commentary

It is the policy of the City of Mississauga that all persons be treated fairly in the workplace in an environment free of discrimination or personal and sexual harassment.

The City of Mississauga's *Respectful Workplace* policy ensures a safe and respectful workplace environment and provides for the appropriate management of any occurrences of harassment and discrimination as those terms are defined in the policy.

The City of Mississauga's *Respectful Workplace* policy applies equally to members of staff and Members of Council. It will provide guidance to an independent investigator when a complaint is received involving a Member.

3. Upon receipt of the findings of the independent investigator, the Integrity Commissioner shall make a determination on the application of this *Code of Conduct* and the merits of the investigation respecting the conduct of the Member subject to the complaint. The findings of the Integrity Commissioner shall be reported to City Council as per the normal procedure respecting such matters.
4. The *Ontario Human Rights Code* applies in addition to the City's *Respectful Workplace* policy.

UB-1(y)

Rule No. 13

Conduct Respecting Staff:

1. No Member shall compel staff to engage in partisan political activities or be subjected to threats or discrimination for refusing to engage in such activities.
2. No Member shall use, or attempt to use, their authority for the purpose of intimidating, threatening, coercing, commanding or influencing any staff member with the intent of interfering in staff's duties, including the duty to disclose improper activity.
3. Members shall be respectful of the role of staff to advise based on political neutrality and objectivity and without undue influence from any individual Member or faction of the Council.
4. No Member shall maliciously or falsely impugn or injure the professional or ethical reputation or the prospects or practice of staff, and all Members shall show respect for the professional capacities of the staff of the City.

Commentary

Under the direction of the City Manager, staff serve the Council as a whole, and the combined interests of all Members as evidenced through the decisions of Council. Only Council as a whole has the authority to approve budget, policy, committee processes and other matters. Accordingly, Members shall direct requests outside of Council-approved budget, process or policy, to the Budget Committee or directly to Council.

In practical terms, there are distinct and specialized roles carried out by Council as a whole and by Councillors when performing their other roles. The key requirements of these roles include dealing with constituents and the general public, participating as standing committee members and as chairs of standing committees, and participating as Council representatives on agencies, boards, commissions and other bodies. Similarly, there are distinct and specialized roles expected of City staff in both the carrying out of their responsibilities and in dealing with the Council. Staff are expected to provide information to Members that they are entitled to. City staff are accountable to the City Manager who is accountable to City Council. Sometimes the line between staff duties and activities that are political in nature is not clear. Members of Council must respect the difference between the two in making requests of staff.

Members of Council should expect a high quality of advice from staff based on political neutrality and objectivity irrespective of party politics, the loyalty of persons in power, or their personal opinions.

The City's *Respectful Workplace* policy applies to Members of Council. Staff and Members of Council are all entitled to be treated with respect and dignity in the workplace.

5. It is inappropriate for a Member to attempt to influence staff to circumvent normal processes in a matter, or overlook deficiencies in a file or application. It is also inappropriate for Members to involve themselves in matters of administration or departmental management which fall within the jurisdiction of the City Manager. Any such attempts should be reported to the Integrity Commissioner.

UB-1(a)(a)

Rule No. 14

Employment of Council Relatives/Family Members:

1. No Member shall attempt to influence the outcome, or to influence any City employee to hire or promote a Family Member.
2. No Members shall make any decision or participate in the process to hire, transfer, promote, demote, discipline or terminate any Family Member.
3. No Member shall supervise a Family Member, or be placed in a position of influence over a Family Member.
4. No Member shall attempt to use a family relationship for his or her personal benefit or gain.
5. Every Member shall adhere to the City's *Candidate Selection Process* policy.

Commentary

If a Family Member of a Councillor is an applicant for employment with the City or is a candidate for promotion or transfer, the Family Member will proceed through the usual selection process pursuant to the City's hiring policies, with no special consideration.

Rule No. 15

Failure to Adhere to Council Policies and Procedures:

1. Members shall adhere to such by-laws, policies and procedures adopted by Council that are applicable to them.

Commentary

Members of Council are required to observe the policies and procedures established by City Council at all times, and are directed to pay special attention to, and comply strictly with, the *Council Procedure By-law* and the *Elected Officials' Expenses* policy. In exceptional circumstances, a Member may request Council grant an exemption from any policy.

UB-1(c)(c)

Rule No. 16

Reprisals and Obstruction:

1. It is a violation of the *Code of Conduct* to obstruct the Integrity Commissioner in the carrying out of his/her responsibilities.
2. No Member shall threaten or undertake any active reprisal against a person initiating an inquiry or complaint under the *Code of Conduct*, or against a person who provides information to the Integrity Commissioner in any investigation.
3. It is also a violation of the *Code of Conduct* to destroy documents or erase electronic communications or refuse to respond to the Integrity Commissioner where a formal complaint has been lodged under the *Code of Conduct*.

Commentary

Members of Council should respect the integrity of the *Code of Conduct* and investigations conducted under it.

Rule No. 17

Acting on Advice of Integrity Commissioner:

1. Any written advice given by the Integrity Commissioner to a Member binds the Integrity Commissioner in any subsequent consideration of the conduct of the Member in the same matter, as long as all the relevant facts known to the Member were disclosed to the Integrity Commissioner.

COUNCIL CODE OF CONDUCT COMPLAINT PROTOCOL

PART A: INFORMAL COMPLAINT PROCEDURE

Any person or a representative of an organization who has identified or witnessed behaviour or an activity by a member of Council that they believe is in contravention of the *Council Code of Conduct* (the "Code") may wish to address the prohibited behaviour or activity themselves as follows:

- (1) advise the member that the behaviour or activity contravenes the Code;
- (2) encourage the member to stop the prohibited behaviour or activity;
- (3) keep a written record of the incidents including dates, times, locations, other persons present, and any other relevant information;
- (4) if applicable, confirm to the member your satisfaction with the response of the member; or, if applicable, advise the member of your dissatisfaction with the response; and
- (5) consider the need to pursue the matter in accordance with the formal complaint procedure outlined in Part B, or in accordance with another applicable judicial or quasi-judicial process or complaint procedure.

All persons and organizations are encouraged to initially pursue this informal complaint procedure as a means of stopping and remedying a behaviour or activity that is prohibited by the Code. With the consent of the complaining individual or organization and the member, the Integrity Commissioner may be part of any informal process. However, it is not a precondition or a prerequisite that those complaining must pursue the informal complaint procedure before pursuing the Formal Complaint Procedure in Part B.

PART B: FORMAL COMPLAINT PROCEDURE:

Integrity Commissioner Requests for Inquiries Sec. 1

1. (1) A request for an investigation of a complaint that a member has contravened the Code of Conduct (the "complaint") shall be sent directly to the Integrity Commissioner by mail, E-mail, fax or courier in the form attached to this Protocol as Schedule "A".
- (2) All complaints shall be signed by an identifiable individual (which includes the authorized signing officer of an organization).
- (3) A complaint shall set out reasonable and probable grounds for the allegation that the member has contravened the Code.

For example, the complaint should include the name of the alleged violator, the provision of the Code allegedly contravened, facts constituting the alleged contravention, the names and contact information of witnesses, and contact information for the complainant during normal business hours.

- (4) For any Complaint received from and after August 1 in any municipal election year, the Integrity Commissioner shall stay any investigation required by such complaint until the day after the inaugural meeting of the new Council and until then, shall keep such complaint confidential.

Initial Classification by Integrity Commissioner Sec. 2

2. (1) Upon receipt of the request, the Integrity Commissioner shall make an initial classification to determine if the matter is, on its face, a complaint with respect to non-compliance with the Code and not covered by other legislation or other Council policies as described in subsection (3).
- (2) If the complaint is not, on its face, a complaint with respect to non-compliance with the Code or the complaint is covered by other legislation or a complaint procedure under another Council policy, the Integrity Commissioner shall advise the complainant in writing as follows:
- (a) if the complaint on its face is an allegation of a criminal nature consistent with the *Criminal Code of Canada*, the complainant shall be advised that if the complainant wishes to pursue any such allegation, the complainant must pursue it with the appropriate police force;
 - (b) if the complaint on its face is with respect to non-compliance with the *Municipal Freedom of Information and Protection of Privacy Act*, the complainant shall be advised that the matter will be referred for review to the City Clerk;
 - (c) if the complaint on its face, is with respect to non-compliance with a more specific Council policy with a separate complaint procedure, the complainant shall be advised that the matter will be processed under that procedure; and
 - (d) in other cases, the complainant shall be advised that the matter, or part of the matter, is not within the jurisdiction of the Integrity Commissioner to process, with any additional reasons and referrals as the Integrity Commissioner considers appropriate.

UB-1(g)(g)

- (e) If the Integrity Commissioner receives a complaint during a municipal election year respecting a member who is seeking re-election and he is of the opinion that it is politically motivated, he may stay the investigation until after the new Council takes office or dismiss it if he concludes it is specious.
- (3) The Integrity Commissioner may report to Council that a specific complaint is not within the jurisdiction of the Integrity Commissioner.
- (4) The Integrity Commissioner shall report annually to Council on complaints not within the jurisdiction of the Integrity Commissioner, but, where possible, shall not disclose information that could identify a person concerned.

Integrity Commissioner Investigation Secs. 3 – 9

- 3. (1) The Integrity Commissioner is responsible for performing the duties set out in this Protocol independently, and shall report directly to Council in respect of all such matters. The Integrity Commissioner shall file an annual report to City Council respecting the advice, education and investigations carried out in the previous year, and developments or recommendations of significance related to the role of the Integrity Commissioner.
- (2) If the Integrity Commissioner is of the opinion that a complaint is frivolous, vexatious or not made in good faith, or that there are no grounds or insufficient grounds for an investigation, the Integrity Commissioner shall not conduct an investigation, or, where that becomes apparent in the course of an investigation, terminate the investigation.
- (3) Other than in exceptional circumstances, the Integrity Commissioner will not report to Council on any complaint described in subsection (2) except as part of an annual or other periodic report.
- 4. (1) If a complaint has been classified as being within the Integrity Commissioner's jurisdiction and not rejected under section 3, the Commissioner shall investigate and may attempt to settle the complaint.
- (2) Upon receipt of a formal complaint pursuant to the Code, and where the Integrity Commissioner determines that the complaint meets the criteria to be investigated, the Integrity Commissioner may elect to conduct an informal investigation or alternatively to exercise the powers of a Commission under Parts I and II of the Public Inquiries Act, as contemplated by Subsection 223.4(2) of the Act.
- (3) If the Integrity Commissioner elects to conduct an inquiry under the Public Inquiries Act, he/she shall report to Council and seek instructions before

proceeding, setting out the reasons for the investigation and providing an estimate of the expected cost and time that the investigation will require.

- (4) When the Public Inquiries Act applies to an investigation of a complaint, the Integrity Commissioner shall comply with the procedures specified in that Act and this Complaint Protocol, but, if there is a conflict between a provision of the Complaint Protocol and a provision of the Public Inquiries Act, the provision of the Public Inquiries Act prevails.
5. (1) The Integrity Commissioner will proceed as follows, except where otherwise required by the Public Inquiries Act:
 - (a) serve the complaint and supporting material upon the member whose conduct is in question with a request that a written response to the allegation by way of affidavit or otherwise be filed within ten days; and
 - (b) serve a copy of the response provided upon the complainant with a request for a written reply within ten days.
 - (2) If necessary, after reviewing the written materials, the Integrity Commissioner may speak to anyone relevant to the complaint, access and examine any of the information described in subsections 223.4(3) and (4) of the Municipal Act, and may enter any City work location relevant to the complaint for the purposes of investigation and settlement.
 - (3) The Integrity Commissioner shall not issue a report finding a violation of the Code of Conduct on the part of any member unless the member has had reasonable notice of the basis for the proposed finding and any recommended sanction and an opportunity either in person or in writing to comment on the proposed finding and any recommended sanction.
 - (4) The Integrity Commissioner may make interim reports to Council where necessary and as required to address any instances of interference, obstruction or retaliation encountered during the investigation.
6. (1) The Integrity Commissioner shall report to the complainant and the member generally no later than 90 days after the making of the complaint.
 - (2) Where the complaint is sustained in whole or in part, the Integrity Commissioner shall also report to Council outlining the findings, the terms of any settlement, or recommended corrective action.

UB-1 (i)(i)

- (3) Where the complaint is dismissed, other than in exceptional circumstances, the Integrity Commissioner shall not report to Council except as part of an annual or other periodic report.
 - (4) Any recommended corrective action must be permitted in law and shall be designed to ensure that the inappropriate behaviour or activity does not continue.
7. If the Integrity Commissioner determines that there has been no contravention of the Code of Conduct or that a contravention occurred although the member took all reasonable measures to prevent it, or that a contravention occurred that was trivial or committed through inadvertence or an error of judgement made in good faith, the Integrity Commissioner shall so state in the report and shall recommend that no penalty be imposed.
8. The City Clerk shall process the report for the next meeting of Council.

Council Review Sec. 9

9. (1) Council shall consider and respond to the report within 90 days after the day the report is laid before it.
- (2) In responding to the report, Council may vary a recommendation that imposes a penalty, subject to Section 223.4, subsection (5) of the Municipal Act, but shall not refer the recommendation other than back to the Integrity Commissioner.
- (3) Council can terminate the Integrity Commissioner only by a two-thirds vote of all members.
- (4) Upon receipt of recommendations from the Integrity Commissioner, Council may, in circumstances where the Integrity Commissioner has determined there has been a violation of the Code of Conduct, impose either of two penalties:
- (a) a reprimand; or
 - (b) suspension of the remuneration paid to the Member in respect of his/her services as a Member of Council or a local board, as the case may be, for a period of up to 90 days
- (4) The Integrity Commissioner may also recommend that Council take the following actions:
- (a) removal from membership of a committee;
 - (b) removal as chair of a committee;
 - (c) repayment or reimbursement of monies received;
 - (d) return of property or reimbursement of its value;

- (e) a written and/or verbal request for an apology to Council, the complainant, or both.

Confidentiality; Sec 10

- 10. (1) A complaint will be processed in compliance with the confidentiality requirements in sections 223.5 and 223.6 of the *Municipal Act*, which are summarized in the following subsections.
- (2) The Integrity Commissioner and every person acting under her or his instructions shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of any investigation except as required by law in a criminal proceeding.
- (3) All reports from the Integrity Commissioner to Council will be made available to the public.
- (4) Any references by the Integrity Commissioner in an annual or other periodic report to a complaint or an investigation shall not disclose confidential information that could identify a person concerned.
- (5) The Integrity Commissioner in a report to Council on whether a member has violated the Code of Conduct shall only disclose such matters as in the Integrity Commissioner's opinion are necessary for the purposes of the report.

UB-1(K)(K)

Schedule "A"

I _____ hereby request the Integrity Commissioner for the City of Mississauga to conduct an inquiry pursuant to Part V.1 of the *Municipal Act, 2001* about whether or not the following member(s) of the City Council has (have) contravened the Council Code of Conduct applicable to the member(s):

I have reasonable and probable grounds to believe that the above member(s) has (have) contravened the Council Code of Conduct by reason of the following (please insert date, time and location of conduct, including the Rules contravened, together with particulars and names of all persons involved, and of all witnesses, and information as to how they can be reached, (if more space is required, please attach additional pages as needed):

I hereby request the Integrity Commissioner to conduct an inquiry pursuant to the provisions of section 223.4 of the *Municipal Act, 2001* with respect to the above conduct.

Attached are copies of documents and records relevant to the requested inquiry. Please mail, fax mail, fax, e-mail, or otherwise deliver this request to:

Robert J. Swayze
Integrity Commissioner
City of Mississauga
20736 Mississauga Road
Caledon, Ontario
L7K 1M7

Phone: 519 942 0070
Fax: 519 942 1233
E-mail: robert.swayze@sympatico.ca

Date: _____

(Signature of Requester)

Name: _____

Address: _____
Telephone: _____

Fax: _____

Cell: _____

E-mail: _____

I-1

Mississauga Council Proposed Code of Conduct Amendments Submission

Greg Vezina, Nov. 19, 2012

COUNCIL AGENDA

DEC 12 2012

This is my reply to the request for Public Input Sought on Proposed Council Code of Conduct Amendment relating to a Moratorium on Investigations.

Many of the Codes in other municipalities have some form of moratorium on complaints received in an election year on the basis that they are likely to be politically motivated. I have considered the comments of the Committee members at the meeting of September 17 and discussed the terms of a moratorium on complaints during an election year with staff. I have also reviewed the other Codes in the province which contain a moratorium. I am recommending that I stay any investigation requested by a complainant after August 1 of an election year until the day after the inaugural meeting of Council in the new year. Other Codes direct the Clerk to refuse to accept a complaint during such period but since complaints come directly to me, I cannot refuse to accept them. I will notify the complainant that the investigation will be stayed and will keep the receipt of it confidential until the new Council is in place. I have inserted a clause in the Protocol at page 32 of Appendix 2 to give effect to this recommendation.

While I understand the possible abuses and the concerns raised by other municipalities, candidates and others, I do not agree it is appropriate to be ignoring complaints against councillors at any time, especially not during election years. Changing the rules in this way sends out the wrong message and is a big step in the wrong direction that should not be made due to the many inadequacies in the Municipal Elections Act that have come to light and are currently under review by the Governance Committee.

To effectively prevent the abuses this proposed change is primarily based upon, that being "*Many of the Codes in other municipalities have some form of moratorium on complaints received in an election year on the basis that they are likely to be politically motivate*", I suggest at most all that is needed is to change the rule to compel the complainant to agree to have their names released publically should they wish a complaint filed be acted upon during the less than three month election time period from August 1.

I-1(a)

As one example, there were several complaints about Councillor McFadden's use of Peel Region roadside signs during the last election, including some from other councillors quoted in the Mississauga News.

There should have been a more timely review of the appropriateness of this type expenditure of to determine if it is really a self serving use of public funds that gives an incumbent an unfair advantage. To not allow any such complaints during an election year would call into question the system and invite abuses. In fact an election year and especially such a critical part as the last three months before an election, is probably the year we need to be most vigilant, not absent or complacent.

Maybe the solution is to insist a more timely response to credible or serious complaints to the integrity commissioner during an election year, not a delay, when there could perhaps even be little or no consequences for a Councillor being re-elected committing what could or should otherwise be a serious irregularity, that the public has a right to know about before the election if at all possible.

Respectfully,



Greg Vezina

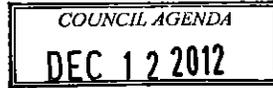
<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services <input type="checkbox"/> Corporate Services <input type="checkbox"/> Planning & Building <input type="checkbox"/> Transportation & Works	For <input type="checkbox"/> Appropriate Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Reply <input type="checkbox"/> Report

The First and the Oldest Pakistani Newspaper since 1979

The Eastern News

www.easternnews.ca

Madam Mayor and the member of the Council
The City of Mississauga
300 City Centre Drive
Mississauga, Ontario L5B 3C1



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RECEIVED

REGISTRY No. 4384

DATE NOV 20 2012

FILE No. N-04.05

MAYORS OFFICE

Dear Civic leaders,

For the past 32 years, I have been trying to convince our Civic leaders that investing in advertising in a newspaper budget in one newspaper does not necessarily yield the best results and if you look at the City staff and it's committee members, you'll notice they do not have the same diversity as the residents of this beautiful city, the sixth largest city of our country.

I am sure you must have seen the results of the 2011 Census which indicated the Urdu language as the most spoken language other than English in the City of Mississauga. It is only natural then, in order to communicate with its residents, that the City should advertise in the largest circulated and widely read Urdu language newspaper since 1979 to reach out those who speak Urdu.

I invite you to observe that when the City holds events such as its Canada Day event, New Year's event, zoning change and other such events, that there's very little or no participation from South Asians. The simple reason is that they were not aware of these events. These events are only advertised in the Mississauga News which is not read by everyone in the City.

Industry standards require a newspaper to have 75% reading material and 25% advertisements. However, if you pick up a copy of the Mississauga News, you'll notice quite the opposite (i.e. 25% reading material and 75% advertisements).

Eastern News is the oldest Urdu language newspaper in the Country, having been published regularly since 1979. The Urdu language is spoken by Pakistanis, Indians, Sri Lankans, South Africans, West Indians, Bangladeshi, people of Fiji and Mauritius and East Africans.

What flusters me the most is that the City of Toronto, City of Brampton, Region of Peel, Town of Markham, Federal and Provincial Governments, most chartered banks, Sheridan College, large Builders, Peel District School Board, Catholic School Board all advertise in the Eastern News except the City of Mississauga. Considering that the 2011 Census shows the Urdu language as the second most spoken language, it surprises me that the city is not advertising in Urdu based newspapers such as the Eastern News to reach its residents.

I have had the pleasure of meeting and engaging in discussions with the task force you have put together. However, the ethnic media as a whole has yet to see any real results from them. Therefore, I encourage you to be more proactive in reaching out to your residents in the language they are most comfortable with, and according to the 2011 Census results, it is Urdu.

I feel very strongly that it's about time that we receive all City advertising.

Sincerely yours,

Masood Khan

<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services	For
<input type="checkbox"/> Corporate Services	<input checked="" type="checkbox"/> Appropriate Action
<input type="checkbox"/> ...	<input type="checkbox"/> Information
<input type="checkbox"/> Transportation & Works	<input type="checkbox"/> ...

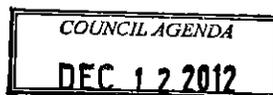
119 Royal West Dr. Brampton, ON L6X 0V4, Email: mkhan@theeasternnews.com

TOWNSEND AND ASSOCIATES

BARRISTERS AND SOLICITORS

PLEASE REFER TO:
Denise Baker (Ext. 224)
Email: denise.baker@ltownsend.ca
Assistant: Marie Wakefield (Ext. 226)
E-mail: marie.wakefield@ltownsend.ca

I-3



November 27, 2012

City of Mississauga
300 City Centre Drive
Mississauga, Ontario
L5B 3C1

Attention: Ms. Crystal Greer, City of Mississauga Clerk
Members of Council

Dear Sirs and Mesdames:

<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services <input type="checkbox"/> Corporate Services Heritage Staff <input type="checkbox"/> Planning & Building <input type="checkbox"/> Transportation & Works	For <input checked="" type="checkbox"/> Appropriate Action <input type="checkbox"/> Information <input type="checkbox"/> Reply <input type="checkbox"/> Report

Re: **GC 0808-2012/ November 21, 2012**
Heritage Conservation Study Area for the Meadowvale Village Heritage Conservation Area at 2nd Line and Old Derry Road

We are the solicitors for clients with property within the existing Meadowvale Village Heritage Conservation District.

We understand that Council is considering a by-law to designate an area as a Heritage Conservation Study Area for the Meadowvale Village Heritage Conservation Area at 2nd Line and Old Derry Road.

It is our understanding that as part of the review, the current Heritage Conservation District boundary will be reviewed. In principle we do not have concerns with respect to the City considering a revision to the Heritage Conservation District boundary however we don't agree that Council has the jurisdiction to pass a by-law to prohibit or set limitations with respect to the alteration or demolition of property currently situated in the existing Meadowvale Village Heritage Conservation District for the period in which the City is undertaking the study.

As you are aware, the *Ontario Heritage Act (OHA)* under section 40(1) states that the council of a municipality may undertake a study of any area of the municipality for the purpose of designating one or more heritage conservation districts. This section of the *OHA* is intended to be used to establish a heritage conservation district, not to provide additional limitations to properties currently located in a heritage conservation district area.

40.1 of the *OHA* then states that if Council undertakes a study as contemplated under section 40, that the Council can designate the area specified in the by-law as a heritage conservation district study area for a period of one year and during that one year period, the by-law may prohibit or set limitations with respect to the alteration or demolition of buildings or structures in the heritage conservation study area.

The rationale for section 40.1 (1) and (2) in the *OHA* is that for those buildings not currently in a heritage conservation district, but rather only the subject of a study area, the *OHA* gives the municipality the ability to protect the buildings pending the completion of the study. This protection is warranted because as they

I-3(a)

City of Mississauga Members of Council
Re GC 0808-2012
Heritage Conservation Study Area for Meadowvale Village Heritage Conservation Area
2nd Line and Old Derry Road
November 27, 2012
Page 2 of 2

currently stand outside of a heritage conservation district, they would not be subject to the requirements under the *OHA* to obtain a permit for alteration or demolition.

However, for properties such as my clients which are currently in a heritage conservation district, that same rationale would not apply as they are already subject to the requirements under the *OHA* to obtain a permit for an alteration or demolition.

My client's concerns are that by including those properties which are already part of the Meadowvale Village Heritage Conservation District and subjecting them to further restrictions and/or prohibitions, this will limit opportunities to adaptively reuse existing heritage buildings until the completion of the study. The intent of the authority under the *OHA* was to provide Council with the ability to protect buildings that are not already subject to heritage protections pending the completion of the study. The legislation does not contemplate or authorize Council to add additional requirements to those properties already subject to the provisions of the *OHA*.

While we do not take issue with the establishment of a study area for those properties that are not currently part of the Meadowvale Village Heritage Conservation District and making those properties subject to the limitations contained in section 40(2) of the *OHA*, such limitations should not affect those properties currently part of the Meadowvale Village Heritage Conservation District.

In the event that the municipality wishes to prepare a new heritage conservation district plan for the existing Meadowvale Village Heritage Conservation District Plan, the authority to do so is provided under section 41.1 of the *OHA* and not as contemplated in the staff report.

In summary, we ask that the proposed by-law only apply to those properties not currently subject to the requirements of the *OHA* and the Meadowvale Village Heritage Conservation District.

I thank you in advance for your consideration of this request.

Yours truly,
TOWNSEND AND ASSOCIATES



Denise Baker

cc. Client

From: Ivana Di Millo
Sent: 2012/11/29 4:39 PM
To: Council
Cc: LT; Crystal Greer
Subject: FYI::: Helping the Needy



Mayor McCallion and Members of Council,

I would like to make you aware of how the City of Mississauga is supporting those in need during the holiday season. We are promoting a number of activities that include:

1. City of Mississauga Food and Toy Drive with the Salvation Army

- Citizens and staff are encouraged to drop off food and toys to support the Salvation Army's Christmas Assistance Program
- Donations accepted between Dec. 10 and Dec. 21, 2012
- Once the Christmas tree is up in the Great Hall, Communications arranges for empty boxes to be placed at the foot of the tree for the collection
- Although it is a food and toy drive, people will drop of clothing as well
- Communications coordinates the pickup of the donations directly with the Salvation Army
- Last year more than 1,500 Mississauga families received assistance with the program
- Promotion will be gearing up on via the web, digital screens and posters.

2. The Shoe Memorial

- The Peel Children's Aid Society is hosting the Shoe Memorial at Mississauga Celebration Square on December 6
- It is part of the National Day of Remembrance and Action on Violence Against Women in Canada
- A collection box has been placed in the Great Hall for gently used women's shoes between November 5 and November 23
- The Peel Children's Aid Society will display the shoes on the lawn of Celebration Square on Dec. 6
- Speakers from 5 local agencies including Peel Victim Services, Peel Children's Aid and the Cawthra Shelter, will make presentations on Dec. 6 at noon with info. booths inside and around the Glass Pavilion
- Following the event, the shoes will be donated to women's shelters and the Elizabeth Frye Society.
- City of Mississauga contact is Melissa Agius – Manager of Cel. Sq. events
- Peel Children's Aid contact is Eddie Sousa Dykens - Tel: 905-363-6131 Ext 1144. E-mail: Edykens@peelcas.org

See:

http://www.mississauga.ca/portal/celebrationsquare?paf_gear_id=19600036&itemId=600146it

I-4(a)

3. Christmas Family Sponsorship

Many staff teams/divisions are sponsoring gift baskets to families in need via organizations such as Dixie-Bloor Neighbourhood Centre, the Salvation Army to name a few. Gift baskets can include toys, clothing, gift and food vouchers that are delivered by the social service organization directly to the family.

Finally, I would encourage us to support these initiatives as they are recognized in the community and have had a lot of support.

Ivana Di Millo
Director, Communications

<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services <input type="checkbox"/> Corporate Services	For <input type="checkbox"/> Appropriate Action <input checked="" type="checkbox"/> Information
<input type="checkbox"/> Planning & Building <input type="checkbox"/> Transportation & Works	<input type="checkbox"/> Reply <input type="checkbox"/> Report

I-5

From: Masood Khan
Sent: 12/02/2012 6:02 PM
To: Hazel McCallion
Subject: First and the oldest Urdu language newspaper since 1979

COUNCIL AGENDA
DEC 12 2012

Good morning Madam Mayor 🌸

Don't you find it unfair that the people of 2nd most spoken language in the City did not see these important notices.

I trust that you will forward this email to the City's Strategic Communications people for an immediate action and instruct Media Buying to place these ads. in our publication.

Regards,

Masood Khan

Eastern News

First and the oldest Urdu language newspaper since 1979

Website: www.easternnews.ca

"Quitters never win and winners never quit"

<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services <input type="checkbox"/> Corporate Services <input checked="" type="checkbox"/> <i>Communication Division</i> <input type="checkbox"/> Planning & Building <input type="checkbox"/> Transportation & Works	For <input checked="" type="checkbox"/> Appropriate Action <input type="checkbox"/> Information <input type="checkbox"/> Reply <input type="checkbox"/> Report

COUNCIL & COMMITTEES

November

- 28 Council @ Civic Centre, Council Chamber 9:00 a.m.
- 28 Traffic Safety Council @ Civic Centre, Committee Room A 5:00 p.m.
- 29 Committee of Adjustment @ Civic Centre, Council Chamber 1:30 p.m.

December

- 3 Budget Committee @ Civic Centre, Council Chamber 1:00 p.m.
- 3 Planning and Development Committee @ Civic Centre, Council Chamber 7:00 p.m.
- 4 Budget Committee @ Civic Centre, Council Chamber 1:00 p.m.
- 5 General Committee @ Civic Centre, Council Chamber 9:00 a.m.
- 5 Budget Committee @ Civic Centre, Council Chamber, immediately following GC
- 6 Committee of Adjustment @ Civic Centre, Council Chamber 1:30 p.m.



**Natural Heritage &
Urban Forest Strategy**

Managing Mississauga's Natural Areas and Forest

Join us to find out what the City is doing to ensure natural areas and the urban forest are protected, enhanced and expanded, for our benefit and for future generations to enjoy.

For more info visit mississauga.ca/naturalheritage or contact Clay Sibille, Project Lead, Community Services, clay.sibille@mississauga.ca or (905) 615-3200 x 4345.



livinggreen



MISSISSAUGA
Leading the way in innovation

OPEN HOUSES

Thursday, December 6, 2012

2 - 4 p.m.
Presentation @ 3 p.m.

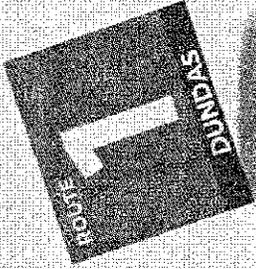
6:30 - 8:30 p.m.
Presentation @ 7:30 p.m.

Bank of Montreal Room,
Living Arts Centre, 2nd Floor
4141 Living Arts Drive, Mississauga



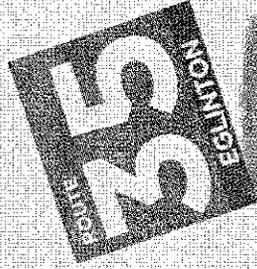
Service Changes Effective December 3, 2012

I-5(a)



Added Service on Route 1-Dundas

Additional service on Saturday between
Hurontario Street and Dixie Road



Improved Service on Route 35-Eglinton

Service frequency improves during the AM and PM rush hours



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Be the first to know about MiWay news, services changes and future transit improvements in Mississauga.

Subscribe today at miway.ca/news.

For more service changes visit miway.ca/servicechanges

RECEIVED

REGISTRY No. 4612 I-6

DATE DEC 05 2012

FILE No. J.03

MAYORS OFFICE



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

COUNCIL AGENDA
DEC 12 2012

December 4, 2012

To: Heads of Council
All Ontario Municipalities

From: Dan Mathieson
Chair, MPAC Board of Directors

<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services <input type="checkbox"/> Corporate Services	For <input type="checkbox"/> Appropriate Action <input checked="" type="checkbox"/> Information
<input type="checkbox"/> Planning & Building <input type="checkbox"/> Transportation & Works	<input type="checkbox"/> Reply <input type="checkbox"/> Report

Subject: Update from MPAC

I am writing to provide you with an update on the work we are doing at the Municipal Property Assessment Corporation (MPAC).

In September, we began our delivery of the 2012 province-wide Assessment Update with the first mailing of Notices. Our primary focus in 2012 has been the delivery of updated assessed values for Ontario's nearly five (5) million properties to both municipalities and property owners. In support of this work, we have undertaken a number of new initiatives including the relaunch of AboutMyProperty™ as well as the first MPAC *MarketSnapshot* reports.

We also continued our work to deliver assessment growth to municipal rolls, process Requests for Reconsiderations and manage the disposition of Assessment Review Board Appeals.

We are also continuing planning for 2013, and beyond, with a new four-year strategic plan focused on finding cost savings and creating operational efficiencies; a new approach to municipal payment for assessment services; and, laying the groundwork for improvements to our next enumeration event.

2012 Province-wide Assessment Update

Overall, average residential values have increased 18 per cent in Ontario since the 2008 Assessment Update.

I-6(a)

Update from MPAC
December 4, 2012
Page 2 of 10

Some of the most significant assessment change was seen in the value of farmland, which rose by an average of 34 per cent. When residential values applied to farm homes are taken out, the value of Ontario farmland rose by an average of 46 per cent. Increases in farmland values were seen across Ontario, driven primarily by the continued demand for land for dairy producers and intensive livestock operations, and the loss of farmland to development.

In 2012, MPAC released several editions of its new *MarketSnapshot* report. These reports, with commentary from MPAC's Chief Assessor, Larry Hummel, provided context for property owners about the change in Ontario's property market as reflected in the Assessment Update.

MarketSnapshot and our launch of AboutMyProperty™ played key roles in our efforts to increase public understanding of assessment and MPAC's role.

From the start of our mailing of Property Assessment Notices this fall, our Customer Contact Centre has handled approximately 103,000 enquiries received by phone, email, fax and in writing. Drivers for enquiries include assessed value, information available through www.aboutmyproperty.ca and data-related matters. The number of enquiries received during this year's update represents a 29 per cent decrease when compared to the same point in the Notice mail schedule in 2008. In terms of Requests for Reconsideration (RfR) submitted for the 2013 property tax year, approximately 8,300 RfRs have been filed to date.

Since the previous Assessment Update in 2008, MPAC has held more than 6,300 meetings with Municipal Councils, property taxpayer groups and other stakeholder groups.

In support of the 2012 Update, we also continued to meet with Municipal Councils and staff to provide details of assessment changes and the impact in their communities.

In addition, we have been providing every municipality with information through the Notice-based Market Change Profile (MCP). The MCP provides a set of reports to which Municipal staff can refer, as they prepare to understand the impacts of the Assessment Update in their community. A final Roll-based MCP will be made available to coincide with the Assessment Roll Return, on or before December 11, 2012.

Overall, we are seeing an increased public and media understanding of current value assessment, the four-year phase-in program, and the role both assessment and MPAC play in Ontario's property tax system.

In keeping with our responsibilities to ensure all property in Ontario is accurately assessed and classified, we regularly review our processes and consult with stakeholders. As we prepare to

I-6(b)

deliver the 2012 Assessment Roll to municipalities, I would like to take this opportunity to provide an update on some key assessment matters.

- *Landfills* – During 2012, MPAC undertook a review of its valuation methodology for landfill sites across Ontario.

Over the coming months, we will be undertaking a further in-depth consultation process with all stakeholders, including landfill operators, municipalities and the Ministry of Finance on valuation changes as well as the implications before proceeding with changes. We look forward to this review process and its findings and will continue to keep affected municipalities updated on our progress.

- *Common Lots* – On November 5, 2012, an amendment to Ontario Regulation 282/98 was filed providing direction on the assessment of a certain type of common land parcel within residential communities.

For 2013, and subsequent tax years, this new provision provides direction that there will be no separate assessed value of the common land parcel, but the value is to be included in the value of the residential property that the owners of the common land parcel also own in the community.

We were not able to reflect this change for the 2012 Property Assessment Notices/Assessment Rolls due to the timing of the amendment. As a result, and where applicable, MPAC will implement this change through a post-roll Amended Notice in early 2013.

- *Billboards* – MPAC and the Ministry of Finance continue to review the assessment of billboards in Ontario. We will continue to share updates as details on the results of this review are available.
- *Provincial Parks* – The Ministries of Natural Resources (MNR) and Infrastructure Ontario filed Requests for Reconsideration/appeals, respectively, for 19 Provincial Parks (2009-2012 tax years). As a result of our review, MPAC determined a more equitable approach was required to value Ontario's 337 parks for the 2012 Assessment Update. Using up-to-date data provided by MNR, MPAC established 2012 assessments for the parks using six

I-6(c)

Update from MPAC

December 4, 2012

Page 4 of 10

(6) key criteria: geographic location; regulated park acreage; waterfront access; development zones; campsites; and building costs.

Over the last month, MPAC hosted meetings with affected municipalities to provide an update of the changes. Province-wide, the 2012 assessments for Provincial Parks has increased by approximately \$110 million since the last update in 2008. Although the total value has increased province-wide, 78 municipalities will see an increase in the assessments; however, 57 municipalities will experience a decrease in their park assessments.

As an update, MNR has withdrawn their Requests for Reconsideration based on the result of our review and MPAC continues to work with the Ministry of Infrastructure to settle outstanding appeals.

- *Wind Turbines* – To date, MPAC's analysis of sales has not indicated that the presence of wind turbines that are either abutting or in proximity to a property has either a positive or negative impact on its value.

MPAC is currently undertaking a study using its January 1, 2012 current value assessments for 2013 taxation to determine if the distance from a wind turbine affects the assessed value.

To complete this review, MPAC will compare the 2012 assessed values to recent sale prices to determine if the ratio between the assessments and sales prices differs between homes near wind turbines and those further away. This is referred to as a level of assessment study. This study will be completed in early 2013.

AboutMyProperty™ (www.aboutmyproperty.ca)

AboutMyProperty™ was relaunched in support of the 2012 Assessment Update earlier this year with a completely new look and navigation. Openness, transparency and convenience were all key in developing this secure, self-serve web application. Starting this fall, owners of all property types – residential, farm and business properties – have had access to detailed information through AboutMyProperty™.

AboutMyProperty™ allows property taxpayers to quickly and easily find out more about how their property was assessed and to confirm its accuracy. It demonstrates how we are leveraging technology to improve openness, transparency and service to property taxpayers while keeping costs as low as possible.

I-6(d)

By using the Roll number and Access key found on their 2012 Property Assessment Notice, property taxpayers can register and log on to www.aboutmyproperty.ca and compare their property to other properties in their neighbourhood. Using an interactive map of their community, they can create a Properties of Interest list with access to as many as 100 property snapshots – selected by them – and up to 24 detailed property reports – all free of charge.

This web application features detailed reports and interactive map imagery for almost every property in the province, under secured accessibility. Property owners also have the option of submitting updates to the information MPAC has on file directly through the application.

When designing AboutMyProperty™, MPAC took a Privacy by Design (PbD) approach. The PbD framework, created by Ontario's Information and Privacy Commissioner (IPC), seeks to embed privacy into the design specifications of information technologies, organizational practices and networked system architectures, to achieve the strongest protection possible, as the default condition. MPAC also applied the IPC's Privacy in the Cloud principles in its development of AboutMyProperty™.

As of November 23, nearly 140,000 property owners have registered on AboutMyProperty™ to access information.

MPAC's *MarketSnapshot*

This summer, MPAC launched the first edition of *MarketSnapshot*, an online report to underscore the link between a property's sale price and assessed value. The report was released and provided a snapshot of residential sale price trends in Ontario – an important factor in the determination of assessed values. Commentary from local real estate boards across the province was included in this report to help explain trends in local sale prices over the past four (4) years.

A second Assessment Update edition of *MarketSnapshot* was released in September to coincide with the mailing of Property Assessment Notices. In mid-November, a Farm Property Values edition was released and a Business Property Edition is now underway.

MarketSnapshot has been well received, particularly by real estate professionals, and we plan to publish additional reports in 2013.

Review of Requests for Reconsideration (RfR) and Assessment Review Board (ARB) Appeals

MPAC received over 17,000 RfRs for the 2012 tax year, representing approximately 0.3 per cent of Ontario's nearly five (5) million properties. All 2012 RfRs received by March 31 were completed by the legislated deadline of November 30.

I-6(e)

Update from MPAC
December 4, 2012
Page 6 of 10

We also continue to work collaboratively with property taxpayers to resolve their RfR and ARB appeal matters, and to answer their questions or provide the information they need to better understand their property's assessment. As a point of interest, over 13,500 appeals for all property types were disposed of from July 1 to September 30, 2012.

The ARB's objective is to dispose of all outstanding appeals (i.e., the 2009-2012 assessment cycle and prior) by March 31, 2013. MPAC is supportive of the ARB's undertaking and continues to work collaboratively with the Board to identify opportunities to streamline the Board's processes while balancing our other operational pressures such as the 2012 Assessment Update.

Supplementary and Omitted Assessments for 2012

MPAC continued its focus on fieldwork in communities across the province completing inspections and property data reviews. I am pleased to advise you that we surpassed our assessment growth forecast of \$23.5 billion and delivered \$24.4 billion in assessment growth to our municipal stakeholders.

As a result of our partnership with Ontario municipalities, we now receive information electronically in a standardized format for approximately 85 per cent of the 165,000 building permits we receive and a majority of the occupancy permits issued annually across Ontario. Previously, we only received 15 per cent of permits in the standard electronic format. Increasing the electronic transfer of this information was one of the recommendations in the 2011 Auditor General's Report and we are very pleased with the results of our partnerships with municipalities and municipal building permit suppliers.

We also continue to work with third parties, such as building permit system vendors and the Electrical Safety Authority (ESA) to assist us in capturing and delivering assessment growth in a more efficient manner.

Agreement reached with Ontario Digital Cadastre Corporation

Earlier this fall, MPAC reached an agreement with the Ontario Digital Cadastre Corporation (ODCC) to acquire Property Dimension Reports for plans of subdivisions, also known as M-Plans, directly from land surveyors.

The ODCC is a wholly owned, for profit subsidiary of the Association of Ontario Land Surveyors (AOLS). Receiving this information directly from the source is integral to MPAC's ability to provide timely and consistent assessment of new construction in Ontario.

I-6(f)

By receiving this data directly from surveyors, MPAC will be able to improve the accuracy and consistency of the information used to assess properties. Receiving this critical information in a format that requires no transcribing or calculation by our staff means we can add growth to municipal assessment rolls in a more timely manner.

The agreement with the ODCC is significant for the organization as almost half of all residential assessment growth in Ontario can be attributed to subdivisions.

In addition to the efficiencies that this agreement helps bring to our internal work processes, it is also an important first step for MPAC as part of one of the Victory Statements included in our new four-year strategic plan. Specifically, it reflects our commitment to capturing 100 per cent of available assessment growth within 12 months of commencement of use by 2016.

Stakeholder Outreach Activities

MPAC has continued its successful community outreach initiatives to help raise awareness of assessment-related matters. In 2012, MPAC has held approximately 1,085 outreach activities across the province with various property taxpayer and stakeholder groups and attended over 20 municipal association conferences and trade shows.

Some of the most recent events or activities include:

- MPAC staff attended the **Association of Municipalities of Ontario (AMO) Annual Conference** from August 19-22, 2012 in Ottawa. MPAC hosted a joint session with the Ministry of Finance on August 21, 2012. The Board of Directors, senior management and Municipal Relations staff were in attendance to meet with AMO delegates.
- **Ontario Municipal Taxation and Revenue Association (OMTRA) Annual Fall Conference** was held from September 9-12, 2012 at Cleveland's House in Muskoka. MPAC hosted a plenary session as part of the agenda and the MPAC booth was on display with MPAC staff in attendance to answer questions.
- **Municipal Finance Officers' Association of Ontario (MFOA)** was held from September 19-21, 2012 at the London Convention Centre. MPAC hosted a presentation and interactive panel session and the MPAC booth was on display with staff in attendance.
- MPAC staff attended the **2012 Toronto Fall Home Show** from September 20-23, 2012 at the Better Living Centre, Exhibition Place. Over 300 property taxpayers visited the MPAC booth with assessment-related enquiries.
- The **46th Annual Canadian Property Tax Association (CPTA) National Workshop** was held from September 30 to October 3, 2012 in Banff, Alberta. MPAC staff attended the

I-6(g)

conference with President and Chief Administrative Officer Antoni Wisniowski delivering a presentation on 'innovation' that included MPAC's web application AboutMyProperty™.

A Look Ahead to 2013

New Four-Year Strategic Plan

As you are aware, public sector agencies are being challenged to provide greater value to all stakeholders. In September, we launched our new four-year strategy focused on creating cost savings and operational efficiencies. The strategy has the potential to save as much as \$20 million over the next four (4) years. These savings are expected to be passed on to municipalities, which fund the cost of MPAC.

This strategy will have an impact on how every MPAC employee does his or her job. Some examples of the improvements planned as part of the strategy include the reduction of office space, reduction of the operating and capital expenses of our fleet, as well as making more services available online to property taxpayers.

In support of this new strategy and as part of MPAC's commitment to support Ontario's communities, MPAC has partnered with Habitat for Humanity Canada and will corporately support the organization through payroll donations, local fundraising and team builds. The new strategy will formally roll out in January 2013 and we will share updates on our progress as we implement initiatives.

2013 Payment for Services

The Board of Directors has approved MPAC's funding requirements for 2013 and, for the first time, also approved a targeted four-year expenditure plan for 2013 – 2016. I am pleased to inform you that the funding requirements approved for 2013 represent an increase of less than one per cent over the 2012 funding level.

In addition to setting an increase of 0.95 per cent for 2013, MPAC is also forecasting a proposed increase of 0.95 per cent for each of 2014, 2015 and 2016.

In determining our funding requirements, we consider a number of factors including the work activities that MPAC must complete, the continued growth of the number of properties that MPAC assesses and classifies and the various fiscal pressures on the organization including wages, benefits, pension costs and utilities. The organization's ability to continue to deliver its operations with incremental funding requirements set at less than one (1) per cent for each of the next four (4) years is only possible due to our commitment to expenditure constraint as well as our ability to

I-6(h)

achieve the \$20 million of projected savings outlined in our new four-year strategic plan.

This forecast is based on the status quo in terms of MPAC's mandate and services and may need to be revisited if there are unplanned changes to the organization's workload or responsibilities as the result of legislative or regulatory change.

Municipalities will experience varying increases in their individual 2013 payment for services due to the changes in their assessments and property counts on the 2012 Assessment Roll.

We will confirm the actual impact to your municipality in January 2013, following the return of Assessment Rolls. As in 2012, municipalities will be billed in equal quarterly installments on the first day of each quarter.

MPAC to host 2012 Voters' List Forum

On December 5, 2012, MPAC will co-host a Voters' List Forum. The purpose of the Forum is to engage in a broader discussion on the fundamental questions raised in the Discussion Paper by the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), in late 2011. This initiative is being held in cooperation with AMCTO and our election partners.

Representatives from a wide range of organizations are expected to attend the Forum including municipalities, school boards, Elections Canada, Elections Ontario, Ontario Ministries of Education, Finance and Municipal Affairs and Housing, and private sector firms that provide election and data management services.

It is anticipated that formal results will be issued on behalf of the Forum participants that would provide a road map for moving forward and will address the valid and important questions, and issues raised in the AMCTO's Discussion Paper.

As an elected municipal colleague and as the Chair of the MPAC Board of Directors, you have my assurance that we will continue to deliver on our commitment to property assessment excellence and outstanding service to our municipal partners, government stakeholders and the property taxpayers of Ontario.

I-6(i)

Update from MPAC
December 4, 2012
Page 10 of 10

If you have any questions or require additional information, please contact your local Municipal Relations Representative or Arthur Anderson, Director of Municipal Relations at 905 837-6993 or 1 877 635-6722, extension 6993. If you would like to speak with me directly, I can be reached at 519 271-0250, extension 234.

Yours truly,



Dan Mathieson
Chair, MPAC Board of Directors

Copy Municipal Chief Administrative Officers, Clerks and Treasurers
Municipal Liaison Group – Assessment
MPAC Board of Directors
Antoni Wisniowski, President and Chief Administrative Officer, MPAC
MPAC Executive Management Group
Arthur Anderson, Director, Municipal Relations, MPAC
Account Managers and Municipal Relations Representatives, Municipal Relations, MPAC

WRITTEN SUBMISSION

I-7

TO: Mississauga City Council
c/o Laura Wilson
Office of the City Clerk
2nd Floor
300 City Centre Drive
Mississauga ON L5B 3C1



FILE NUMBER: 02 12/003 W7

OWNER/ APPLICANT: Maria Reigote & John Reigote

FROM: Maria
(First and Last Name)

2137 Grange Drive
(Street #, Street Name, Unit Number)

Mississauga Ont L5B 1P4
(City, Province, Postal Code)

SIGNATURE: [Handwritten Signature]

(Please ensure you have completed all sections. Information can be found on the Agenda Outline)

COMMENTS:

I am a resident of Gordon Woods
and I'm completely not in favour
of the proposal at Grange Dr. and
Huronville

<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services	For
<input type="checkbox"/> Corporate Services	<input checked="" type="checkbox"/> Appropriate Action
<input checked="" type="checkbox"/> Planning & Building	<input type="checkbox"/> Information
<input type="checkbox"/> Transportation & Works	<input type="checkbox"/> Reply
	<input type="checkbox"/> Report

I-7(a)



WRITTEN SUBMISSION

Under the *Planning Act*, R.S.O. 1990, c.P.13, as amended and with respect to Bill 51 applications:

- i) If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Mississauga before the by-law is passed, the person or public body is not entitled to appeal the decision of the City of Mississauga to the Ontario Municipal Board (OMB).
- ii) If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Mississauga before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the OMB unless, in the opinion of the Board, there are reasonable grounds to do so.

A copy of your written submission will be forwarded to Mississauga City Council to become part of the public record with respect to the above noted matter.

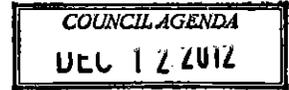
The personal information requested on this form is collected under authority of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, and the applicable implementing Ontario Regulation. This information will be used to inform you of future meetings including OMB Hearings regarding the above application. Questions about the collection of personal information should be directed to the Access and Privacy Officer, City of Mississauga, 300 City Centre Drive, Mississauga, ON L5B 3C1 or by telephone at 905-615-3200, Ext. 5181.

NOTE: PLEASE COMPLETE THE BACK OF THIS FORM AND PLACE IN THE DROP BOX PROVIDED OR MAIL IT TO MISSISSAUGA CITY COUNCIL AT THE ADDRESS NOTED ON PAGE 2.
ALTERNATIVELY YOU MAY CHOOSE TO WRITE A LETTER ADDRESSED TO MISSISSAUGA CITY COUNCIL.

WRITTEN SUBMISSION

I-8

TO: Mississauga City Council
c/o Laura Wilson
Office of the City Clerk
2nd Floor
300 City Centre Drive
Mississauga ON L5B 3C1



FILE NUMBER: 02 12/003 W7.

OWNER/ APPLICANT: _____

FROM: Thomas Montecchi
(First and Last Name)

140 Erskine Ave. Sp 07
(Street #, Street Name, Unit Number)

Toronto ON M4P 1Z2
(City, Province, Postal Code)

SIGNATURE: *Thomas Montecchi*

(Please ensure you have completed all sections. Information can be found on the Agenda Outline)

COMMENTS:

I am writing to express my support for the
proposed development at 2120 Hurontario street. This development
offers me an affordable option for housing in the proposed intensification
zone along Hurontario which is much closer to two existing
transportation infrastructure sites of use to me and my wife:
Port Credit GO (access to Lakeshore GO line) AND the QEW. There
is currently no other new developments as close to either of these sites,
and I can not afford a 1-2 million dollar home, like most young
professionals. I feel that this development would provide the
seed needed to further development further south on Hurontario,
away from Hurontario and Burnhamthorpe, and would offer
those like myself and my family and excellent option for a
great place to live.

I-8(a)



WRITTEN SUBMISSION

Under the *Planning Act*, R.S.O. 1990, c.P.13, as amended and with respect to Bill 51 applications:

- i) If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Mississauga before the by-law is passed, the person or public body is not entitled to appeal the decision of the City of Mississauga to the Ontario Municipal Board (OMB).
- ii) If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Mississauga before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the OMB unless, in the opinion of the Board, there are reasonable grounds to do so.

A copy of your written submission will be forwarded to Mississauga City Council to become part of the public record with respect to the above noted matter.

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<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input type="checkbox"/> Resolution / By-Law
<input type="checkbox"/> Community Services <input type="checkbox"/> Corporate Services <input checked="" type="checkbox"/> Planning & Building <input type="checkbox"/> Transportation & Works	For <input checked="" type="checkbox"/> Appropriate Action <input type="checkbox"/> Information <input type="checkbox"/> Reply <input type="checkbox"/> Report

I-9

Diana Haas

Subject: FW: Clarkson BIA Executive Board

COUNCIL AGENDA
DEC 12 2012

From: Roxanne _____
Sent: 2012/11/29 11:04 AM
To: Diana Haas
Subject: FW: Clarkson BIA Executive Board

Sorry it bounced back

Hello Diana,

I am sending this list from my work email. The contact email should still remain _____ out because of the urgency this was a quicker method.

We have two vacancies which we hope to have filled after our AGM Feb 7, 2013: Two directors stepped down, one closed their businesses & the other due to health reasons. I will resubmit after the vacancies are filled after the AGM. We are 100% volunteer board with no General Manager.

Kindly find below the contact information for the executive board.

Roxanne McKenzie, Chair:

Alice Fahey, Vice Chair:

Daniel McCartney, Treasurer:

Paula Solomon Lavigne, Secretary:

Kathy Yeoman, Membership Director:

Lina Lomangino, Communications Director:

Beautification Director, VACANT

Promotions Director, VACANT

Thank you for your help Dianna,

Roxanne

Roxanne McKenzie, C.A.I.B., Mgr
JW Davis Insurance Brokers Ltd

<input checked="" type="checkbox"/> Receive	<input type="checkbox"/> Resolution
<input type="checkbox"/> Direction Required	<input checked="" type="checkbox"/> Resolution / <u>By-Law</u>
<input type="checkbox"/> Community Services	For
<input type="checkbox"/> Corporate Services	<input type="checkbox"/> Appropriate Action
<input type="checkbox"/> Planning & Building	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Transportation & Works	<input type="checkbox"/> Reply
	<input type="checkbox"/> Report