



MINUTES

BUDGET COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

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WEDNESDAY, MARCH 2, 2011 – 10:40 AM

COUNCIL CHAMBER, 2nd FLOOR, CIVIC CENTRE
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1

Members

PRESENT: Mayor Hazel McCallion (Chair)
Councillor Jim Tovey Ward 1
Councillor Pat Mullin Ward 2
Councillor Chris Fonseca Ward 3
Councillor Frank Dale Ward 4 (departure 2:20pm)
Councillor Ron Starr Ward 6 (departure 12:14pm)
Councillor Nando Iannicca Ward 7 (departure 12:14pm)
Councillor Katie Mahoney Ward 8 (departure 2:20pm)
Councillor Pat Saito Ward 9
Councillor Sue McFadden Ward 10 (arrival 10:41am)
Councillor George Carlson Ward 11

ABSENT: Councillor Eve Adams Ward 5

STAFF PRESENT: Janice Baker, City Manager and Chief Administrative Officer
Martin Powell, Commissioner, Transportation and Works
Geoff Marinoff, Director, Mississauga Transit
Paul Mitcham, Commissioner, Community Services
Ed Sajecki, Commissioner, Planning and Building
Brenda Breault, Commissioner, Corporate Services and Treasurer
Sharon Willock, Director, Human Resources
Crystal Greer, Director of Legislative Services & City Clerk
Karin Ann Brent, Legislative Coordinator, Office of the City Clerk

CALL TO ORDER – 10:40am

APPROVAL OF AGENDA

Councillor Ron Starr moved that the agenda be approved as amended with the addition of the following matter to the Closed Session:

- B. Pursuant to Subsection 239 (2) of the *Municipal Act* - (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose
 - (i) Presto Card Agreement

At approximately 2:14pm, Committee concurred to also add the following matter to the agenda for discussion in Closed Session:

- C. Pursuant to Subsection 239 (2) of the *Municipal Act* - (d) labour relations or employee negotiations, consideration of the following information:
 - (i) 2011 Economic Adjustment for the Leadership Team

DECLARATIONS OF (DIRECT OR INDIRECT) PECUNIARY INTEREST

Councillor Frank Dale declared an indirect interest in the matter listed for the closed session of this meeting, advising that his wife is a part-time employee with the City of Mississauga ‘Stroke Breakers’ and also that his son is a part-time employee at the BraeBen golf pro shop.

Councillor Ron Starr declared an indirect interest in the matter listed for the closed session of this meeting, advising that his daughter works occasional part-time for City of Mississauga Recreation and Parks teaching a Pilates class.

At 10:45am, on a verbal motion by Councillor Pat Mullin, Committee moved into a Closed Session to consider the following matters:

CLOSED SESSION #1 (Pursuant to Subsection 239 (2) of the *Municipal Act*)

- A. Pursuant to Subsection 239 (2) of the *Municipal Act* - (d) labour relations or employee negotiations, consideration of the following:
 - (i) Memorandum dated January 28, 2011 titled “Transit Service Area – Responses to Budget Committee Enquiries – Driver Absence”

CLOSED SESSION #1 cont'd...

(A.)

- (ii) In Camera discussion was held regarding the following two (2) Budget Requests presented in Appendix 1 to the Corporate Report dated January 27, 2011 from the City Manager and Chief Administrative Officer, which were deferred from the Budget Committee meeting of February 1, 2011 pending receipt of In Camera information regarding labour relations:

BR 294 Transit Organizational Development

BR 627 Health & Safety Specialist for Mississauga Transit

Committee directed that these two (2) Budget Requests be retained in the 2011 Budget.

At 11:50am within Closed Session #1, Committee concurred to recess for lunch.

Committee resumed Closed Session #1 at 12:15am.

- B. Pursuant to Subsection 239 (2) of the *Municipal Act* - (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- (i) Presto Card Agreement

Budget Committee received the verbal information provided by staff on the project status and the related agreement.

Committee concluded Closed Session#1 at 12:30am.

A recess was called and the meeting resumed in Open Session at 12:45pm.

DEPUTATIONS

- A Recap of Budget Discussions to Date

Director of Finance Patti Elliott-Spencer gave a PowerPoint presentation to recap the discussions to date regarding the 2011-2014 Business Plan and Budget.

Councillor Pat Mullin questioned whether the infrastructure levies have been considered by the Province as a mandatory requirement for municipalities, and also whether this has discussed by the Association of Municipalities of Ontario (AMO). Director of Finance Patti Elliott-Spencer explained the reporting requirements for Tangible Capital Assets as a result of revised provincial legislation.

Councillor Ron Starr initiated discussion regarding Reserve Fund allocations and whether sufficient funds are being set aside for future infrastructure requirements.

DEPUTATION A cont'd...

Mayor Hazel McCallion suggested that Recommendation BC-0005-2011 be reconsidered in regard to the issues raised at the recent Region of Peel Council meeting. Councillor Pat Saito spoke to the need to be cautious with hiring full-time permanent staff to new positions, to avoid hiring staff that will have to be re-deployed when a project completes or the service is discontinued.

Subsequently, Committee concurred that, further to discussion at the Budget Committee at its meeting on March 2, 2011 regarding Recommendation BC-0005-2011, staff be directed to report for approval on the new full-time non-union staff positions in the 2011 Budget that are recommended to be filled on a permanent basis.

Directive

Recommendation BC-0007-2011

Councillor George Carlson opined that the adjustments recommended through Budget Committee discussion to date provides for an appropriate Budget for the year 2011. Subsequently, Councillor Carlson moved that a 2011 budget to reflect a property tax increase of 2.8% on the total residential tax bill, be approved. The motion carried.

Directive

Recommendation BC-0008-2011 / Resolution 0070-2011 Council 9 March 2011
By-laws 0051-2011 through 0070-2011 Council 30 March 2011

Mayor McCallion suggested that Council Members consider not taking an economic adjustment for their salaries this year. Subsequently, Councillor Jim Tovey moved that the Members of Council forgo any economic adjustment to their salaries again for the year 2011.

Directive

Recommendation BC-0009-2011

Further, Mayor McCallion queried whether the members of the Leadership Team would consider forgoing an economic adjustment in the year 2011.

At 2:14pm, Committee concurred to add the following matter to the agenda and moved into another Closed Session at 2:15pm to consider the following matter:

CLOSED SESSION #2

- C. Pursuant to Subsection 239 (2) of the *Municipal Act* - (d) labour relations or employee negotiations, consideration of the following information:
- (i) Economic Adjustment for the Leadership Team.

At 2:28pm Committee returned to Open Session and adjourned the meeting.

ITEMS PRESENTED ON THE AGENDA1. Additional Budget Options Available to Reduce the 2011 Tax Levy

A Corporate Report dated February 8, 2011 from the City Manager and Chief Administrative Officer presents additional budget options that would reduce the 2011 tax levy.

As requested by Budget Committee at its meeting on February 1, 2011, the ‘New Initiatives’ presented in the proposed 2011 to 2014 Business Plan and Budget were listed with information about the prioritization of each item.

RECOMMENDATION

That the report dated February 8, 2011 from the City Manager and Chief Administrative Officer entitled “Additional Budget Options Available to Reduce the 2011 Tax Levy” be received for information and that Council provide direction on the budget options.

Committee did not issue a specific recommendation on this item.

2. Budget Reduction Options Presented to Budget Committee February 1, 2011

On February 1, 2011, Budget Committee considered the Corporate Report dated January 27, 2011 from the City Manager and Chief Administrative Officer presenting options to reduce the 2011 tax rate. (This Corporate Report was issued on the agenda for the Budget Committee meeting January 31, 2011 and deferred to February 1, 2011.)

The following extract of information was presented to Budget Committee at its meeting on January 31 and February 1, 2011 in Appendix 1 to that Corporate Report. Budget Requests (BRs) 294 and 627 respectively were deferred pending receipt of In Camera information regarding labour relations. Those options were returned to Committee for consideration.

| BR# | Service | Initiative Description | 2011 Impact (\$000's) | Impact if Funding Cut |
|-----|---------------------|------------------------------------|-----------------------|--|
| 294 | Mississauga Transit | Transit Organizational Development | 123 | Re-organization of operations section: OD consultant to support change. Customer service culture worsens. Survey results, attendance and on-street service remain below expectations. |
| 627 | Mississauga Transit | Health & Safety Specialist | 73 | Position required to manage operator absences and improve return to work results. Continuing high absence rates leading to above budget overtime costs or service cancellation causing unreliable service. |

Budget Committee gave direction on these matters in Closed Session at this meeting.

see Recommendation BC-0007-2011

ITEMS PRESENTED ON THE AGENDA cont'd...3. Roads, Storm Drainage and Watercourses Service Area
Budget Committee Follow Up Information

A Memorandum dated February 24, 2011 from the Commissioner of Transportation and Works responded to the request received from Budget Committee at its meeting on February 1, 2011 for additional information about the Budget Request (BR) 31 to fund a full-time position for an Assistant Land Surveyor. (This Corporate Report was issued on the agenda for the Budget Committee meeting January 31, 2011 and deferred to February 1, 2011.)

The following extract depicts BR 31 presented in Appendix 1 to Corporate Report dated January 27, 2011 from the City Manager and Chief Administrative Officer presenting options to reduce the 2011 tax rate, was returned to Committee for consideration.

| BR# | Service | Initiative Description | 2011 Impact (\$000's) | Impact if Funding Cut |
|-----|--------------------------------------|--|-----------------------|--|
| 31 | Roads, Storm Drainage & Watercourses | Integrated Surveys and Control Network | 49 | The City owns the horizontal and vertical control networks within the City limits (725 vertical monuments and approximately 1100 horizontal monuments with precise coordinates). Current service levels can't be maintained without an increase in resources. A single Land Surveyor will not be able to meet the critical minimum turnaround time to respond to Capital and Legal Survey requirements. Outsourcing additional work to meet service needs would increase costs to all operating departments, resulting in increases in operational and capital budgets. This cost would be greater than the cost of adding a new position. |

Committee did not issue a specific recommendation on this item.

4. Overtime Costs

A Memorandum dated February 22, 2011 titled "Overtime Costs" from the Commissioner of Corporate Services and Treasurer provided information on overtime expenditures in previous years as well as the provisions for overtime in the 2011 budget.

Committee did not issue a specific recommendation on this item.

5. Consultants Hired in 2010

A Memorandum dated February 22, 2011 from the Commissioner of Corporate Services and Treasurer provided information regarding the technical/professional and other consulting services retained during the year 2010 as well as those retained for the Infrastructure Stimulus Fund (ISF) projects.

Committee did not issue a specific recommendation on this item.

ITEMS PRESENTED ON THE AGENDA cont'd...

6. Responses to Enquiries - Budget Committee meetings January 17, 18, 24 and 25, 2011
Action Item 5: Review of Qualifying Criteria for Snow Removal Assistance Program

A Memorandum dated February 2, 2011 titled "Qualifying Criteria of Annual Income of Applicants to the Snow Removal Assistance Program" from the Commissioner of Corporate Services and Treasurer responded to Action Item 5 being a request of Budget Committee put at its meeting on January 17, 2011.

Committee did not issue a specific recommendation on this item.

7. Staff Attendance at Fundraising or Community Events

A Corporate Report dated February 22, 2011 from City Manager and Chief Administrative Officer responded to the referral of the matter of the City funding the purchase of tickets for Members of Council and City staff to attend events.

Resolution 0024-2011 passed by Council on January 19, 2011:

That the City of Mississauga not purchase tickets for the fundraising event being held by Sheridan College in honour of Mayor McCallion's birthday being held on February 12, 2011 on behalf of any Councillor and their guest or spouse, or any member of staff and their guest or spouse.

Discussion regarding the purchase of tickets for members of Council and City staff by the City of Mississauga be brought forward to Budget.

RECOMMENDATION

1. That the report dated February 22, 2011 from the City Manager and Chief Administrative Officer regarding employee expense policy provisions for buying tickets or tables to fundraising or community events be received for information.
2. That Council Budget Committee provide direction with regard to amendments to Corporate Policy #04-05-01-Allowable Business Expenses (Employees, Citizen Members of Committees, and Boards) to restrict staff attendance at fundraising or community events.

Committee did not issue a specific recommendation on this item.

8. Additional *Municipal Act* Reporting Requirements
Due to Implementation of Tangible Capital Assets

A Corporate Report dated February 18, 2011 from the Commissioner of Corporate Services and Treasurer explains the reporting requirements for Tangible Capital Assets as a result of revised provincial legislation.

ITEMS PRESENTED ON THE AGENDA cont'd...(8.) RECOMMENDATION

That the report dated February 18, 2011 entitled “Additional *Municipal Act* Reporting Requirements Due to Implementation of Tangible Capital Assets” from the Commissioner of Corporate Services and Treasurer be received.

Committee did not issue a specific recommendation on this item.

9. Request for Funding of a Pilot Project for Traffic Calming

A Memorandum dated January 31, 2011 from Chairman Jim Harries on behalf of the Road Safety Mississauga advisory committee, requests that Budget Committee consider allocating \$100,000.00 to fund a Traffic Calming pilot project. This request was also supported by the Traffic Safety Council, Accessibility Advisory Committee and the Cycling Advisory Committee.

Committee did not issue a specific recommendation on this item.

OTHER BUSINESS - Nil

ADJOURNMENT – 2:29pm

REPORT 1-2011

TO: COUNCIL

The Budget Committee presents its first report for 2011 on the result of its consideration of the 2011-2014 Business Plan and Budget at its meetings held respectively on January 17, 18, 24 and January 25, February 1 and March 2, 2011, and recommends:

BC-0001-2011

1. That the following presentations to Budget Committee its meetings on January 17, 18 and 24, 2011, be received for information:
 - A deputation by Chris Mackie and Peter Walton of MIRANET's Municipal Finance Committee to Budget Committee on January 17, 2011.
 - A Corporate Report dated January 7, 2011 from the Commissioner of Transportation and Works providing supplementary information for Council's consideration of the proposed 2011 Budget.
 - A Corporate Report dated January 4, 2011 from the Commissioner of Community Services regarding invoicing residents for Fire and Emergency Services attendance at motor vehicle collisions.
 - A Corporate Report dated January 6, 2011 from the Commissioner of Transportation and Works with respect to re-establishing, and seeking additional funding to provide financial support for a community based mediation service in the City of Mississauga.
2. That respective PowerPoint presentations of the City of Mississauga 2011 to 2014 Business Plan and Budget for the respective service areas introduced to Budget Committee at its meetings on January 17, 18 and 24, 2011, be received for information:
 - A 2011 Budget Overview Update
 - B Roads, Storm Drainage and Water Courses
 - C Fire and Emergency Services
 - D Mississauga Transit
 - E Recreation and Parks
 - F Library Services
 - G Arts and Culture Services
 - H Land Development Services
 - I Facilities and Property Management
 - J Other Service Areas:
 - Legislative Services
 - Regulatory Services
 - Strategic Policy
 - Information Technology
 - Business Services
 - Financial Transactions

BC-0002-2011

That the following deputations and information presented to Budget Committee at its meeting on January 25, 2011, be received for information:

- A deputation by resident Darrel Carvalho including a PowerPoint presentation of his opinions about the potential impact of proposed tax increases and user fees for city recreation programs, in particular on senior adult residents with set incomes.
- A verbal deputation regarding user fees for baseball diamonds by Ed Zeagman, Vice-President of the Mississauga North Baseball Association.
- A verbal deputation and document presenting “Questions of Clarification regarding the Capital Budget 2011 – 2014” by Chris Mackie of MIRANET.
- A verbal deputation by resident John Cassan presenting suggestions for the City’s budget process.
- A PowerPoint presentation by the Commissioner of Corporate Services and Treasurer recapping the discussions of Budget Committee from its meeting held on January 17, 18 and 24 January 2011.
- A Memorandum dated January 20, 2011 from the Commissioner of Corporate Services and Treasurer about the city services review process as part of the business plan and budget preparation, along with information about service review considered by Budget Committee in 2008.

BC-0003-2011

That the following items presented to Budget Committee at its meeting on January 31, 2011, be received for information:

- A Memorandum dated January 26, 2011 from the Director of Legislative Services and City Clerk, presenting a list of the requests and enquiries emanating from the Budget Committee meetings held on January 17, 18 and 24 and January 25, 2011.
- A Memorandum dated January 27, 2011 from the Commissioner of Corporate Services and Treasurer regarding regional uploading of Toronto Tax and social benefit programs to the province.
- Memorandums responding to certain requests and enquiries of Budget Committee at its meetings held on January 17, 18 and 24 and January 25, 2011, charted as Action Items 7, 15, 16, 17, 20, 21, 22, 23,25, 26, 28, 29, 31, 38, 39, 40, 53, 54, 55, 57, 58, 60, 65 part 1, 67 and 69, respectively.
- A Memorandum dated January 27, 2011 from the Commissioner of Corporate Services and Treasurer responding to a request issued by General Committee at its meeting on January 21, 2011 seeking information comparing the City of Toronto gross tax supported operating budgets to the City of Mississauga and Region of Peel.
- A copy of an email dated January 12, 2011 from resident C.R. (Ray) Luft submitted to the attention of the City Manager with request that it be put to the record of the Public Budget Open House held on January 12, 2011,

BC-0004-2011

That the Memorandums presented to Budget Committee at its meeting on February 1, 2011, in response to Action Items 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 32, 33, 34, 35, 36, 43, 44, 45, 46, 47, 48, 49, 50, 52 and 63 referenced in the Memorandum dated January 26, 2011 from the Director of Legislative Services and City Clerk emanating from the Budget Committee meetings on January 17, 18, 24 and 25, 2011, be received for information.

BC-0005-2011

That all new hires to non-union positions be on a one-year contact basis.

BC-0006-2011

That the following recommendations issued by Budget Committee at its meeting on February 1, 2011 out of its consideration of Appendix 1 to the Corporate Report dated January 27, 2011 and titled "Budget Options Available to Reduce the 2011 Tax Rate Increase" from the City Manager and Chief Administrative Officer, be approved:

- Remove Budget Request #64 *Infrastructure Asset Management Program Implementation – New Asset Inventories & Reporting* (\$43,000.).
- Reduce Budget Request #146 to \$75,000. for 2011 *City Centre Off-Street Parking* and report back with the results (\$25,000.).
- Defer Budget Request #61 *Garry W. Morden Centre Resources* to 2012 (\$83,000.).
- Remove Budget Request #144 *Data Analyst for Fire & Emergency Services* (\$54,000.).
- Remove Budget Request #309 *Animal Services Officer, Pet Owner Recovery Position* (\$66,000.).
- Remove Budget Request #327 *Support Growing Portfolio of Building Assets* (\$43,000.).
- Remove Budget Request #537 *Enhance Efficiency of HR Team, Administrative Support* (\$55,000.).
- Remove Budget Request #538 *Compensation Program Update* (\$75,000.).
- Remove Budget Request #546 *Management of Organizational Development Initiatives* (\$61,000.).

BC-0007-2011

That, further to discussion at the Budget Committee at its meeting on March 2, 2011 regarding Recommendation BC-0005-2011, staff be directed to report for approval on the new full-time non-union staff positions in the 2011 Budget that are recommended to be filled on a permanent basis.

BC-0008-2011

That the 2011 budget be approved, reflecting a property tax increase of 2.8% on the total residential tax bill.

BC-0009-2011

That the Members of Council forgo any economic adjustment to their salaries again for the year 2011.